

**Maharshi Karve Stree Shikshan Samstha's  
Smt. Bakul Tambat Institute of Nursing Education,  
Karvenagar, Pune-411 052.**

**List of full time Non -Teaching Staff**

<b>Sr. No</b>	<b>Name</b>	<b>Position</b>	<b>Date of Appointment</b>	<b>Qualification</b>	<b>Areas of experience &amp; duration</b>
1.	Mrs.Sujata Wakchaure	Senior Clerk	17.12.2004	M.Com MS Office, Tally & D.T.P Computer course English 30 wpm & 40 wpm	<ol style="list-style-type: none"> <li>1. 1 &amp; ½ year experience as a “Administration &amp; Account Assistant’ in Datapro Infoworld Ltd.</li> <li>2. 2 year experience as a “Administration &amp; Account Assistant’ in Shri Mahila Griha Udyog Lijjat Papad.</li> <li>3. Working as a Jr.Clerk in Maharshi Karve Stree Shikshan Samstha’s Smt Bakul Tambat Nursing Institute of Nursing Education from 17.12.2004 till date.</li> <li>4. Working as Senior Clerk in in Maharshi Karve Stree Shikshan Samstha’s Smt Bakul Tambat Nursing Institute of Nursing Education from 01.12.2015 till date.</li> </ol>
2.	Mrs.Madhura Datar	Junior Clerk	01-03-2006	M.Com., Diploma in Computer Fundamental Course in DATAPRO Institute.	<ol style="list-style-type: none"> <li>1. 1995-97 at Vardhan Construction – Builder - as Office Assistant.</li> <li>2. 1997-99 at Vijay Sapre &amp; Associates – Architect - as Office Incharge</li> <li>3. 2000 to 2006 at Mishra Fire Associates – CA Firm – Office Incharge</li> <li>4. 2006 to July, 2012 -Mksss’s Dr. B. N. College of Architecture as Jr. Clerk.</li> <li>5. Working as a Jr.Clerk in Maharshi Karve Stree Shikshan Samstha’s Smt Bakul Tambat Nursing Institute of Nursing Education from 01.08.2006 till date</li> </ol>

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3.	Mrs.Arpita Satkar	Junior Clerk	1.09.2014	B.Com. Diploma in Computer Management MSCIT, D.T.P. & Tally Computer Course English 30 wpm & 50 wpm Marathi 30 wpm	<ol style="list-style-type: none"> <li>1.Working as a Jr.Clerk in Maharshi Karve Stree Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 1.09.2014 till date.</li> <li>2.Working as a Jr.Clerk in Maharshi Karve Stree Samstha's Dr. Bhanuben Nanavati College of Arhcitecture for Women, from 1.12.2006 to 31.08.2014</li> <li>3. Working as Assistant cum Computer Operator in Pune University (SET Exam Unit) from 1.05.2000 to 30.11.2006</li> <li>4.Working as a Assistant in UGC(NET Exam Unit) from 01.01.1999 to 31.03.2000</li> <li>5. Working as a Trainee in Pune University (External Exam Section) from 21.06.1998 to 20.12.1998</li> <li>6. Working as Clerk in The Sangli Bank Ltd. Swargate Branch, Pune from November 1997 to May 1998.</li> <li>7. Working as a Account Assistant in the The Controlex System ,Kothrud from June 1996 to May 1997</li> </ol>
4.	Mrs. Neha N. Datar	Junior Clerk	20.12.2008	M.Com.	<ol style="list-style-type: none"> <li>1. 1 Year experience as admin executive in Apollo Builders.</li> <li>2. 4 Years experience as accountant cum office assistant at M/s Flora Agro.</li> <li>3. Working as a Jr.Clerk cum Accountant in Maharshi Karve Stree Shikshan Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 20-12-2008 till date.</li> </ol>

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5.	Mrs.Manjiri Agarakar	Assistant Librarian	15.12.2008	B.A. M.Lib.	<ol style="list-style-type: none"> <li>1. 3 Year experience as librarian in Lokalyan Public School, Kalyan</li> <li>2. 3 Years experience as librarian in Shelter Don Bosco Documentation Centre, Mutunga.</li> <li>3. 11 Months experience as library clerk at BNCA college, Pune.</li> <li>4. Working as Assistant Librarian Maharshi Karve Stree Shikshan Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 15-12-2008 till date.</li> </ol>
6.	Mrs.Shital Nikalje	Junior Library Clerk	01.09.2016	B.Sc M.Lib. SET	<ol style="list-style-type: none"> <li>1. 1 yr experience as Trainee in R &amp; D Dighi.</li> <li>2. 5 ½ experience as Jr. library Clerk in MKSSS Cummins Engineering college from 01-01-2011 to 31-08-2016.</li> <li>3. Working as Jr. library Clerk in Maharshi Karve Stree Shikshan Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 01-09-2006 till date.</li> </ol>
7.	Mr. Sagar Shingate	Junior Clerk	28-07-2015	B.Com, PGDBM	<ol style="list-style-type: none"> <li>1. 6 years experience as Journalist in Community Aid and Sponsorship Programme (CASP), Media Centre, Pune.</li> <li>2. 6 years experience as Coordinator Examination Department in Suryadatta Group of Institutes, Pune.</li> <li>3. 2 years experience as Executive Assistant at Vishwakarma Maritime Institute, Pune. working as Junior Clerk at Maharshi Karve Stree Shikshan Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 28-07-2015 till date.</li> </ol>

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8	Shri.Anil Gaware	Peon	01.08.2014	S.S.C.	1.Working as a peon in MKSSSS's, Smt. Bakul Tambat Institute of Nursing from 01.08.2014 to till date. 2.Working as a peon in MKSSSS's, Cummins College of Engineering from 01.11.1994 to 31.07.2014. 3.Working as peon in Karve Institute of Technology, Karvenagar for six month.
9	Mr. Nitin Joshi	Peon	11.09.2000	S.S.C	1. ½ years in S.S.C Board, Pune 2. 6 months in Pandit Hospital, Pune 3. Peon-Maharshi Karve Stree Shikshan Samstha's Institute of Nursing Education from 11.9.2000 to till date.
10	Mr.Babaseheb Waghmare	Driver cum Peon	15.11.2006	S.S.C.	1. Worked as a peon in Maharshi Karve Stree Shikshan Samstha's Smt. Bakul Tambat Institute of Nursing Education from 15-11-2006 till date.
11	Mrs. Padma Kadam	Peon	07-03-2012	F.Y. B.A.	1. Working as peon Maharshi Karve Stree Shikshan Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 07-03-2012 till date.
12	Mr. Ajinkya Taware	Peon	15-04-2014	H.S.C.	1. Working as a Peon at MKSSSS Cummins Engineering college from 15-04-2015 to 30-06-2016. 2. Working as a Peon at Maharshi Karve Stree Shikshan Samstha's Smt Bakul Tambat Nursing Institute of Nursing Education from 01-07-2016 till date.