

**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
SMT BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION
KARVENAGAR, PUNE 411052**

**4.5.2- Minutes of the meeting of the
maintenance committee**



Maharshi Karve Stree Shikshan Sansthas
Smt. Bakul Tambat Institute of Nursing Education
Karvenagar, Pune

Meeting Minutes
All Maintenance for academic year 2020-21

Dated:- 07, May 2020

Time :- 3.30 to 4.30 PM

Venue :- Online Zoom Meeting

Following Members are present:-


- 1) Mr. Shripad Kulkarni – Estate Manager
- 2) Mr. Satish Pawar – Site Engineer
- 3) Mr. Dinesh Shahapurkar -Sanitary Inspector
- 4) Mr. Uttam Bharmal – Electrical Engineer
- 5) MS. Smita Lisham Devi – Lecturer
- 6) Mrs. Hemangi Parab – Admin Clerk

Agenda :-

- 1) Discussion & planning regarding Building Maintenance during the year.
- 2) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 3) Discussion & planning regarding Garden Maintenance during the year.
- 4) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 5) Discussion & planning regarding Plumbing repair & Maintenance during the year.
- 6) Discussion & planning regarding overhead water cleaning Tanks & Maintenance during the year.
- 7) Discussion & planning regarding Housekeeping work during the year.
- 8) Discussion & planning regarding Fire safety & Maintenance during the year.
- 9) Discussion & planning regarding sanitize the premises during the year.

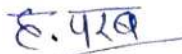
Discussion and Decisions

- 1) Due to Covid -19 pandemic situation our 50 % staff on present in campass, they will look any essential services. Our all system placed on his own placed, due to covid -19 sansthas all unit and all colleges are closed to uncertain time, whenever we all overcome on this situation, we will do all the things.
- 2) Day To day sanitization is our priority our maintenance team do it on daily basis.
- 3) Other expansion work ,renovation work , and building maintenance work stopped for up to the period of Covid -19
- 4) Your one dedicated staff will appointed for to check day to day sanitizations and report to you and sanstha.


Dr. Meena Ganpathy
Principal

PRINCIPAL

Maharshi Karve Stree Shikshan Sanstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052.


Minutes prepared by

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

मा.क.बीटीआयएनई/

दिनांक ०३.०३.२०२०

प्रति,

मा.व्यवस्थापक,

वामनव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: नियमित सॅनिटायझेशन करून मिळणे बाबत.

मा.महोदय,

कोव्हीड १९ या जंतुसंसर्गापासून संरक्षण मिळावे या दृष्टीने शासनाने निर्गमित केलेल्या आदेशानुसार
आमच्या इन्स्टिट्यूटमधील अंतर्गत नियमित सॅनिटायझेशन करून द्यावे. ही विनंती

कळावे.

आपली विश्वासू,



डॉ.मैना गणपती

PRINCIPAL

Maharshi Karve's Shiksha Sanshodhan
Sri. Bakul Tambat Institute
of Nursing Education
Karnalnagar, Pune 411 052

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.
दुरुस्ती व देखभाल

दिनांक : ०७/०७/२०२०

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक ०७/०७/२०२० नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील श्री. सहाणे
हया सेवकांनी
आज दिनांक ०८/०७/२०२० रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याबद्दल आभारी आहोत.

ह. परब

काम करून मिळाल्याबद्दलची सही

श्री. सहाणे

वास्तुव्यवस्था सेवकाची सही

कळावे,

आपली विश्वासू,

डॉ. मीना मणपती

PRINCIPAL
Maharshi Karve Strer Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 410 200

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: १७.०७.२०२०

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: नियमित सॅनिटायझेशन बाबत सेवकाची नेमणूक.

मा.महोदय,

कोव्हीड १९ या जंतुसंसर्गापासून संरक्षण मिळावे या दृष्टीने शासनाने निर्गमित केलेल्या आदेशानुसार आमच्या इन्स्टिट्यूटमधील अंतर्गत नियमित सॅनिटायझेशन करून देण्याच्या कामी गैरसोय होऊ नये याकामी श्री अजिंक्य तावरे यांची नेमणूक केलेली आहे. त्यांच्याशी संपर्क साधून इन्स्टिट्यूटची आपल्या नियोजनानुसार नियमित सॅनिटायझेशन करावे हि विनंती.

कळावे,

आपली विश्वासू,



डॉ.मीना मणपती

PRINCIPAL

Maharshi Karve Stron Shikshan Sansstha's
Smt. Bakul Tambal Institute
of Nursing Education
Karvenagar, Pune - 411 052

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

दुरुस्ती व देखभाल

दिनांक : 17/07/2020

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक 17/07/2020 नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था

विभागातील

ह्या सेवकांनी

आज दिनांक 17/07/2020 रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.

सहकार्यालय आभारी आहेत.

नारंग बाळशा
दरबार देणारी.

र.प.२२०

काम करून मिळाल्याबद्दलची सही

वास्तुव्यवस्था सेवकाची सही

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

East 199th, Fremont, Maharashtra. Mh-400005, Karve

Mobile: 98200 78504 & 98200 78505 • TEL: 020 2770188 & 2770189

• Email: skss@karvestree.org & skss@karvestree.org



Ref No VV 2020 11

Date 28.12.2020

Savitra Enterprises,

Shri Ratnakar R. Dhasgude,

1495, Sadashiv Peth, Pune - 411 030.

M. No. 9096592843 9422513086

Sub: Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha.

Karve Nagar

Ref: Your quotation of Samstha's prescribed format of House keeping services for year 2021.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 04.10.2020 for Housekeeping services period for the year 2021 and discussions in Samstha's Vasthyavastha Committee Meeting & Samstha is pleased to give you work order for the House Keeping Services from 01 January 2021 to 30 November 2021 for Samstha's Karvenagar Branches Old Campus i.e. Ramra Parshottam Vidya Shankar All Bldg (1st to 6th floor, Ramra Nodan Hostel), BNCVA College, Nursing College, Vocational College, Siddhivinayak College, Mahatma Jyotibhawan Bldg.no.3, Ground floor, BBA unit, 1st Floor, SMARI college, NVTI mic(SD), Sri Saecon Devid Hostel, Old age Home, Sampada Bakery, M.N. Advani school, Smarak, Zopadi, etc. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs 9,80,648.79 (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details - Rs 6,82,618.19 per month amount is inclusive of supervision charges, P.F., F.S.I.P.J., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
2. Labourers: Workers about 45 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 45 workers: Sweepers 41 Nos. & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery, daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE SIKSHASHILASHA SAMITHI

(An Institution Exclusively for Women's Education)

Head, 180/6, Funder, Bhandari and Maheshwar Bhamburda Keshav Nayar

Maharshi Karve Sanshodhan Mandal, 180/6, Funder, Bhandari and Maheshwar Bhamburda Keshav Nayar
• College, 180/6, Funder, Bhandari and Maheshwar Bhamburda Keshav Nayar



1. You shall have to maintain daily cleaning chart along with each toilet block and
2. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
3. Workers should be appointed after taking interview with Samstha's representative
4. Contractor should keep register of addresses, Phone Cell Phone numbers and bio-data
5. Recommendations from dignitaries of appointed labours with their 4 nos photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.

8. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.

9. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities

10. You will have to pay attention in this work sincerely.

11. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name first A/c Number should be given to Samstha's office

12. Requirement of Housekeeping worker may change as per samstha's discretions & Payment of bill may change proportionately.

13. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions

14. Any suggestion or change in House Keeping work that will have to suggest in proper time from you

15. Housekeeping Scope of Work as follows:-

i. Housekeeping cleaning services should be done daily, 30 or 31 days at regular intervals so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost

ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, sublets, etc.)

iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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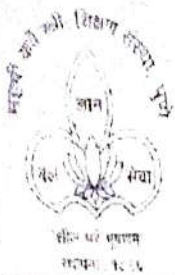
Est'd - 1896 Founder : Bhadrabai Maharshi Dhanoo Keshav Karve

Maharshi Karve Bhawan, 7th Floor, Karmaveeragar, Pune-411 007. TEL : 49 26534320, 25332760

• E-mail : administration@mkss.org • Website : www.mkss.org/mkss



- ix Cleaning of baskets, waste-paper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis
- x Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows, glasses and grills (Cleaning and dusting of window panes, venetian blinds)
- xi Spraying Room Fresheners in all rooms is twice in a week.
- xii Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilet's floor, etc.
- xiii Shifting of tiles, furniture as well when required
- xiv Cleaning of drainage lines, Chamber, ducts etc.
- xv Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toilettries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls, in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during day time
- xvi Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, multiplexes, plant boxes, doormats etc.
- xvii Placing garbage bags in all garbage bins to avoid scums and stinks and clear them on daily basis
- xviii Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract
- xix (Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
- xx Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official incharge.
- xxi Contractor shall have to pay the said tax amount directly to the concerned Government department.
- xxii You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
- xxiii Any Mishap liability created towards worker while employment that will totally borne by agency / contractor
- xxiv Your contract may be terminated, at any time, by either side partly, by giving one month notice to each other otherwise Samstha should not refund Payable bill amount to Contractor in lieu of notice period



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

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Maharshi Karve Bhavan, 2nd Floor, Karvenagar, Pune-411 002, INDIA. • TEL : +91 20 25313000 / 25313200

• E-mail : administrator@maharshikarve.org • Website : www.maharshikarve.ac.in



20. You shall have to use necessary safety equipment to avoid accident while work is going on.
21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
22. Any dispute about work, subject to Pune Jurisdiction only.
23. You have to sign on the duplicate copy of this Work Order
24. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500 - for Indemnity bond & agreement.
25. Contractor should follow the Minimum Wages Act.
26. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services


Secretary



WORK ORDER 1024

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

Estd - 1896 / Founder : Bharatmata Maharshi Dhondo Keshav Karve

Maharshi Karve Bhavan 2nd Floor, Karvenagar, Pune-411 052 (M.No. 888877/1298) • TEL : 020 25713900, 25713901

• E-mail : karve@maharshikarve.org • Website : www.maharshikarve.org



Ref. No. JVY 2020/12

Date : 28.12.2020

To
M.s. Vasant Ashok Khude,
C/o Rambhau Barate Chal,
Behind Dr. Rane, Mawle Ali, New Gaytham,
Karvenagar, Pune - 411 052. M.No. 888877/1298

Sub. : Work Order for Garbage Disposal Management Services at Maharshi Karve Stree Shikshan Samstha, Karvanagar, Pune -52.

Ref: Your quotation of Samstha's prescribed format of Garbage Disposal Management Services for year 2021.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 05-10-2020 for **Garbage Disposal Management Services** period for the year 2021 and discussions in Samstha's Vastuvyavastha Committee Meeting & Samstha is pleased to give you work order for the Garbage Disposal Management Services from **01st January 2021 to 30th November 2021** for Samstha's Karvenagar Mahilashram Campus (Rama Purshottam Vidya sankul) Cummins Engineering College Campus (HNIMR MBA College, BCA College, Snswad Caffee), Siddhivinayak College Campus (BNCA College, Nursing College, Vocational College) Baya Karve Hostel Campus & related Hostles, Head Office (Old) Maharshi karve Bhavan. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice.** Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 1,19,728.51 (excluding Goods & Service Tax).

You will have to provide workers as follows.

1. Payment details:- Rs. 1,19,728.51/- per month amount is inclusive of supervision charges, P.T., E.S.T., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable)
2. Labours: Workers about 09 numbers per day (workers strength will be varies as per requirement of Samstha). At the time of Meeting & discussion with you & you will agree to lift up Garbage material at specified given point wise list daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

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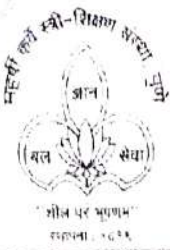
Estd : 1896 | Founder : Bharatratna Maharshi Dhondo Keshav Karve

Maharshi Karve Bhavan, 2nd Floor, Karvenagar, Pune 411 052, INDIA • TEL. : +91 20 25313000 / 25313200

• E-mail : administrator@maharshikarve.org • Website : www.maharshikarve.ac.in



4. You shall have to maintain daily point wise Garbage collected work chart.
5. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
6. Workers should be appointed after taking interview with Samstha's representative.
7. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. Garbage Services related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
10. You will have to pay attention in this work sincerely
11. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
12. Requirement of Garbage Services worker may change as per samstha's discretions & Payment or bill may change proportionately.
13. Any indiscipline by any Garbage Management services worker may cause his discontinuation of services at any time from samstha's instructions.
14. Any suggestion or change in Garbage Management Services work that will have to suggest in proper time from you
15. Garbage Management Services Scope of Work as follows:-
 - i. Garbage services should be done daily 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Collect all garbage & waste material as per point wise. Sort out the material of wet and dry garbage & non recycle material. Cleaning, Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)



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- iii. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
- iv. If required garbage material collected twice in day as per instruction of Samstha.
- v. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
17. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
19. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.
20. You shall have to use necessary safety equipment to avoid accident while work is going on.
21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
22. Any dispute about work, subject to Pune Jurisdiction only.
23. You have to sign on the duplicate copy of this Work Order.
24. You have to give your acceptance letter to Samstha within Five days after receiving of intent letter & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
25. Contractor should follow the Minimum Wages Act.
26. Other terms & conditions will remains same as per quotation except consideration of holidays.

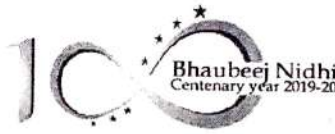
We expect your best services.

Secretary

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Estd 1896
Founder - Maharshi Dhondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

VV.Wo.No. 53/2021

Date- 05/03/2021

To
Fire Fight Safety Solutions,
Office No. 2 Rupsangam residency,
Near kalpataru Estate Phase3,
Pimble Gurav, Pune - 411 027 Ph no 020- 65112299
ffss@yahoo.com

(Mr. Gaurav Vaidya - 9970548822)

**Sub. : Work Order of Fire Fighting System AMC (Non Comprehensive) at
MKSSS Karvenagar Campus Pune, Narhe Campus & Satara Campus
Building.**

Ref. No.: Your mail about quotation on 04-03-2021.

Dear Sir,

With reference to above mentioned quotation and discussion in Samstha's Vastu control committee Meeting dated 09/02/2021 & resolution passed (no 22) and discussion held with you.

Samstha is pleased to give Work Order of AMC for Fire Fighting System from 1 Jan 2021 to 31 Dec 2021 for 4 Visit **MKSSS Samstha Campus at Karvenagar** , i.e. 1) Cummins College Engineering for women - Main Building, 2) Cummins College Engineering for Women - Mechanical Building 3) Cummins College Engineering for Women – I.T Building 4) Smt. Hiraben Nanavati Institute of Management & Resarch for Women Building, 5) Shri Sidhivinayak Mahila Mahavidyalaya Building, 6) Dr Bhanuben Nanavati College of Architecture for Women Building, 7) Mahilashram Hostel – Rama Sadan Hostel Building, 8) M N Adwant Prathmik Vidya Mandir Building, 9) Commercial complex building. 10) Vocational. 11) **Newely added-** Ramapurshottam vidya sankul.

Samstha's Narhe Campus i.e. 11) School of fashion Technology college Building, 12) School of fashion Technology Hostel Building In pune 13) Vision school Narhe

Satara Campus i.e.14) BCA College for Women Building as per list attached. Building – Wise AMC rate statement and building –wise particulars statement of fire fighting system enclosed separately.

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

ESTD 1888
Source: Maharshi Chandra Karve

VV.No.No. 53/2421

Date- 05/03/2021

To
Fire Fight Safety Solutions,
Office No. 2 Rupsangam residency,
Near kalpataru Estate Phase3,
Pimple Gurav, Pune - 411 027 Ph no 020- 65112299
ffss@yahoo.com

(Mr. Gaurav Vaidya - 9970548822)

Sub. : Work Order of Fire Fighting System AMC (Non Comprehensive) at
MKSSS Karvenagar Campus Pune, Narhe Campus & Satara Campus
Building.

Ref. No.: Your mail about quotation on 04-03-2021.

Dear Sir,

With reference to above mentioned quotation and discussion in Samstha's Vastu control committee Meeting dated 09/02/2021 & resolution passed (no 22) and discussion held with you.

Samstha is pleased to give Work Order of AMC for Fire Fighting System from 1 Jan 2021 to 31 Dec 2021 for 4 Visit **MKSSS Samstha Campus at Karvenagar**, i.e. 1) Cummins College Engineering for women - Main Building, 2) Cummins College Engineering for Women - Mechanical Building 3) Cummins College Engineering for Women - I.T Building 4) Smt. Hiraben Nanavati Institute of Management & Resarch for Women Building, 5) Shri Sidhivinayak Mahila Mahavidyalaya Building, 6) Dr Bhanuben Nanavati College of Architecture for Women Building, 7) Mahilashram Hostel - Rama Sadan Hostel Building, 8) M N Adwant Prathmik Vidya Mandir Building, 9) Commercial complex building. 10) Vocational. 11) **Newely added-** Ramapurshottam vidya sankul.

Samstha's Narhe Campus i.e. 11) School of fashion Technology college Building, 12) School of fashion Technology Hostel Building In pune 13) Vision school Narhe

Satara Campus i.e.14) BCA College for Women Building as per list attached. Building - Wise AMC rate statement and building -wise particulars statement of fire fighting system enclosed separately.



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)



Following terms & conditions will be applicable for the same

Scope of Work :-

- 1) All wet fire-fighting pumps will be checked for operation/cut-in in quartely and finding to be recorded. (NFPA 25(98)).
- 2) Arrest any leakages in the Fire hydrant and sprinkler system immediately.
- 3) All Hydrant points will be checked for flow of water, condition of inner rubber seal and spring and locking latch condition ones in quartely. (IS: 13039)
- 4) All hoses of fire hydrant will be checked for any damage, cut, and any wear & tear quartely.
- 5) Maintenance of the fire pumps will be carried out as per maintenance schedule.
- 6) Greasing and oiling of Fire pumps etc. will be carried out quarterly.
- 7) Break down if any will be attended to within 08 hrs. On intimation at our end and will not be charged.
- 8) Material required to be supplied by Samstha at extra at actual.
- 9) All strainers in the hydrant and sprinkler system will be cleaned quarterly.
- 10) Electrical panel PM routine will be done Quarterly.
- 11) Hose boxes will be checked Quarterly and repaired if necessary.

Mode of Operation :-

- a) Your technicians will visit Quarterly Basis to Samstha campus to carry out maintenance.
- b) Proper entries into respective check list will be made.
- c) You will strictly adhere to the maintenance schedule as mutually decided.
- d) Besides Your senior engineers will be visiting the samstha campus Quarterly to recheck the activities & interact with our office for any feedback towards improvements in operation & handling.
- e) All system check, testing & demonstration with Samstha's representative per Quarterly.
- f) Mock drill should be carrying out once in stipulated period for each building as above mentioned.



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

Terms & conditions:-

- As this Non Comprehensive AMC is based on labour only, all spares & consumables required for quarterly routine operation & maintenance will be provided by us.
- It is desired that a minimum inventory level, which will be mutually decided by you to be maintained at Samstha campus to avoid delays & loss of down time.
- All tools & tackles required for the maintenance will be provided by you.
- Instrumentation i.e. Pressure gauge, flow meter, pressure sensor, solenoid valve & water tank level indicator etc. will be used as per specified brand and when as required will be done on at actual extra cost.
- If any leakage underground fire system line to carry out testing and repair work done on at actual extra cost.
- Form -B will be issued on June 2021 and Dec 2021 per building Mentioned as above individually.
- As per quotation Form B and NOC Certificate should be given twice in AMC period without any extra cost.
- Training program should be arranged to Samsthas Security Officer, Supervisor, Guard, Peon, with PMC Fire department representative as per Samstha's Instruction.

Contract Period. :-

- This contract is for the period effective from 1 Jan 2021 & valid till 31 Dec 2021
- AMC Visit quarterly. In above mentioned period of one visit should be done in each building that each building quarterly report should submit in Vastu-Vyavastha office.
- As per above mentioned visits are not done then proportionate amount will be deducted in total quotation amount.

Payment: - 01 visit is expected in the stipulated period & Building wise test report should be attached with authorities signatories along with bill, after words samstha will released the payment.

Taxes: - As per your quotation GST Tax are Inclusive. You should submit copy of GST Tax certificate and tax receipt copy.

You should Submit following documents before execution of work. 1) Insurance policy of those workers who are acutely involved in the above same project. 2) Pan card copy. 3) GST registration Copy.



Estd 1996
Founder: Maharshi Dhondo Keshav Karve



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AMC Rate :-

Sr. No	Building Name	AMC yearly amount per building	GST 18%	Total Amount Per Building
1	Cummins Engineering Collge Building	24000	4320	28320
2	Cummins Engineering college Mechinecal Building	24000	4320	28320
3	Cummins Engineering college I T Building	14000	2520	16520
4	MBA College Building	15000	2700	17700
5	Sidhivinayak College Building	9000	1620	10620
6	BNCA College Building	20000	3600	23600
7	Ramasadn hostel Building	17000	3060	20060
8	M N Advant School building	9000	1620	10620
9	Maharshi Karve Bhavan Commerical complex building	9000	1620	10620
10	Vocational college	8000	1440	9440
11	Soft college building Narhe Campus	10000	1800	11800
12	Soft college hostel building Narhe Campus	15000	2700	17700
13	Vision school narhe	15000	2700	17700
14	BCA college building at Satara Building	13000	2340	15340
15	Ramapurushottam vidya sankul	15500	2790	18290
	TotalAmount			256650

Termination of Contract: - Each party may terminate this contract by giving written notice not less than 30 days.

Thanking you,

Secretary

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

Estd. 1896 Founder: Bharatratna Mahatma Dhondo Keshav Karve

Maharshi Karve Bhawan, 2nd Floor, Karvenagar, Pune-411 005, INDIA • TEL: +91 20 27313000 + 20213202

• E-mail: admin@maharshikarve.org • Website: www.maharshikarve.org

2021



Date: 28.12.2020 /21

Ref. No.: VV.2020.05

To:
✓ Best Services, Shri Ahluwalia,
Off. No. 101, Sai Siddhi Complex,
Shivajinagar, Pune 411 005.
M No.: 9881371273

Sub: Work Order for Security Services at Maharshi Karve Stree Shikshan Samstha,
Karvenagar & other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of security services for year 2021.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 05-10-2020 to Security Services period for the year 2021 and discussions in Samstha's Vastuvyavastha Committee Meeting Samstha is pleased to give you work order for the Security Services from 01st January 2021 to 30 November 2021 for Samstha's Karvenagar Campus Branches i.e. Samstha Main gate, Samstha Out gate, Siddhivinayak College Gate, MNVTI, BTINL, BNCA college, Sir Sasoon Devid Hostel, Cummins College Campus, HNMR, Baya Karve Hostel, Maharshi Karve bhawan Head Office, Yashlaxmi Hostel, Divekar Hostel, & Other Branches in Pune i.e. Frandwana, Vidyepeeth Br., Mahilaniwas Deccan Gymkhana, PMIC, Hostel Sadashiv Peth, Mahila Niwas Natubaug-Shukrawar Peth, Kamsht Ashram Shala, Kamshet, Vision English Medium School, Vadgaon Sheri (IES) If your work performance is found non-satisfactory during period of contract will be terminated without any notice. Hence the gross quotation amount of work is Rs. 11,04,609.02/- per month (excluding Goods & Service Tax) you will have to provide workers as follows:-

Payment details -

- a. Rs. 11,04,609.02/- per month for 65 Trained Security Guards and 03 Nos. of Supervisor cum guards as per given list, inclusive of all taxes, P.F., P.T., E.S.I. Service charges & Supervision charges, and all other applicable taxes. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
 - b. For Security Services of 65 Trained Security Guards & 3 Security supervisor cum Guard to Samstha's campus for 08 hours day & night duty in three shifts of Rs. 11,04,609.02/- per month.
 - c. Workers number / Strength must be 68 (as above) full working days as per month otherwise payments will be proportionately deducted.
1. Security guards should be required in shifts, which should be changeable fortnightly.
 2. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
 3. Appointed Trained guard should be appointing after taking interview with samstha's representative.
 4. Requirement of security guard may change as per Samstha's directions & Payment or bill may change proportionately.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

Land - [Blank] Founder - Bharatidas Maheshi Dhondo Keshav Kurve

Maharshi Park, B-1, 1st Floor, Khar Road, Mumbai - 400 052. TEL: 4022 11 88, 273 32 11.
E-mail: maharshisamstha@gmail.com • Website: www.mksst.org



6. You have to pay one month total payment amount i.e. Rs. 11,04,609.02 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract
7. You have to open your Agencies Bank A/c & separate Bank Savings account of each guard & that guards name list & A/c Number should be given to Samstha's Office
8. Any indiscipline by any guard may cause his discontinuation of services at any time from samstha's instructions.
9. Contractor should keep register for addresses, Phone, Cell Phone and bio-data, recommendations from dignitaries of appointed guards with their 4 nos - photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
10. Contractor himself shows to Samstha a good recommendation from any dignitaries for his recognition
11. Guard should take responsibility to start & close the water pump, street light & generator of Samstha as & when required, & appropriate care all premises while employing
12. Guard should maintain daily record of gate incomers & outgoing persons, Visitors, Parents as per rules of Samstha and also they will have to maintain incoming & outgoing material record at each point or gate.
13. Guard should get all information of Samstha from Samstha's authorities & they should always alert to tell information to visitors.
14. Any Mishap liability created from worker while employment that will totally borne by agency/contractor.
15. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund deposit amount to Contractor in lieu of notice period
16. Any dispute about work, subject to Pune Jurisdiction only.
17. You have to give a daily programme bar chart of point wise security guard & Guards work report submitted to Vastavyasamstha Vibhag
18. You have to sign on the duplicate copy of this Work Order.
19. In Samsthas premises Samstha fixed Alert-O-Guard machine at various points for alertness of Guard. Every day machine starting timing is 22 O Clock p.m. to 6.00 a.m., in every 1/2 an hour machine buzzer starts & stop within few seconds. Guard should stop the buzzer within the time if not do the stop buzzer each time each point number of present guard Rs.50/- will be charged as a fine & that amount should be deducted in monthly bill
20. You will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
21. Contractor should follow the Minimum wages Act.
22. Other terms & conditions will remains same as per quotation.

We hope that you can give best services.

Secretary

Secretary

MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

1850-1890 | Founder: Bhadrachud Mahashri Dikrolo Keshav Kaur

Mail: St. Kateri Brannen, 2nd Floor, Kateri Nagar, Pune-411 004, INDIA • TEL: (91) 20 26613200 • 096217726

• E-mail: acornstudios@aol.com and kayee@acornstudios.com • Website: www.acornstudios.com



Ref No. VV 2020 06

Date 7/8/2020

141

Chaitanya Security Services.

Shop No. 2, First Floor.

Adilva Naborda Tinebra.

Parvati, Singhad Road, Pune-411 030.

M. No. 9822303140, Ph. No. 24250981

Sub. : Work Order for Security Services at Maharshi Karve Street Shikshan Samstha's, Varhe Campus, Tal. Haveli, Dist. Pune

Ref: Your quotation of Samstha's prescribed format of security services for year 2021.

Deaf Sign

With reference to your above mentioned quotation and your letter dated 04.10.2020 for security services for the year 2021 and discussions in Samstha's VastuVasathi Committee Meeting Samstha is pleased to give you work order for the Security Services from 01st January 2021 to 30 November 2021 for Samstha's Narhe Campus, Tal. Haveli, Dist. Pune i.e. (School of Fashion Technology College & Hostels & Television Meeth club & Vision English Medium School). If your work performance is found non-satisfactory during period of contract will be terminated without any notice. Hence the gross quotation amount of work is Rs.3,78,328.83 (excluding GST) You will have to provide workers as follows:-

1. Payment details -

- a. Rs. 3,78,328.83 per month for 20 Trained Security Guards and 03 Nos. of Supervisor cum guards as per given list - inclusive of all taxes, P.F., P.L., L.S.I. Service charges & superannuation charges, and all other applicable taxes. G.S.I should be paid at actual on payable bill amount of applicable. Total payment for 30/07/11 working days
- b. For Security Services of 20 Trained Security Guards & 3 Supervisor cum Guard to Samsha's campus for 08 hours day & night duty in three shifts of Rs. 3,78,328.83 (excluding G.S.I) per month
- c. Workers number : Strength must be 73 (as above) full working days as per month otherwise payments will be proportionately deducted.
1. Security guards should be required in shifts, which should be changeable fortnightly
2. Samsha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
4. Appointed Trained guard should be appointing after taking interview with samsha's representative.
5. Requirement of security guard may change as per Samsha's directions & Payment of full may change proportionately

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

Found: 1896 Founder: Bharatram Mahatash Dhorado Keshav Karve

Maharshi Karve Bhawan, 2nd Floor, Keshavnagar, Pune-411 002 (M.S.) • TEL: 2672 (53) (M.S.) 2531220

• E-mail: stree-shiksha@maharshi.org • Website: www.maharshi.org



6. You have to pay one month total payment amount i.e. Rs. 3,78,328.83, to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary, M.K.S.S.S. before receiving of Work Order to you without any interest for the period of contract.
7. You have to open your Agencies Bank A/c & separate Bank Savings account of each guard & that guards name list & A/c Number should be given to Samstha's Office.
8. Any indiscipline by any guard may cause his discontinuation of services at any time from Samstha's instructions.
9. Contractor should keep register for addressees, Phone, Cell Phone and bio-data, recommendations from dignitaries of appointed guards with their 4 nos. - photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
10. Contractor himself shows to Samstha a good recommendation from any dignitaries for his recruitment.
11. Guard should take responsibility to start & close the water pump, street light & generator of Samstha as & when required & appropriate care all premises while employing.
12. Guard should maintain daily record of gate incomers & out going persons, Visitors, Parents as per rules of Samstha and also they will have to maintain incoming & outgoing material record at each point of gate.
13. Guard should get all information of Samstha from Samstha's authorities & they should always alert to tell information to visitors.
14. Any Misbehav liability created from worker while employment that will totally borne by agency contractor.
15. Your contract may be terminated at any time, by either side party, by giving one month notice to each other otherwise Samstha should not refund deposit amount to Contractor in lieu of notice period.
16. Any dispute about work, subject to Pune Jurisdiction only.
17. You have to give a daily programme bar chart of point wise security guard & Guards work report submitted to Vastav-purandhar Vihang.
18. You have to sign up the duplicate copy of this Work Order.
19. In Samstha's premises, Samstha fixed Alert-Guard machine at various points for alertness of Guard. Every day machine starting timing is 22.00 (Check post to 6.00 a.m., the buzzer within the time, if not do the stop buzzer each time each point number of present guard Rs.50/- will be charged as a fine & that amount should be deducted in monthly bill.
20. You will have to give 02 Nos. of Stamp Paper each cost Rs. 50/- for Indemnity bond & agreement.
21. Contractor should follow the Minimum wages Act.
22. Other terms & conditions will remain same as per quotation.

We hope that you can give best services.


Secretary

(An Institution Exclusively for Women's Education)

154
DEPARTMENT OF JUSTICE
THIRD EDITION

E-mail: arthur.brown@unh.edu

Date: 28/12/20

Idyam Associates.
Building Samsam Chowk.

16412. Shinnar, David. 1998. *Shinnar, David*. Pune-411038.

M. No. 98909, 8804962-0707

Udaachi Karve, Sree Shiksham

Samscha, Kuvenger, Pime...

For year 2021.

Dear Vladimir,

work is Rs 1.80, 389.94 per month according to the following as per your given quotation.

1 Garden Workers

1. *General Work*

2. Conduct a survey of the current state of the art in the field of research on the topic.

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12. Semi-Skilled Gardener - Male/Female

06 Nos

e- Unskilled Gardener - Male/Female

Total 12 Nos

payable bill amount (if applicable).

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

Est'd - 1896 Founder - Bharatmata Mahatma Bhambikar Keshav Karve

Malharji Kore Bhawan, 201 Haveli, Keshavnagar, Mumbai - 400 012, India • TEL : 022-2377-7073 • 2377-7257

• E-mail : mkss@mkss.org mkss@mkss.org • Website : www.mkss.org/mkss.htm



5. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.
6. Samstha hereby reserves its right to terminate contract when work will not found satisfactory or any other dispute in above work.
7. You shall have to maintain daily point wise Garden work chart.
8. Workers should be appointed after taking interview with Samstha's representative.
9. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
10. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
11. Garden cutting & other related waste should be carried out from Samstha's premises to Compost Manure Project at Samstha's Premises.
12. You will have to pay attention in this work sincerely.
13. You have to open your Agencies Bank A/c & separate Bank Savings account of each guarder & name list & A/c Number should be given to Samstha's Office.
14. Requirement of Garden worker may change as per samstha's directions & Payment of bill may change proportionately.
15. Any indiscipline by any Garden worker may cause his discontinuation of services at any time from samstha's instructions.

MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

Field : 1806, Pooneri, Maharashtra Maharashtra K. Karve K. S. S. S.

Maharshi Karve Bhawan, 2017, New Surampalli, Pune 411 002, India • Tel. : 020 2611 9881 / 2611 9871
• Email : education@maharshikarve.org • Website : www.maharshikarve.org



14. You have to pay one month total payment amount i.e. Rs. 1,80,389-94/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract.
15. Any suggestion or change in Garden work that will have to suggest in proper time from you.
16. Minor & Major gardening renovation work or a part of new development work should be developed with the help of daily routine workers. At the time of new development & renovation work, if required extra workers, may be given to contractor by Samstha as per situation of work.
17. Contractor shall have to pay the said tax amount directly to the concerned government department.
18. You have to give a monthly bar chart programme of development & Maintenance of Samstha's gardening premises, building etc.
19. Any Workshop liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to contractor in lieu of notice period.
21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remain same as per quotation except consideration of holidays.

We expect your best services.

(P. Karve)
Secretary

MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA

(No Position Exclusively For Women's Education)

1996, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

Mathias Kroyer Christensen, 2nd Vice-Chairman, P.O. Box 40, 1-100, Copenhagen, Denmark

F. Enoli, *National Institute of Advanced Industrial Science and Technology, Tsukuba Central Research Laboratory, Higashi 1-1-1, Tsukuba, Ibaraki 305-8565, Japan; e-mail: fumi@aij.go.jp*

Figure 6

Ref No WV-2020-08

Date: 28.12.2024

by

Phelan Associates

[illegible]

Shashi Kumar Kohroo, Pune-411038

0800958801 0877040491 08776419

Sub. Work Order for Garden Maintenance work at Maharshi Karve Street Shikshan

Sanskrit's North Campus, Pune - 41.

*Ref.: Your quotation of Sansha's prescribed format of Garden Maintenance Services
For Year 2021.*

Dean Adams

With reference to your above mentioned quotation and your letter dated 01-10-2020 for

Garden Maintenance Services for the year 2021 and discussions in Samudhai's

Vastuvyavastha Committee Meeting Samstha is pleased to give you work order for the

garden Maintenance services from 01st January 2021 to 30 November 2021 for Samstha's

Department of Fashion Technology & Soft Hostel & Vision Eng

Aluminum School Nurse's Campus. If your work performance is found non-satisfactory,

during the above period, contract will be terminated without any notice. Completion of

work within a time is responsibility of contractor. The gross quotation amount of Native

(imports in Rs. 2012/08 (excluding goods & service tax))

You will have to provide workers as follows as per your quotation

Garden Workers

[illegible]

Researcher's Name: _____

(11) Nos

01 Nos

Total 102 Nos.

2. Payment details: For Narhe Campus Rs. 32012.08 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges etc. (rooms & Service Tax should be paid at actual on payable bill amount if applicable)

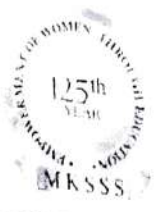


MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

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• E-mail: administrator@maharshikarve.org • Website: www.maharshikarve.edu



3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.
4. Samstha hereby reserves its right to terminate contract when work will not found satisfactory or any other dispute in above work.
5. You shall have to maintain daily point wise Garden work chart.
6. Workers should be appointed after taking interview with Samstha's representative.
7. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. Garden cutting & other related waste should be carried out from Samstha's premises to Compost Manure Project at Samstha's Premises.
10. You will have to pay attention in this work sincerely.
11. You have to open your Agencies Bank A/c & separate Bank Savings account of each guardner & name list & A/c Number should be given to Samstha's Office.
12. Requirement of Garden worker may change as per samstha's discretions & Payment or bill may change proportionately.
13. Any indiscipline by any Garden worker may cause his discontinuation of services at any time from samstha's instructions.

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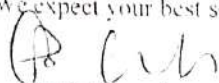
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14. You have to pay one month total payment amount i.e. Rs. 32,012.08/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you without any interest for the period of contract.
15. Any suggestion or change in Garden work that will have to suggest in proper time from you.
16. Minor & Major gardening renovation work or a part of new development work should be developed with the help of daily routine workers. At the time of new development & renovation work if required extra workers may be given to contractor by Samstha as per situation of work.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department
18. You have to give a monthly bar chart programme of development & Maintenance of Samstha's gardening premises, building etc.
19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period
21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary

--- 3 ---

Work Order 5022



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Ref. No. VV/2020 10

Date: 28-12-2020

To,

M.s.Balaji-Ratna Multiservices Pvt.Ltd.

S.No. 94/7, Shivshahi Apts. Bhusari Colny.

Opp.Bharti Nagar, Paud Road, Kothrud.

Pune - 411 038. Ph. No.25285561 Email: - brmpl@balajiratna.com

**Sub. : Work Order for Housekeeping work at Maharshi Karve Stree Shikshan Samstha's,
Narhe Campus, Tal. Haveli, Dist. Pune.
Karvanagar, Pune -52.**

Ref: Your quotation of Samstha's prescribed format of House Keeping services for year 2021.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 02.10.2020 for Housekeeping Services period for the year 2021 and discussions in Samstha's Vastuvyavastha Committee Meeting & Samstha is pleased to give you work order for the House Keeping Services from 01st January 2021 to 30 November 2021 for Samstha's Narhe Campus i.e. School of Fashion Technology College & Hostel buildings, Tejeswini Helth Club, Vision English Medium School. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs.2,70,357.51 (excluding Goods & Service Tax).

You will have to provide workers as follows.

1. Payment details - Rs.2,70,357.51 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
2. Labours /Workers about 17 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 17 workers: Sweepers 16 Nos. & 01 Supervisor. At the time of Meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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4. You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
6. Workers should be appointed after taking interview with Samstha's representative.
7. Contractor should keep register of addresses, Phone-Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
8. Identity Card & uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
10. You will have to pay attention in this work sincerely.
11. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
12. **Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
13. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
14. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
15. Housekeeping Scope of Work as follows:-
 - i. Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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- ix. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
- x. Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
- xi. Spraying Room Fresheners in all rooms is twice in a week.
- xii. Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
- xiii. Shifting of tiles, furniture as well when required.
- xiv. Cleaning of drainage lines, Chamber, ducts etc.
- xv. Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
- xvi. Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
- xvii. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
- xviii. Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
- xix. Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
- xx. Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
17. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
19. Your contract may be terminated, at any time by either side party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.

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20. You have to pay one month total payment amount i.e. Rs. 2,70,357.51/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract.
21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remain same as per quotation except consideration of holidays.

We expect your best services.


Secretary



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• E-mail : administrator@maharshikarve.org • Website : www.maharshikarve.org



Ref No.VV-2020 09

Date: 28/12/2020

Kale Sales & Services. - Mr.Sachin Hanmant Kale
B1, 103 Dreamcity Soc.
Dattanagar Jambhulwadi, Abmbegaon Bk.
Pune - 411046
M. No 9923694154 7972908748

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of Housekeeping services for year 2021.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 02-10-2020 for Housekeeping services period for the year 2021 and discussions in Samstha's Vastuvyavastha Committee Meeting Samstha is pleased to give you work order for the House Keeping Services from 01st January 2021 to 30th November 2021 for Samstha's Karvenagar Branches i.e. Cummins Engineering Collage Campus Buildings, HNIMR (MBA College), K.B.Joshi Inst.of information Technology, Baya Karve Hostel Campus, Maharshi karve Bhavan, Divekar Hostel, Yashlaxmi Hostel, Suswad canteen Caffee etc. & Other Branches in Pune i.e. Brandwana highschool building, Vidyapeeth Highschool building, Mahilaniwas Deccan Gymkhana, P.M.C. Hostel & Mahilaniwas Natubagh Hostel, Anudanit Ashramshala Kamshet, Vision English Medium, H.S. Vadgaon Sheri. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 5,88,016.08 (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details - Rs. 5,88,016.08 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation.
2. Labours Workers about 37 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 37 workers: Sweepers 35 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

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4. You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
6. Workers should be appointed after taking interview with Samstha's representative
7. Contractor should keep register of addresses, Phone Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
8. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
10. You will have to pay attention in this work sincerely.
11. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
12. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.
13. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
14. Any suggestion or change in House Keeping work that will have to suggest in proper time from you.
15. Housekeeping Scope of Work as follows:-
 - i) Housekeeping cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii) Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
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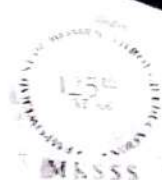


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- ix) Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
 - x) Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes, venetian blinds.
 - xi) Spraying Room Fresheners in all rooms is twice in a week.
 - xii) Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
 - xiii) Shifting of tiles, furniture as well when required.
 - xiv) Cleaning of drainage lines, Chamber, ducts etc.
 - xv) Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
 - xvi) Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
 - xvii) Placing garbage bags in all garbage bins to avoid stains and stinks and clear them, on daily basis.
 - xviii) Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
 - xix) Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
 - xx) Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official in charge.
16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
17. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
18. Any Mishap liability created towards worker while employment that will totally borne by agency contractor.
19. Your contract may be terminated, at any time, by either side party, by giving one month notice to each other otherwise Samstha should not refund Payable bill amount to Contractor in lieu of notice period.

...

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(An Institution Exclusively for Women's Education)

1st & 2nd Founder - Bharati and Maharsi Dhanoo Kashan Karve


Maharshi Karve Bhawan, 2nd Floor, Karve Nagar, Pune-411 002, INDIA • TEL. +91 20 2530000 • FAX +91 20 2530001

• E-mail: office@mkss.org • Website: www.mkss.org



20. You shall have to use necessary safety equipment to avoid accident while work is going on.
21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
22. Any dispute about work, subject to Pune Jurisdiction only.
23. You have to sign on the duplicate copy of this Work Order.
24. You have to give your acceptance letter to Samstha within five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for indemnity bond & agreement.
25. Contractor should follow the Minimum Wages Act.
26. Other terms & conditions will remain same as per quotation except consideration of holidays.

We expect your best services.


Secretary



**MKSSS'S Bakul Tambat Institute of Nursing Education
Karvenagar, Pune**

**Meeting Minutes
All Maintenance for academic year 2019-20**

Dated:- 07, May 2019

Time :- 2.30 to 3.30 PM

Venue :- Meeting Room BTINE

Following Members are present:-


- 1) Mr. Shripad Kulkarni – Estate Manager
- 2) Mr. Satish Pawar – Site Engineer
- 3) Mr. Dinesh Shahapurkar -Sanitary Inspector
- 4) Mr. Uttam Bharmal - Electrical Engeener
- 5) MS. Smita Lisham Devi – Lecturer
- 6) Mrs. Hemangi Parab - Admin Clerk

Agenda:-

- 1) Discussion & planning regarding Building Maintenance during the year.
- 2) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 3) Discussion & planning regarding Garden Maintenance during the year.
- 4) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 5) Discussion & planning regarding Plumbing repair & Maintenance during the year.
- 6) Discussion & planning regarding overhead water cleaning Tanks & Maintenance during the year.
- 7) Discussion & planning regarding Housekeeping work during the year.
- 8) Discussion & planning regarding Fire safety & Maintenance during the year.
- 9) Discussion & planning regarding sanitize the premises during the year.

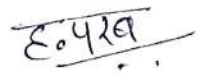
Discussion and Decisions

- 1) Samsthta's all campus repairs and maintenance work system placed on his own placed.
- 2) Sansthas have hire a outsource fire safety agency known as "fire fight safty solutions."
Unit has check there system on work or not properly through our agency.
- 3) Unit need to same changes or renovation on his building, prepared a proposal and send to bandhkam and vastu dept for further process.
- 4) All Points under your agenda are covered under our Sansthas established system.
- 5) Samstha have provide a facility through the agencies, year wise order copy given to you.


Dr. Meena Ganpathy
Principal

PRINCIPAL

Maharshi Karve Shree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052


Minutes prepared by

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: ०७.०६.२०१९

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: किरकोळ दुरुस्त्या व देखभालीची कोमे करुन मिळणे बाबत.

मा.महोदय,

इन्स्टिट्यूटमधील पुढील किरकोळ दुरुस्त्या करुन मिळाव्यात.

१. क्लासरूममधील बाकांचे सुतारकाम करुन दयावेत.

२. इलेक्ट्रीकच्या टयुब बदलणे व पुंखे चालू करुन मिळणे.

३. पिण्याच्या पाण्याच्या टाक्या स्वच्छ करुन मिळणे

कळावे,

आपली विश्वासू,



डॉ. मी. बा. गणपती

PRINCIPAL

Maharshi Karve Shree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052.

महर्षी कवे स्त्री शिक्षण संस्थेचा

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

दुरुस्ती व देखभाल

दिनांक : 14/06/2019.

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक ————— नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था

विभागातील श्री. नाना तुपे व श्री. विनायक महाडिक

हया सेवकांनी

आज दिनांक 14/6/2019 रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.

सहाकार्याबद्दल आभारी आहोत.

ह. प. २६

काम करून मिळाल्याबद्दलची सही

विनायक

वास्तुव्यवस्था सेवकाची सही

आपली विश्वासू,

डॉ. मीना गणपती

PRINCIPAL

Maharshi Kavee Stree Shikshan Samstha
Smt. Bakul Tambal Institute
of Nursing Education
Karvenagar, Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: ०१.०५.२०१९

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: फायर सिलेंडरची तपासणी करणे बाबत.

मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, आमच्या इन्स्टिटयमध्ये फायर सेफ्टीच्या दृष्टीकोनातून सर्व फायर सिलेंडरची तपासणी करून दयावी व योग्य असल्यास याबाबत आपडेशन वेळेवर केल्यास आमची गैरसोय होणार नाही.

कळावे,

आपली विश्वासू,


डॉ.प्रकाश गणपती

PRINCIPAL
Maharshi Kervee Women's Education Society
Smt. B. K. Talwar Institute
of Nursing Education
Karnavara, Pune - 411 012.

महर्षी कवे स्त्री शिक्षण संस्थेचा

श्रीमती बकुल तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

दुरुस्ती व देखभाल

दिनांक : 12/05/2019.

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक 12/05/2019 नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील श्री. राहुल शिंदे

ह्या सेवकांनी
आज दिनांक 12/05/2019 रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याबद्दल आभारी आहोत.

ह. प. १२४

काम करून मिळाल्याबद्दलची सही

@shinde

वास्तुव्यवस्था सेवकाची सही

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: ०८.०९.२०१९.

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: बर्ड नेट बसवून मिळणे बाबत.

मा.महोदय,

आमच्या इन्स्टिट्यूटमध्ये पंक्षांपासून संरक्षण मिळण्यासाठी बर्डनेट बसवून दिल्यास आमची गैरसोय होणार नाही तरी सदर काम त्वरीत करून द्यावे अशी विनंती करण्यात येत आहे.

कळावे,

आपली विश्वासू,



डॉ.मीना गणपती

PRINCIPAL

Maharshi Kervee Women's Education Society's
Smt. B. K. Tambat Institute
of Nursing Education
Karnal Road, Kervee Nagar, Pune-411 052

MC



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Keshav Karve

J. No.:

Date- 07/11/2019

To
Fire Fight Safety Solutions,
Office No. 2 Rupsangam residency,
Near kalpataru Estate Phase3,
Pimple Gurav, Pune - 411 027 Ph no 020- 65112299
ffss@yahoo.com

(Mr. Gaurav Vaidya - 9970548822)

**Sub. : Work Order of Fire Fighting System AMC (Non Comprehensive) at
MKSSS Karvenagar Campus Pune, Narhe Campus & Satara Campus
Building.**

**Ref. No.: Your Quotation FFSS/19-20/372 on Dated 17-07-2019 & CPC meeting and
discussion on dated 07.11.2019.**

Dear Sir,

With reference to above mentioned quotation and discussion in Samstha's CPC Meeting dated 07/11/2019 and discussion held with you.

Samstha is pleased to give Work Order of AMC for Fire Fighting System from 1 Oct 2019 to 31 Dec 2019 for 1 Visit MKSSS Samstha Campus at Karvenagar , i.e. 1) Cummins College Engineering for women - Main Building, 2) Cummins College Engineering for Women - Mechanical Building 3) Cummins College Engineering for Women – I.T Building 4) Smt. Hiraben Nanavati Institute of Management & Resarch for Women Building, 5) Shri Sidhivinayak Mahila Mahavidyalaya Building, 6) Dr Bhanuben Nanavati College of Architecture for Women Building, 7) Mahilashram Hostel – Rama Sadan Hostel Building, 8) M N Adwant Prathmik Vidya Mandir Building, 9) Commercial complex building. (Newly addaed 10) Vocational

Samstha's Narhe Campus i.e. 11) School of fashion Technology college Building, 12) School of fashion Technology Hostel Building In pune 13) (Newly addaed- Vision school Narhe

Satara Campus i.e.14) BCA College for Women Building as per list attached. Building – Wise AMC rate statement and building –wise particulars statement of fire fighting system enclosed separately.

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

© Keshav Karve

Following terms & conditions will be applicable for the same

Scope of Work :-

- 1) All wet fire-fighting pumps will be checked for operation/cut-in in quartely and finding to be recorded. (NFPA 25(98)).
- 2) Arrest any leakages in the Fire hydrant and sprinkler system immediately.
- 3) All Hydrant points will be checked for flow of water, condition of inner rubber seal and spring and locking latch condition ones in quartely. (IS: 13039)
- 4) All hoses of fire hydrant will be checked for any damage, cut, and any wear & tear quartely.
- 5) Maintenance of the fire pumps will be carried out as per maintenance schedule.
- 6) Greasing and oiling of Fire pumps etc. will be carried out quarterly.
- 7) Break down if any will be attended to within 08 hrs. On intimation at our end and will not be charged.
- 8) Material required to be supplied by Samstha at extra at actual.
- 9) All strainers in the hydrant and sprinkler system will be cleaned quartely.
- 10) Electrical panel PM routine will be done Quarterly.
- 11) Hose boxes will be checked Quarterly and repaired if necessary.

Mode of Operation :-

- a) Your technicians will visit once in a Quarterly to Samstha campus to carry out maintenance.
- b) Proper entries into respective check list will be made.
- c) You will strictly adhere to the maintenance schedule as mutually decided.
- d) Besides Your senior engineers will be visiting the samstha campus Quarterly to recheck the activities & interact with our office for any feedback towards improvements in operation & handling.
- e) All system check, testing & demonstration with Samstha's representative per Quarterly.
- f) Mock drill should be carrying out once in stipulated period for each building as above mentioned.

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Keshav Karve

Terms & conditions:-

- As this Non Comprehensive AMC is based on labour only, all spares & consumables required for quarterly routine operation & maintenance will be provided by us.
- It is desired that a minimum inventory level, which will be mutually decided by you to be maintained at Samstha campus to avoid delays & loss of down time.
- All tools & tackles required for the maintenance will be provided by you.
- Instrumentation i.e. Pressure gauge, flow meter, pressure sensor, solenoid valve & water tank level indicator etc. will be used as per specified brand and when as required will be done on at actual extra cost.
- If any leakage underground fire system line to carry out testing and repair work done on at actual extra cost.
- Form -B will be issued on June 2019 and Dec 2019 per building Mentioned as above individually.
- As per quotation Form B and NOC Certificate should be given twice in AMC period without any extra cost.
- Training program should be arranged to Samstha's Security Officer, Supervisor, Guard, Peon, with PMC Fire department representative as per Samstha's Instruction.

Contract Period. :-

- This contract is for the period effective from 1 Oct 2019 & valid till 31 Dec 2019
- AMC Visit quarterly. In above mentioned period of one 01 Visits should be done in each building that each building quarterly report should submit in Vastu-Vyavastha office.
- As per above mentioned visits are not done then proportionate amount will be deducted in total quotation amount.

Payment: - 01 visit is expected in the stipulated period & Building wise test report should be attached with authoritative signatories along with bill, afterwards samstha will release the payment.

Taxes: - As per your quotation GST Tax are Inclusive. You should submit copy of GST Tax certificate and tax receipt copy.

You should Submit following documents before execution of work. 1) Insurance policy of those workers who are acutely involved in the above same project. 2) Pan card copy. 3) GST registration Copy.

(Signature)
883050413
Rahul Khulane

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

Keshav Karve


AMC Rate :-

Sr. No	Building Name	AMC 1 Visit amount per building	GST 18%	Total Amount Per Building
1	Cummins Engineering Collge Building	6245.00	1124.10	7369.10
2	Cummins Engineering college Mechinecal Building	6295.00	1133.10	7428.10
3	Cummins Engineering college I T Building	3547.50	638.55	4186.05
4	MBA College Building	3906.25	703.13	4609.38
5	Sidhivinayak College Building	2488.75	447.98	2936.73
6	BNCA College Building	5416.75	975.02	6391.77
7	Ramasadn hostel Building	4312.50	776.25	5088.75
8	M N Advant School building	2471.75	444.92	2916.67
9	Soft college building Narhe Campus	2695.00	485.10	3180.10
10	Soft college hostel building Narhe Campus	3891.50	700.47	4591.97
11	Commerical complex building	2392.75	430.70	2823.45
12	BCA college building at Satara Building	3300.00	594.00	3894.00
13	Vocational college (Newwly added	2125.00	382.50	2507.50
14	Vision school narhe	4000.00	720.00	4720.00
	TotalAmount	53,087.75	9555.80	62,643.55

Termination of Contract: - Each party may terminate this contract by giving written notice not less than 30 days.

Thanking you,


Secretary
53y


8830804613
Rahul Khatame



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

S. Karve, Karve

Ref. No.VV / 299

Date: 08/01/2019

To,
M/s. Balaji-Ratna Multiservices Pvt.Ltd.
S.No. 94/7, Shivshahi Apts. Bhusari Colny,
Opp.Bharti Nagar, Paud Road, Kothrud,
Pune - 411 038. Ph. No.25285561 Email :- brmpl@balajiratna.com

**Sub. : Work Order for Housekeeping work at Maharshi Karve Stree Shikshan Samstha's,
Narhe Campus, Tal. Haveli, Dist. Pune.
Karvanagar, Pune -52.**

Ref: Your quotation of Samstha's prescribed format of House Keeping services for year 2019.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 01-12-2018 Housekeeping Services period for the year 2019 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 11/12/2018 & as per discussions with us on dated 25-12-2018. Samstha is pleased to give you work order for the House Keeping Services from 01st January 2019 to 30 November 2019 for Samstha's Narhe Campus i.e. School of Fashion Technology College & Hostel buildings, Tejeswini Helth Club, Vision English Medium School . **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 1,91,735.79 (excluding Goods & Service Tax).

You will have to provide workers as follows.

1. Payment details - Rs. 1,91,735.79 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 15 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 15 workers: Sweepers 14 Nos., & 01 Supervisor. At the time of Meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

4. You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. You have to pay one month total payment amount i.e. Rs. 1,91,735.79 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
9. Identity Card & uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. **Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
16. Housekeeping Scope of Work as follows:-
 - i. Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

- iv. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
- v. Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
- vi. Spraying Room Fresheners in all rooms is twice in a week.
- vii. Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
- viii. Shifting of tiles, furniture as well when required.
- ix. Cleaning of drainage lines, Chamber, ducts etc.
- x. Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
- xi. Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
- xii. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
- xiii. Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
- xiv. Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
- xv. Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department
18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Keshav Karve

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
- 27 Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary





MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Ref. No.: VV/293

Date: 08/01/2019

To,
Best Services, Shri Ahluwalia,
Off. No. 101, Sai Siddhi Complex,
Shivajinagar, Pune 411 005,
M No.: 9881371273

Sub. : Work Order for Security Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.
Ref: Your quotation of Samstha's prescribed format of security services for year 2019.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 03-12-2018 to Security Services period for the year 2019 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 11.12.2018 & as per discussions with us on 25-12-2018. Samstha is pleased to give you work order for the Security Services from 01st January 2019 to 30 November 2019 for Samstha's Karvenagar Campus Branches i.e. Samstha Main gate, Samstha Out gate, Siddhivinayak College Gate, Cummins College Campus, Baya Karve Hostel, Commercial Complex Bldg.- Head Office, Yashlaxmi Hostel, Divekar Hostel, Raghumangalya Hostel, Devashree Hostel & Other Branches in Pune i.e. Erandwana, Vidypeeth Br., Mahilaniwas Deccan Gymkhana, PMC Hostel Sadashiv Peth, Mahila Niwas Natubaug-Shukrawar Peth, Kamsht Ashram Shala, Kamshet, Vision English Medium School -Vadgaon Sheri (IES) **If your work performance is found non-satisfactory during period of contract will be terminated without any notice.** Hence the gross quotation amount of work is Rs. 7, 88,652.28/- (excluding Goods & Service Tax) you will have to provide workers as follows:-

1. Payment details -

- a. Rs. 7,88,652.28/- per month for 58 Trained Security Guards including 03 Nos. of Supervisor cum guards as per given list, inclusive of all taxes, P.F., P.T., E.S.I. Service charges & Supervision charges, and all other applicable taxes. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
- b. For Security Services of 58 Guards to Samstha's campus for 08 hours day & night duty in three shifts of Rs. 7, 88,652.28/- per month.
- c. Workers number Strength must be 58 (as above) full working days as per month otherwise payments will be proportionately deducted.
2. Security guards should be required in shifts, which should be changeable fortnightly.
3. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
4. Appointed Trained guard should be appointing after taking interview with samstha's representative.
5. Requirement of security guard may change as per Samstha's directions & Payment or bill may change proportionately.

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MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

- You have to pay one month total payment amount i.e. Rs. 7,88,652.28/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract.
- You have to open your Agencies Bank A/c & separate Bank Savings account of each guard & that guards name list & A/c Number should be given to Samstha's Office.
- Any indiscipline by any guard may cause his discontinuation of services at any time from samstha's instructions.
- Contractor should keep register for addresses, Phone, Cell Phone and bio-data, recommendations from dignitaries of appointed guards with their 4 nos.- photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
- Contractor himself shows to Samstha a good recommendation from any dignitaries for his recognition
- Guard should take responsibility to start & close the water pump, street light & generator of Samstha as & when required, & appropriate care all premises while employing.
- Guard should maintain daily record of gate incomers & out going persons, Visitors, Parents as per rules of Samstha and also they will have to maintain incoming & outgoing material record at each point or gate.
- Guard should get all information of Samstha form Samstha's authorities & they should always alert to tell information to visitors.
- Any Mishap liability created from worker while employment that will totally borne by agency / contractor.
- Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund deposit amount to Contractor in lieu of notice period
- Any dispute about work, subject to Pune Jurisdiction only.
- You have to give a daily programme bar chart of point wise security guard & Guards work report submitted to Vastuvyavastha Vibhag.
- You have to sign on the duplicate copy of this Work Order.
- In Samsthas premises Samstha fixed Alert-O-Guard machine at various points for alertness of Guard. Every day machine starting timing is 22 O Clock p.m. to 6.00 a.m., in every ½ an hour machine buzzer starts & stop within few seconds. Guard should stop the buzzer within the time, if not do the stop buzzer each time each point number of present guard Rs.50/- will be charged as a fine & that amount should be deducted in monthly bill.
- You will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
- Contractor should follow the Minimum wages Act.
- Other terms & conditions will remains same as per quotation.

We hope that you can give best services.

Secretary

Permit



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Ref. No.VV-300

Date: 08/01/2019

To,
Kale Sales & Services, - Mr.Sachin Hanmant Kale
B1, 103 Dreamcity Soc.
Dattanagar Jambhulwadi.Ambegaon Bk.
Pune - 411046
M. No. 9923694154/7972998748

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of Housekeeping services for year 2019.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 04-12-2018 for Housekeeping services period for the year 2019 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 11/12/2018 & as per discussions with us on dated 25-12-2018. Samstha is pleased to give you work order for the House Keeping Services from 01st January 2019 to 30th November 2019 for Samstha's Karvenagar Branches i.e. Samstha's Karvenagar Old Campus i.e. Rama Purshottam Vidya Sankul, Rama Sadan Hostels, BNCA College, Nursing College, Vocational College, Siddhivinayak College, Sir Sasoon Devid Hostel, etc. & Other Branches in Pune i.e. Erandwana highschool building, Vidyapeeth Highschool building, Mahilaniwas Deccan Gymkhana, P.M.C. Hostel & Mahilaniwas Natubagh Hostel, Anudanit Ashramshala Kamshet. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 6,35,034.84. (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details – Rs. 6,35,034.84 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 50 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 50 workers: Sweepers 48 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

- You shall have to maintain daily cleaning chart/door chart each toilet block unit.
3. You have to pay one month total payment amount i.e Rs. 6,35,034.84 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
 6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
 7. Workers should be appointed after taking interview with Samstha's representative.
 8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
 9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
 10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
 11. You will have to pay attention in this work sincerely.
 12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
 13. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.
 14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
 15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
 16. Housekeeping Scope of Work as follows:-
 - i) Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii) Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii) Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

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- iv) Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
 - v) Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
 - vi) Spraying Room Fresheners in all rooms is twice in a week.
 - vii) Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
 - viii) Shifting of tiles, furniture as well when required.
 - ix) Cleaning of drainage lines, Chamber, ducts etc.
 - x) Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
 - xi) Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
 - xii) Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
 - xiii) Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
 - xiv) Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
 - xv) Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department.
 18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
 19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
 20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Ref. No. VV / 298

Date: 08/01/2019

J.
Suvidha Enterprises.
Shri Ratnakar R. Dhaygude.
1495, Sadashiv Peth, Pune - 411 030.
M. No. 9096592843/9422513086

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.
Ref: Your quotation of Samstha's prescribed format of House keeping services for year 2019.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 27-11-2018 for Housekeeping services period for the year 2019 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 11/12/2018 & as per discussions with us on dated 25-12-2018. Samstha is pleased to give you work order for the House Keeping Services from 01st January 2019 to 30 November 2019 for Samstha's Karvenagar Branches i.e. Cummins Engineering Collage Campus Buildings, HNIMR (MBA College), K.B.Joshi Inst. Baya Karve Hostel Campus, Commercial Complex Building, Divekar Hostel, Yashlaxmi Hostel, Raghunanglya Hostel, Deavshree Hostel, Suswad canteen Caffee. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 3,70,893.42 (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details – Rs. 3,70,893.42 (Rupees Three Lakh Seventy Thousand Eight Hundred Ninety Three & Forty two paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 29 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 29 workers: Sweepers 27 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

Maharshi Karve

You shall have to maintain daily cleaning chart/door chart each toilet block unit.

You have to pay one month total payment amount i.e Rs. 3,70,893.42 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.

6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
- 13. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
16. Housekeeping Scope of Work as follows:-
 - i Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the
collected refuse at designated site on daily basis.

- v Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
- vi Spraying Room Fresheners in all rooms is twice in a week.
- vii Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
- viii Shifting of tiles, furniture as well when required.
- ix Cleaning of drainage lines, Chamber, ducts etc.
- x Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
- xi Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-lighting equipment's, nameplates, plant boxes, doormats etc.
- xii Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
- xiii Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
- xiv Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
- xv Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department.
18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Keshav Karve

1. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary



MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Ref. No VV/ 304 A

Date: 04/02/2019

To,
Suvidha Enterprises,
Shri Ratnakar R. Dhaygude,
1495, Sadashiv Peth, Pune - 411 030.
M. No. 9096592843/9422513086

Sub. : Work Order for House Keeping Services at Maharshi Karve Street Shikshan Samstha's other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of Housekeeping services for year 2019.

Dear Sir,

With reference to Samstha's Vastuvyavastha Committee Meeting dated 10/01/2019, Samstha is pleased to give you work order for the House Keeping Services from 01st February 2019 to 30 November 2019 for Samstha's other Branches in Pune i.e. Erandwana highschool building, Vidyapeeth Highschool building, Mahilaniwas Deccan Gymkhana, P.M.C. Hostel & Mahilaniwas Natubagh Hostel, Anudanit Ashramshala Kamshet. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 88047/- (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details – Rs. 88047/- per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours/Workers about 7 numbers per day (workers strength will be varies as per requirement of Samstha) i.e. Sweepers 7 Nos., at the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)



100
Maharshi Karve

V.Vo.No. 2020/02

Date- 23/01/2020

To
Fire Fight Safety Solutions,
Office No. 2 Rupsangam residency,
Near kalpataru Estate Phase3,
Pimple Gurav, Pune - 411 027 Ph no 020- 65112299
ffss@yahoo.com

(Mr. Gaurav Vaidya - 9970548822)

**Sub. : Work Order of Fire Fighting System AMC (Non Comprehensive) at
MKSSS Karvenagar Campus Pune, Narhe Campus & Satara Campus
Building.**

**Ref. No.: Your Previous Quotation FFSS/19-20/372 Dated on 17-07-2019 & CPC meeting and
discussion dated on 07.11.2019 & Your acceptance letter about rate for current
Year (Ref No 20.01.2020)**

Dear Sir,

With reference to above mentioned quotation and discussion in Samstha's CPC Meeting dated 07/11/2019 and discussion held with you.

Samstha is pleased to give Work Order of AMC for Fire Fighting System from 1 Jan 2020 to 31 Dec 2020 for 4 Visit MKSSS Samstha Campus at Karvenagar , i.e. 1) Cummins College Engineering for women - Main Building, 2) Cummins College Engineering for Women - Mechanical Building 3) Cummins College Engineering for Women – I.T Building 4) Smt. Hiraben Nanavati Institute of Management & Resarch for Women Building, 5) Shri Sidhivinayak Mahila Mahavidyalaya Building, 6) Dr Bhanuben Nanavati College of Architecture for Women Building, 7) Mahilashram Hostel – Rama Sadan Hostel Building, 8) M N Adwant Prathmik Vidya Mandir Building, 9) Commercial complex building. (Newly addaed) 10) Vocational Samstha's Narhe Campus i.e. 11) School of fashion Technology college Building, 12) School of fashion Technology Hostel Building In pune 13) (Newly addaed- Vision school Narhe Satara Campus i.e.14) BCA College for Women Building as per list attached. Building – Wise AMC rate statement and building –wise particulars statement of fire fighting system enclosed separately.

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)



Following terms & conditions will be applicable for the same

Scope of Work :-

- 1) All wet fire-fighting pumps will be checked for operation/cut-in in quartely and finding to be recorded. (NFPA 25(98)).
- 2) Arrest any leakages in the Fire hydrant and sprinkler system immediately.
- 3) All Hydrant points will be checked for flow of water, condition of inner rubber seal and spring and locking latch condition ones in quartely. (IS: 13039)
- 4) All hoses of fire hydrant will be checked for any damage, cut, and any wear & tear quartely.
- 5) Maintenance of the fire pumps will be carried out as per maintenance schedule.
- 6) Greasing and oiling of Fire pumps etc. will be carried out quarterly.
- 7) Break down if any will be attended to within 08 hrs. On intimation at our end and will not be charged.
- 8) Material required to be supplied by Samstha at extra at actual.
- 9) All strainers in the hydrant and sprinkler system will be cleaned quarterly.
- 10) Electrical panel PM routine will be done Quarterly.
- 11) Hose boxes will be checked Quarterly and repaired if necessary.

Mode of Operation :-

- a) Your technicians will visit Quarterly Basis to Samstha campus to carry out maintenance.
- b) Proper entries into respective check list will be made.
- c) You will strictly adhere to the maintenance schedule as mutually decided.
- d) Besides Your senior engineers will be visiting the samstha campus Quarterly to recheck the activities & interact with our office for any feedback towards improvements in operation & handling.
- e) All system check, testing & demonstration with Samstha's representative per Quarterly.
- f) Mock drill should be carrying out once in stipulated period for each building as above mentioned.

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

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Maharshi Dhondo Keshav Karve

Terms & conditions:-

- As this Non Comprehensive AMC is based on labour only, all spares & consumables required for quarterly routine operation & maintenance will be provided by us.
- It is desired that a minimum inventory level, which will be mutually decided by you to be maintained at Samstha campus to avoid delays & loss of down time.
- All tools & tackles required for the maintenance will be provided by you.
- Instrumentation i.e. Pressure gauge, flow meter, pressure sensor, solenoid valve & water tank level indicator etc. will be used as per specified brand and when as required will be done on at actual extra cost.
- If any leakage underground fire system line to carry out testing and repair work done on at actual extra cost.
- Form -B will be issued on June 2020 and Dec 2020 per building Mentioned as above individually.
- As per quotation Form B and NOC Certificate should be given twice in AMC period without any extra cost.
- Training program should be arranged to Samsthas Security Officer, Supervisor, Guard, Peon, with PMC Fire department representative as per Samstha's Instruction.

Contract Period. :-

- This contract is for the period effective from 1 Jan 2020 & valid till 31 Dec 2020
- AMC Visit quarterly. In above mentioned period of one visit should be done in each building that each building quarterly report should submit in Vastu-Vyavastha office.
- As per above mentioned visits are not done then proportionate amount will be deducted in total quotation amount.

Payment: - 01 visit is expected in the stipulated period & Building wise test report should be attached with authorities signatories along with bill, after words samstha will release the payment.

Taxes: - As per your quotation GST Tax are Inclusive. You should submit copy of GST Tax certificate and tax receipt copy.

You should Submit following documents before execution of work. 1) Insurance policy of those workers who are acutely involved in the above same project. 2) Pan card copy. 3) GST registration Copy.

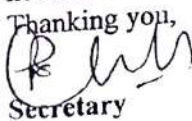
MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

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Maharshi Dhanu Keshav Karve

AMC Rate :-

Sr. No	Building Name	AMC yearly amount per building	GST 18%	Total Amount Per Building
1	Cummins Engineering Collge Building	24980	4496	29476
2	Cummins Engineering college Mechinecal Building	25180	4532	29712
3	Cummins Engineering college I T Building	14190	2554	16744
4	MBA College Building	15625	2812	18437
5	Sidhivinayak College Building	9955	1791	11746
6	BNCA College Building	21667	3900.	25567
7	Ramasadn hostel Building	17250	3105	20355
8	M N Advant School building	9887	1779	11666
9	Commerical complex building	9571	1722	11293
10	Vocational college	8500	1530	10030
11	Soft college building Narhe Campus	10780	1940	12720
12	Soft college hostel building Narhe Campus	15566	2801	18367
13	Vision school narhe	16000	2880	18880
14	BCA college building at Satara Building	13200	2376	15576
	TotalAmount			250569.00

Termination of Contract: - Each party may terminate this contract by giving written notice not less than 30 days.

Thanking you,

Secretary



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Annexure

4. You shall have to maintain daily cleaning chart & or chart each week until
5. You have to pay one month total payment amount of Rs. XXX/- (with interest) against security deposit without any interest on the period of contract at the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S. after receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone Cell Phone numbers and two-date Recommendations from dignitaries of appointed labours with their date photographs and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. **Requirement of Housekeeping worker may change as per samstha's discretion & Payment or bill may change proportionately.**
14. Any indiscipline by any House Keeping worker may cause his discontinuation of service at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you.
16. Housekeeping Scope of Work as follows:-
 - i. Housekeeping cleaning services should be done daily 30 or 35 days at regular intervals, so that the areas covered under the contract remain spot and shiny all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceiling. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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(Signature)

(Signature)



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institute For Women's Education)

- i. Cleaning of baskets, wastepaper baskets, cut-mats, etc. and disposing off all the collected refuse at designated site on daily basis.
- ii. Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows, glasses and grills. Cleaning and dusting of window panes, venetian blinds.
- iii. Spraying Room Fresheners in all rooms is twice in a week.
- iv. Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
- v. Shifting of tiles, furniture as well when required.
- vi. Cleaning of drainage lines, Chamber, ducts etc.
- vii. Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
- viii. Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
- ix. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
- x. Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
- xi. Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
- xii. Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
- xiii. Contractor shall have to pay the said tax amount directly to the concerned Government department.
- xiv. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
- xv. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
- xvi. Your contract may be terminated, at any time, by either side party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

21. You shall have to use necessary safety equipment to avoid accident while work is going on
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost RS. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services


Secretary



WORK ORDER



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Keshave Karve

Ref. No.: VV / 296

Date: 08/01/2019

To,
Udyan Associates,
164/12, Shinde Building, Sangam Chowk,
Shastri Nagar, Kothrud, Pune-411038.
M. No. 9890938804/9822040491/9822264519

Sub.: Work Order for Garden Maintenance work at Maharshi Karve Stree Shikshan Samstha, Karvenagar, Pune -52.

Ref.: Your quotation of Samstha's prescribed format of Garden Maintenance Services For year 2019.

Dear Madam,

With reference to your above mentioned quotation and your letter dated 07-12-2018 to extend Garden Maintenance Services period for the year 2019 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 11/12/2018 & as per discussions with us on dated 25-12-2018. Samstha is pleased to give you work order for the Garden Maintenance services from 01st January 2019 to 30 November 2019 for Samstha's Karvenagar Campus. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice.** Completion of work within a time is responsibility of contractor. The gross quotation amount of Karvenagar work is Rs. 1,45,194.00 (excluding Goods & Service Tax)
You will have to provide workers as follows as per your given quotation.

1. Garden Workers

a- Gardner cum Supervisor for Karvenagar Campus 01 Nos.

b- Gardner for Karvenagar Campus- Male/Female 11 Nos.

2. Payment details – For Karvenagar Campus Rs. 1,45,194.00 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Maharshi Karve

- Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.
3. Samstha hereby reserves its right to terminate contract when work will not found satisfactory or any other dispute in above work.
 4. You shall have to maintain daily point wise Garden work chart.
 5. You have to pay one month total payment amount i.e. for Samstha's Karvenagar Campus Rs. 1,45,194.00 (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. & Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
 6. Workers should be appointed after taking interview with Samstha's representative.
 7. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
 8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
 9. Garden cutting & other related waste should be carried out from Samstha's premises to Compost Manure Project at Samstha's Premises.
 10. You will have to pay attention in this work sincerely.
 11. You have to open your Agencies Bank A/c & separate Bank Savings account of each guardner & name list & A/c Number should be given to Samstha's Office.
 12. Requirement of Garden worker may change as per samstha's discretions & Payment or bill may change proportionately.
 13. Any indiscipline by any Garden worker may cause his discontinuation of services at any time from samstha's instructions.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Ref. No.VV/2020/10

Date: 20/01/2020

To,
M/s.Balaji-Ratna Multiservices Pvt.Ltd.
S.No. 94/7, Shivshahi Apts. Bhusari Colny,
Opp.Bharti Nagar, Paud Road, Kothrud,
Pune - 411 038. Ph. No.25285561 Email: - brmpl@balajiratna.com

**Sub. : Work Order for Housekeeping work at Maharshi Karve Stree Shikshan Samstha's,
Narhe Campus, Tal. Haveli, Dist. Pune.
Karvanagar, Pune -52.**

Ref: Your quotation of Samstha's prescribed format of House Keeping services for year 2020.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 06.11.2019 Housekeeping Services period for the year 2020 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 16/01/2020 Samstha is pleased to give you work order for the House Keeping Services from 01st February 2020 to 30 November 2020 for Samstha's Narhe Campus i.e. School of Fashion Technology College & Hostel buildings, Tejeswini Helth Club, Vision English Medium School. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs.2, 57,000.75 (excluding Goods & Service Tax).

You will have to provide workers as follows.

1. Payment details Rs. 2,57,000.75 per month amount is inclusive of supervision charges, P.F., E.S.I., P.F., Service charges & all other applicable taxes & charges, etc. Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
2. Labours /Workers about 17 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 17 workers: Sweepers 16 Nos., & 01 Supervisor. At the time of Meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

1. You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. You have to pay one month total payment amount i.e. Rs. 2,57,000.75 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
9. Identity Card & uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
- 13. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
16. Housekeeping Scope of Work as follows:-
 - i. Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

- iv. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
 - v. Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
 - vi. Spraying Room Fresheners in all rooms is twice in a week.
 - vii. Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
 - viii. Shifting of tiles, furniture as well when required.
 - ix. Cleaning of drainage lines, Chamber, ducts etc.
 - x. Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
 - xi. Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
 - xii. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
 - xiii. Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
 - xiv. Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
 - xv. Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department
18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Ms. Shilpa Karve

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
- 27 Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

Ref. No. VV/05

Date: 20.01.2020

To,

Best Services, Shri Ahluwalia,
Off. No. 101, Sai Siddhi Complex,
Shivajinagar, Pune 411 005,
M.No.: 9881371273

Sub.: Work Order for Security Services at Maharshi Karve Stree Shikshan Samstha,
Karvenagar & other Branches in Pune.

Ref. Your quotation of Samstha's prescribed format of security services for year 2020.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 07-11-2019 to Security Services period for the year 2020 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 16.01.2020. Samstha is pleased to give you work order for the Security Services from 01st February 2020 to 30 November 2020 for Samstha's Karvenager Campus Branches i.e. Samstha Main gate, Samstha Out gate, Siddhivinayak College Gate, MNVTI, BTINE, BNCA college, Sir Sasoon Devid Hostel, Cummins College Campus, HNMR, Baya Karve Hostel, Commercial Complex Bldg.- Head Office, Yashlaxmi Hostel, Divekar Hostel, Raghunangalya Hostel, Devashree Hostel & Other Branches in Pune i.e. Frandwana, Vidypeeth Br., Mahilaniwas Deccan Gymkhana, PMC Hostel Sadashiv Peth, Mahila Niwas Natubaug-Shukrawar Peth, Kamsht Ashram Shala, Kamshet., Vision English Medium School Vadgaon Sheri (IES) If your work performance is found non-satisfactory during period of contract will be terminated without any notice. Hence the gross quotation amount of work is Rs. 10, 49,919.60/- per month (excluding Goods & Service Tax) you will have to provide workers as follows:-

1. Payment details -

- a. Rs.10,49,919.60/- per month for 65 Trained Security Guards and 03 Nos. of Supervisor cum guards as per given list, inclusive of all taxes, P.F., P.T., E.S.I. Service charges & Supervision charges, and all other applicable taxes. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
 - b. For Security Services of 65 Trained Security Guards & 3 Security supervisor cum Guard to Samstha's campus for 08 hours day & night duty in three shifts of Rs. 10, 49,919.60 /- per month
 - c. Workers number / Strength must be 68 (as above) full working days as per month otherwise payments will be proportionately deducted
2. Security guards should be required in shifts, which should be changeable fortnightly
 3. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
 4. Appointed Trained guard should be appointing after taking interview with samstha's representative
 5. Requirement of security guard may change as per Samstha's directions & Payment or bill may change proportionately.

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MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

Dr. Keshav Karve

6. You have to pay one month total payment amount i.e. Rs. 10,49,919.60/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract.
7. You have to open your Agencies Bank A/c & separate Bank Savings account of each guard & that guards name list & A/c Number should be given to Samstha's Office.
8. Any indiscipline by any guard may cause his discontinuation of services at any time from samstha's instructions.
9. Contractor should keep register for addresses, Phone, Cell Phone and bio-data, recommendations from dignitaries of appointed guards with their 4 nos.- photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
10. Contractor himself shows to Samstha a good recommendation from any dignitaries for his recognition
11. Guard should take responsibility to start & close the water pump, street light & generator of Samstha as & when required, & appropriate care all premises while employing.
12. Guard should maintain daily record of gate incomers & out going persons, Visitors, Parents as per rules of Samstha and also they will have to maintain incoming & outgoing material record at each point or gate.
13. Guard should get all information of Samstha form Samstha's authorities & they should always alert to tell information to visitors.
14. Any Mishap liability created from worker while employment that will totally borne by agency / contractor
15. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund deposit amount to Contractor in lieu of notice period
16. Any dispute about work, subject to Pune Jurisdiction only.
17. You have to give a daily programme bar chart of point wise security guard & Guards work report submitted to Vastuvyavastha Vibhag.
18. You have to sign on the duplicate copy of this Work Order.
19. In Samsthas premises Samstha fixed Alert-O-Guard machine at various points for alertness of Guard. Every day machine starting timing is 22 O Clock p.m. to 6.00 a.m., in every ½ an hour machine buzzer starts & stop within few seconds. Guard should stop the buzzer within the time, if not do the stop buzzer each time each point number of present guard Rs.50/- will be charged as a fine & that amount should be deducted in monthly bill.
20. You will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
21. Contractor should follow the Minimum wages Act.
22. Other terms & conditions will remains same as per quotation.

We hope that you can give best services.


Secretary

SKUL

Work Under 1079

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Ref. No.VV-2020/ 09

Date: 20/01/2020

To,
Kale Sales & Services, - Mr.Sachin Hanmant Kale
B1, 103 Dreamcity Soc.
Dattanagar Jambhulwadi,Abmbegaon Bk.
Pune - 411046
M. No. 9923694154/7972998748

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.
Ref: Your quotation of Samstha's prescribed format of Housekeeping services for year 2020.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 05-11-2019 for Housekeeping services period for the year 2020 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 16/01/2019, Samstha is pleased to give you work order for the House Keeping Services from 01st February 2020 to 30th November 2020 for Samstha's Karvenagar Branches i.e. Cummins Engineering Collage Campus Buildings, HNIMR (MBA College), K.B.Joshi Inst.of information Technology Baya Karve Hostel Campus, Commercial Complex Building, Divekar Hostel,Yashlaxmi Hostel, Raghunanglya Hostel, Suswad canteen Caffee etc. & Other Branches in Pune i.e. Erandwana highschool building,Vidyapeeth Highschool building, Mahilaniwas Deccan Gymkhana,P.M.C. Hostel & Mahilaniwas Natubagh Hostel, Anudanit Ashramshala Kamshet,Vision English Medium

IES Vadgaon Sheri If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 5,58,945.63, (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details – Rs. 5,58,945.63 per month amount is inclusive of supervision charges, P.F., E.S.I., P.F., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation.
2. Labours /Workers about 37 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 37 workers: Sweepers 35 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount

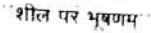
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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

- You shall have to maintain daily cleaning char-dover char each toilet block unit.
5. You have to pay one month total payment amount i.e Rs. 5,58,945.63 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
 6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
 7. Workers should be appointed after taking interview with Samstha's representative.
 8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
 9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
 10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
 11. You will have to pay attention in this work sincerely.
 12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
 13. **Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
 14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
 15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
 16. Housekeeping Scope of Work as follows:-
 - i) Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii) Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings, Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii) Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract



(Maharshi Karve Institution For Women's Education)

- 3---

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)



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(Maharshi Karve)

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

Ref. No.VV/2020/11

Date: 20.01.2020

To,
Suvidha Enterprises,
Shri Ratnakar R. Dhaygude,
1495, Sadashiv Peth, Pune - 411 030.
M. No. 9096592843/9422513086

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of House keeping services for year 2020.

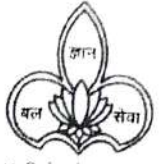
Dear Sir,

With reference to your above mentioned quotation and your letter dated 24-10-2019 for Housekeeping services period for the year 2020 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 16/01/2020 Samstha is pleased to give you work order for the House Keeping Services from 01st February 2020 to 30 November 2020 for Samstha's Karvenagar Branches Old Campus i.e. Rama Purshottam Vidya Sankul All Bldg (1st to 6th floor), Rama Sadan Hostels, BNCA College, Nursing College, Vocational College, Siddhivinayak College, Mahilashram Highschool bldg.no.3- Ground floor-BBA unit, 1st Floor - SMART college, BNY Unit(CSD), Sir Sasoon Devid Hostel, Old age Home, Sampada Bakery, M.N.Adavant school, Smarak, Zopadi, etc. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 6,48,833.57 (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. **Payment details** - Rs. 6,48,833.57 per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
2. **Labours /Workers** about 41 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 43 workers: Sweepers 41 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. **Contractor** should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Maharshi Karve Institution For Women's Education)

“शीलं परं भूषणम्”

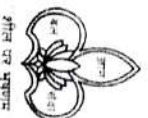
4. You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. You have to pay one month total payment amount i.e Rs. 6,48,833.57 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. **Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
16. Housekeeping Scope of Work as follows:-
 - i. Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

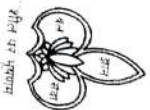


- iv Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
- v Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes, venetian blinds.
- vi Spraying Room Fresheners in all rooms is twice in a week.
- vii Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
- viii Shifting of tiles, furniture as well when required.
- ix Cleaning of drainage lines, Chamber, ducts etc.
- x Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
- xi Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
- xii Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
- xiii Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
- xiv Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
- xv Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department.
18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
19. Any Misthap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.

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S&T

MAHARSHI KARVE



MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary

Annals

NEAR, Kohrud, Pune-411038

9800978804/9822040491 9822264519

Subj.: Work Order for Garden Maintenance work at Maharsi Karve Street Shikshan Samithi, Kuremagar, Pune-52.

Ref: Your quotation of Samsthai's prescribed format of Garden Maintenance Services for year 2020.

Dear Madam,

discussions in Samstha's Aarduvavayatha Committee Meeting dated 16/01/2020. Samstha is pleased to give you work order for the Garden Maintenance services from 01st February 2020 to 30 November 2020 for Samstha's Karvenagar old Campus, Siddhinayak College Campus - MNIT - BITN, BNCA college, Sir Sason David Hostel,Kama Sadan vidya sankal campus,Kama sadan hostel, Cummins College Campus, Hosel,Kama Sadan vidya sankal campus,Kama sadan hostel, Cummins College Campus, HNMR, BNCA College, Baya Karve Hostel complex, Commercial Complex Bldg - Head Office.

If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of Karvenagar work is Rs

You will have to provide workers as follows as per your quotation

1 Carden Barker

[illegible]A Gardner can supervise...
15700

to semi skilled (architectural) workers

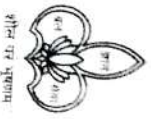
Unskilled Gardener - Male 1 square

2. Payment details: For Kaverajpet Campus Rs. 1,71,779.82 per month amount is payable bill amount (if applicable).

P.P. - 4 S.I.P.T., Service charges & all other inclusive of supervision charges, Goods & Service Tax should be paid at actual on applicable taxes & charges etc.

MAANISH KAVYA STREET SIKHSIAN SAMSTHA

(Maharshi Karve Institution For Women's Education)

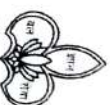


Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

3. Samstha hereby reserves its right to terminate contract when work will not found satisfactory or any other dispute in above work.
4. You shall have to maintain daily point wise Garden work chart.
5. You have to pay one month total payment amount i.e. for Samstha's Karcenagar Campus Rs. 1,71,779,82.00 (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. & Cheque in favour of Secretary M.K.S.S before receiving of Work Order to you.
6. Workers should be appointed after taking interview with Samstha's representative.
7. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**

8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. Garden cutting & other related waste should be carried out from Samstha's premises to Compost Manure Project at Samstha's Premises.
10. You will have to pay attention in this work sincerely.
11. You have to open your Agencies Bank A/c & separate Bank Savings account of each gardener & name list & A/c Number should be given to Samstha's Office.
12. Requirement of Garden worker may change as per samstha's discretions & Payment or bill may change proportionately.
13. Any indiscipline by any Garden worker may cause his discontinuation of services at any time from samstha's instructions.

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श्री गुरुभ्यो नमः

MAHARSHI KARVE STREET SHIKSHAN SAMSTHA

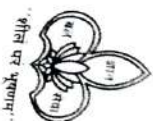
(Maharshi Karve Institution For Women's Education)

14. Any suggestion or change in Garden work that will have to suggest in proper time from you.
15. Minor & Major gardening renovation work or a part of new development work should be developed with the help of daily routine workers. At the time of new development & renovation work if required extra workers may be given to contractor by Samstha as per situation of work.
16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
17. You have to give a monthly bar chart programme of development & Maintenance of Samstha's gardening premises, building etc.
18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
19. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.
20. You shall have to use necessary safety equipment to avoid accident while work is going on.
21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
22. Any dispute about work, subject to Pune Jurisdiction only.
23. You have to sign on the duplicate copy of this Work Order.
24. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
25. Contractor should follow the Minimum Wages Act.
26. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.

Secretary

MAHARSHI KARVE STREET-SHIKSHAN SAMSTHA
(Maharshi Karve Institution For Women's Education)



Ref No., VV 2020-12

To,

M/s Vasant Ashok Khade,
C/o Rambhau Barate Chail,
Behind Dr. Kane, Marve Ah, New Chavhan,
Karve Nagar, Pune 411 052, M.No. 8888771298

Date: 20/01/2020

Sub. : Work Order for Garbage Disposal Management Services at Maharshi Karve

Street Shikshan Samstha, Karve Nagar, Pune -52.
Ref: Your quotation of Samstha's prescribed format of Garbage Disposal Management Services for year 2020.

Dear Sir,

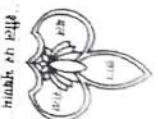
With reference to your above mentioned quotation and your letter dated 05-11-2019 for Samstha's Vastuvyavastha Committee Meeting period for the year 2020 and discussions in give you work order for the Garbage Disposal Management Services from 01st February January 2020 to 30th November 2020 for Samstha's Karve Nagar Mahatram Campus (Rama Purshotam Vidya sankul) Cummins Engineering College Campus (HINIMR MBA College, BCA College, Suswad C/office), Siddhivinyak College Campus (BNCVA College, Nursing College, Vocational College) Baya Karve Hostel Campus & related Hostels, Head Office & Commercial Complex Campus. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice.** Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 1,13,762.30/- (excluding Goods & Service Tax)

You will have to provide workers as follows.

1. Payment details: Rs. 1,13,762.30/- per month amount is inclusive of supervision charges, P.T., E.S.T., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable)
2. Labours /Workers about 09 numbers per day (workers strength will be varies as per requirement of Samstha) At the time of Meeting & discussion with you & you will agree to lift up Garbage material at specified given point wise list daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

MAHARSHI KARVE STRI-SHIKSHAN SAMSTHA

(Maharshi Karve Institution For Women's Education)



4. You shall have to maintain daily point wise Garbage collected work chart
5. You have to pay one month total payment amount i.e. Rs. 1,13,762.30/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D or Cheque in favour of Secretary M.K.S.S before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/cell Phone numbers and bio-data Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
9. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. Garbage Services related work should be carried out from Samstha's premises as per instruction of Samstha's authorities
11. You will have to pay attention in this work sincerely
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. Requirement of Garbage Services worker may change as per samstha's discretions & Payment of bill may change proportionately
14. Any indiscipline by any Garbage Management services worker may cause his discontinuation of services at any time from samstha's instructions
15. Any suggestion or change in Garbage Management Services work that will have to suggest in proper time from you
16. Garbage Management Services Scope of Work as follows:-
 - i. Garbage services should be done daily 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost
 - ii. Collect all garbage & waste material as per point wise. Sort out the material of wet and dry garbage & non recycle material (Cleaning, Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)



Page 27 of 30

VALEERSIL KARYA SIKRI SHIKSHAN SAMITHI

Maternity Refuge Institution For Women's Education

cleaning of baskets, waste-paper, baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis

- If required garbage material collected twice in day as per instruction of Samstha.
- Placing garbage bags in all garbage bins to avoid stains and sinks and clear them on daily basis

13. Contractor shall have to pay the said tax amount directly to the concerned Government Apartment

- You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.

14. Any Mishap liability created towards worker while employment that will totally borne by agency's contractor

15. Your contract may be terminated at any time by either side party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

21. You shall have to use necessary safety equipment to avoid accident while work is going on

22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus

23. Any dispute about work subject to Pune Jurisdiction only

24. You have to sign on the duplicate copy of this Work Order

25. You have to give your acceptance letter to Samstha within five days after receiving of contract letter & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for

contractors bond & agreement

16. Contractor should follow the Minimum Wages Act

27. These terms & conditions will remain same as per quotation except consideration of

Penalties

We expect your best services

SECRETARY

Meeting Minutes

All Maintenance for academic year 2018-19

Dated:- 10, May 2017

Time :- 3 to 4 PM

Venue :- Meeting Room BTINE

Following Members are present:-


- 1) Mr. Shripad Kulkarni – Estate Manager
- 2) Mr. Satish Pawar – Site Engineer
- 3) Mr. Dinesh Shahapurkar -Sanitary Inspector
- 4) Mr. Uttam Bharmal – Electrical Engineer
- 5) MS. Smita Lisham Devi – Lecturer
- 6) Mrs. Hemangi Parab – Admin Clerk

Agenda:-

- 1) Discussion & planning regarding Building Maintenance during the year.
- 2) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 3) Discussion & planning regarding Garden Maintenance during the year.
- 4) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 5) Discussion & planning regarding Plumbing repair & Maintenance during the year.
- 6) Discussion & planning regarding overhead water cleaning Tanks & Maintenance during the year.
- 7) Discussion & planning regarding Housekeeping work during the year.
- 8) Discussion & planning regarding Fire safety & Maintenance during the year.
- 9) Discussion & planning regarding sanitize the premises during the year.


Discussion and Decisions

- 1) Sansthas has our own Bandhkam Vibhag , under this dept, maintained all building-related maintenance work, expansion work, renovation work, and new construction work done through bandhkam vibhag. Unit has any bandhkam related work, correspondence to bandhkam vibhag, they will come your unit, understood your need or requirement then they are prepared to estimate Or BOQ, then taken approval from Sansthan. Sansthas management committee fulfill the further process.
- 2) All previous maintenance system is in place proceed as per our previous system
- 3) Under Garden maintenance provide landscaping beatification for your unit.
- 4) Samstha have provide a facility through the agencies, year wise order copy given to you.
- 5) All Points under your agenda are covered under our Sansthas established system.


Dr. Meena Ganpathy
Principal

PRINCIPAL

Maharshi Kavya Shree Shikshan Samstha's
Smt. Bakul Tambal Institute
of Nursing Education
Karvenagar, Pune - 411 052.


Minutes prepared by

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुल तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र. बीटीआयएनई/

दिनांक: १२.०७.२०१८

प्रति,

मा. व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: लॅन्डस्केप करून मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, आमच्या इन्स्टिट्यूटची बाहेरील भागाच्या सुपोभिकरणाच्या दृष्टीकोणातून इमारतीच्या बाहेरील भागात लॅन्डस्केप करून द्यावेत. हि विनंती.

कळावे,

आपली विश्वासू,



डॉ.मीता कर्मपती

PRINCIPAL

Maharshi Kerve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karyanjhar Pune - 411 052.

महर्षी कवे स्त्री शिक्षण संस्थेचा

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

दुरुस्ती व देखभाल

दिनांक : 12/07/2018

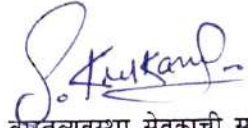
इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक 12/07/2018 नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था विभागातील डॉ. शीपाळ कुलकर्णी यांनी वस या कामाची दखल घेतली.
हया सेवकांनी

आज दिनांक ————— रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.

सहकार्याबद्दल आभारी आहोत.

ह. प. २०

काम करून मिळाल्याबद्दलची सही



वास्तुव्यवस्था सेवकाची सही

आपली विश्वासू,



डॉ. मीना ग. ग. पाटील

PRINCIPAL

Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ४११ ०५२.

जा.क्र.बीटीआयएनई/

दिनांक: १२.०५.२०१८

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: इमारतीची अंतर्गत व बाह्य रंगरंगोटी करून मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भात विषयान्वये विनंती करण्यात येते की, आमच्या इन्स्टिट्यूटची अंतर्गत व बाह्य रंगरंगोटी करून मिळावी हि विनंती.

कळावे,

आपली विश्वासू,



PRINCIPAL

Maharshi Karve Stri Shikshan Samiti's
Smt. Baskul Tambat Institute
of Nursing Education
Karnanagar, Pune - 411 052

महर्षी कर्वे मंत्री शिक्षण संस्थेची

महर्षी कर्वे मंत्री शिक्षण संस्थेची,

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ४२.

दुरुस्ती व देखभाल

दिनांक : / /

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक 12/05/2018 नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील चन्द्रशेखर महिपत वरिष्ठ कामे झाले.

हया सेवकांनी
आज दिनांक _____ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याबद्दल आभारी आहोत.

ट. परब

काम करून मिळाल्याबद्दलची सही

वास्तुव्यवस्था सेवकाची सही

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: १०.०६.२०१८

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: इलेक्ट्रीकची कामे करुन मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, आमच्या इन्स्टिट्यूटची पुढील इलेक्ट्रीकची कामे करुन मिळावी अशी विनंती करण्यात येत आहे.

१. इलेक्ट्रीकच्या बोर्डाची दुरुस्ती करुन मिळावी.
२. पंख्यांची दुरुस्तीबाबत रेग्युलेटर व कंडेन्सर तपासून तादुरुस्त असल्यास बदलून दयावेत
३. बंद असलेल्या टयुब बदलून मिळाव्यात.

कळावे,

आपली विश्वासू,


डॉ.मीना सणप्ती

PRINCIPAL

Maharshi Kerve Sree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karnenagar, Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

दुरुस्ती व देखभाल

दिनांक : / /

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक 10/6/2018 नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील श्री. बी.एम. शेवले.

हया सेवकांनी
आज दिनांक 12/06/2018 व 14/06/2018 रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याबद्दल आभारी आहोत.

ह. ५२९

काम करून मिळाल्याबद्दलची सही

श्री. बी.एम. शेवले
वास्तुव्यवस्था सेवकाची सही



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No. 12/21A

Date: 25/01/2018

To,
Best Services, Shri. Mhawa, a,
Off. No. 101, Sai Siddhi Complex,
Behind Congress Bhavan, Shivajinagar, Pune-411 005.
M No.: 9881371271

Sub. : Work Order for Administrative work at Maharshi Karve Stree Shikshan Samstha.

Ref: Your quotation of Samsthas Prescribed format of Administrative work for year 2018.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 08-12-2017 for Administrative worker service period for the year 2018 and discussions in Samstha's Vastuyavastha Committee Meeting dated 09/11/2018 & as per discussions with us on dated 12-01-2018 Samstha is pleased to give you work order for the Administrative work Services from 01 January 2018 to 31 December 2018 for Samstha's Karvenagar Branches & Other Branches in Pune, Nagpur & Wase. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 8, 28,072. (Excluding Goods & Service Tax).

You will have to provide as follows.

- Workers about 21 Administrative Staff, 01 Driver cum Peon, 01 Receptionist, 03 Lab Assistant, 14 Worker & 14 Parking Persons are 08 hours duty per day (workers strength variable as per requirement of Samstha). Holiday considered with Sunday also. Total payment for 30 or 31 working days. As per quotation all taxes are included in given rate.
- Payment details**
 - Workers about 21 Administrative Staff, 01 Driver cum Peon, 01 Receptionist, 03 Lab Assistant, 14 Worker & 14 Parking Persons Workers of Rs. 8,28,072. (Rs. Eight Lakhs Twenty Eight Thousand Seventy two only) per month including P.F., E.S.I., P.L., Service charges, Supervision charges and other all applicable taxes. Etc. Goods & Service Tax should be paid as usual on payable bill amount (if applicable).
 - Workers number 8 (eight) must be full working days as per month otherwise payments will be proportionately deducted.
- Samstha reserves the right to terminate the contract when work will not satisfactory or any other dispute in above work arise.
- The strength of Administrative labour will be as per requirement of Samstha.
- You have to pay one month total payment amount i.e. Rs.8,28,072 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you.

SIR,

Yours,

KARVENAGAR, PUNE-411 052 • TEL.: 020-25312696-25312700 • FAX.: 020-25313700
• E-MAIL: mkssss@gmail.com • Website: www.maharshikarve.org

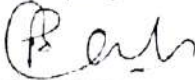
• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950.
• Donations to Samstha are exempted Under Section 80G of the Income Tax Act, 1961.



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

6. Appointed Workers should appoint after taking interview by Samstha's representative
7. Contractor should keep register of addresses, Phone cell Phone numbers and bio data. Recommendations from dignitaries of appointed labourers with there 4 nos. photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & that worker name list & A/c Number should be given to Samstha's Office.
10. Requirement of Administrative worker may change as per Samstha's directions & Payment or bill may change proportionately.
11. Any indiscipline by any Administrative worker may cause his discontinuation of services at any time from samstha's instructions.
12. Contractor himself should present to Samstha a good recommendation from any dignitaries for him.
13. Any Mishap liability created from worker while employment that will totally borne by agency contractor.
14. Your contract may be terminated, at any time by either side party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.
15. You have to give worker work report submitted to Samstha's Vastuvyavastha Vibhag.
16. Any dispute about work, subject to Pune Jurisdiction only.
17. You have to sign on the duplicate copy of this Work Order.
18. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 100/- for Indemnity bond & agreement.
19. Contractor should follow the Minimum wages Act.
20. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary

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KARVENAGAR, PUNE 411 052 • TEL : 020-25313300, 25313200 • FAX : 020-25313300
• E-MAIL : msksshu@gmail.com • Website : www.maharshikarve.pc.in

- Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950
- Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961.



Estd : 1896
Founder : Maharshi Dhondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No.: VV/264

Date: 25/01/2018

To,
Best Services, Shri Ahluwalia,
Off. No. 101, Sai Siddhi Complex,
Shivajinagar, Pune 411 005.
M No.: 9881371273

Sub. : Work Order for Security Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.
Ref: Your quotation of Samstha's prescribed format of security services for year 2018.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 08-12-2017 to Security Services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09.01.2018 & as per discussions with us on 12-01-2018. Samstha is pleased to give you work order for the Security Services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Campus Branches i.e. Samstha Main gate, Samstha Out gate, Siddhivinayak College Gate, Cummins College Campus, Baya Karve Hostel, Commercial Complex Bldg.- Head Office, Yashlaxmi Hostel, Divekar Hostel & Other Branches in Pune i.e. Erandwana, Vidypeeth Br., Mahilaniwas Deccan Gymkhana, PMC Hostel Sadashiv Peth, Mahila Niwas Natubaug-Shukrawar Peth, Kamsht Ashram Shala, Kamshet. If your work performance is found non-satisfactory during period of contract will be terminated without any notice. Hence the gross quotation amount of work is Rs. 7, 17,208/- (excluding Goods & Service Tax) You will have to provide workers as follows:-

1. Payment details –

- a. Rs. 7,17,208/- per month for 58 Trained Security Guards including 03 Nos. of Supervisor cum guards as per given list, inclusive of all taxes, P.F., P.T., E.S.I, Service charges & Supervision charges, and all other applicable taxes. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
- b. For Security Services of 58 Guards to Samstha's campus for 08 hours day & night duty in three shifts of Rs. 7, 17,208/- per month.
- c. Workers number / Strength must be 58 (as above) full working days as per month otherwise payments will be proportionately deducted.
2. Security guards should be required in shifts, which should be changeable fortnightly.
3. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
4. Appointed Trained guard should be appointing after taking interview with samstha's representative.
5. Requirement of security guard may change as per Samstha's directions & Payment or bill may change proportionately.

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Estd : 1896
Founder : Maharshi Dhondo Keshav Karve

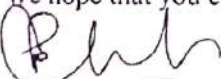


MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Street Shikshan Samstha)

- You have to pay one month total payment amount i.e. Rs. 7,17,208/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract.
7. You have to open your Agencies Bank A/c & separate Bank Savings account of each guard & that guards name list & A/c Number should be given to Samstha's Office.
 8. Any indiscipline by any guard may cause his discontinuation of services at any time from samstha's instructions.
 9. Contractor should keep register for addresses, Phone, Cell Phone and bio-data, recommendations from dignitaries of appointed guards with their 4 nos.- photocopies and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
 10. Contractor himself shows to Samstha a good recommendation from any dignitaries for his recognition
 11. Guard should take responsibility to start & close the water pump, street light & generator of Samstha as & when required. & appropriate care all premises while employing.
 12. Guard should maintain daily record of gate incomers & out going persons, Visitors, Parents as per rules of Samstha and also they will have to maintain incoming & outgoing material record at each point or gate.
 13. Guard should get all information of Samstha form Samstha's authorities & they should always alert to tell information to visitors.
 14. Any Mishap liability created from worker while employment that will totally borne by agency / contractor.
 15. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund deposit amount to Contractor in lieu of notice period
 16. Any dispute about work, subject to Pune Jurisdiction only.
 17. You have to give a daily programme bar chart of point wise security guard & Guards work report submitted to Vastuvyavastha Vibhag.
 18. You have to sign on the duplicate copy of this Work Order.
 19. In Samsthas premises Samstha fixed Alert-O-Guard machine at various points for alertness of Guard. Every day machine starting timing is 22 O Clock p.m. to 6.00 a.m., in every ½ an hour machine buzzer starts & stop within few seconds. Guard should stop the buzzer within the time, if not do the stop buzzer each time each point number of present guard Rs.50/- will be charged as a fine & that amount should be deducted in monthly bill.
 20. You will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
 21. Contractor should follow the Minimum wages Act.
 22. Other terms & conditions will remains same as per quotation.

We hope that you can give best services.


Secretary





MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)



Ref. No.: VV/26A

Date: 25/01/2018

To,
M/s. Vasant Ashok Khude,
C/o Rambhau Barate Chal,
Behind Dr. Rane, Mawle Ali, New Gavthan,
Karvenagar, Pune - 411 052. M.No. 8888771298

Sub. : Work Order for Garbage Disposal Management Services at Maharshi Karve Stree Shikshan Samstha, Karvanagar, Pune -52.

Ref: Your quotation of Samstha's prescribed format of Garbage Disposal Management Services for year 2018.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 06-12-2017 for **Garbage Disposal Management Services** period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the Garbage Disposal Management Services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Mahilashram Campus, Cummins Engineering College Campus, Siddhivinayak College Campus, Baya Karve Hostel Campus & related Hostles, Head Office & Commercial Complex Campus. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. **Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 93,498.32/-(excluding Goods & Service Tax)

You will have to provide workers as follows.

1. Payment details - Rs. 93,498.32 (Rupees Ninety Three Thousand Four Hundred Ninety Eight & Thirty two Paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 09 numbers per day (workers strength will be varies as per requirement of Samstha). At the time of Meeting & discussion with you & you will agree to lift up Garbage material at specified given point wise list daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)



4. You shall have to maintain daily point wise Garbage collected work chart.
5. You have to pay one month total payment amount i.e. 93,498.32 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
9. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. Garbage Services related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. Requirement of Garbage Services worker may change as per samstha's discretions & Payment or bill may change proportionately.
14. Any indiscipline by any Garbage Management services worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in Garbage Management Services work that will have to suggest in proper time from you
16. Garbage Management Services Scope of Work as follows:-
 - i. Garbage services should be done daily 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Collect all garbage & waste material as per point wise. Sort out the material of wet and dry garbage & non recycle material. Cleaning, Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)



Estd. 1986
Founder Maharshi Dhandu Keshav Karve


"शीलं परं भूषणम्"



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

- iii. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
- iv. If required garbage material collected twice in day as per instruction of Samstha.
- v. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
17. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
19. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period
20. You shall have to use necessary safety equipment to avoid accident while work is going on.
21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
22. Any dispute about work, subject to Pune Jurisdiction only.
23. You have to sign on the duplicate copy of this Work Order.
24. You have to give your acceptance letter to Samstha within Five days after receiving of intent letter & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
25. Contractor should follow the Minimum Wages Act.
26. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary



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KARVENAGAR, PUNE 411 052. • TEL. : 020-25313000, 25313200 • FAX : 020-25313300
• E-MAIL : mksssho@gmail.com • Website : www.maharshikarve.ac.in

RRK

• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950.
• Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961



Estd : 1896
Founder : Maharshi Dhondo Keshav Karve



012

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No.: VV/LCAA

Date: 25/01/2018

To,
Udyan Devlopers,
164/12, Shinde Building, Sangam Chowk,
Shastri Nagar, Kothrud, Pune-411038.
M. No. 9890938804/9822040491/9822264519

Sub.: Work Order for Garden Maintenance work at Maharshi Karve Stree Shikshan Samstha, Karvenagar, Pune -52.

Ref.: Your quotation of Samstha's prescribed format of Garden Maintenance Services For year 2018.

Dear Madam,

With reference to your above mentioned quotation and your letter dated 01-12-2017 to extend Garden Maintenance Services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the Garden Maintenance services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Campus. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of Karvenagar work is Rs. 1,39,142.13 (excluding Goods & Service Tax)

You will have to provide workers as follows as per your given quotation.

1. Garden Workers

a- Gardner cum Supervisor for Karvenagar Campus 01 Nos.

b- Gardner for Karvenagar Campus- Male/Female 11 Nos.

2. Payment details - For Karvenagar Campus Rs. 1,39,142.13 (Rupees One Lacs Thirty Nine Thousand One Hundred Forty Two & Thirteen Paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.

---|---

RRK

KARVENAGAR, PUNE 411 052. • TEL : 25313000, 25313200 • FAX : 020-25313300

• E-MAIL : mksssho@vsnl.net • Website : www.maharshikarve.ac.in

• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950
• Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961



Estd 1896
Founder: Maharshi Dhondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

- Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.
3. Samstha hereby reserves its right to terminate contract when work will not found satisfactory or any other dispute in above work.
 4. You shall have to maintain daily point wise Garden work chart.
 5. You have to pay one month total payment amount i.e. for Samstha's Karvenagar Campus Rs.1,39,142.13 (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. & Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
 6. Workers should be appointed after taking interview with Samstha's representative.
 7. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
 8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
 9. Garden cutting & other related waste should be carried out from Samstha's premises to Compost Manure Project at Samstha's Premises.
 10. You will have to pay attention in this work sincerely.
 11. You have to open your Agencies Bank A/c & separate Bank Savings account of each guardner & name list & A/c Number should be given to Samstha's Office.
 12. Requirement of Garden worker may change as per samstha's discretions & Payment or bill may change proportionately.
 13. Any indiscipline by any Garden worker may cause his discontinuation of services at any time from samstha's instructions.

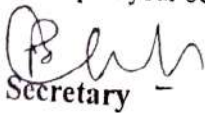
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स्थापना : १८९६
संस्थापक : महर्षी धोंडो केशव कर्वे

महर्षी कर्वे स्त्री-शिक्षण संस्था (पूर्वीची दिगणे स्त्री शिक्षण संस्था)

14. Any suggestion or change in Garden work that will have to suggest in proper time from you.
 15. Minor & Major gardening renovation work or a part of new development work should be developed with the help of daily routine workers. At the time of new development & renovation work if required extra workers may be given to contractor by Samstha as per situation of work.
 16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
 17. You have to give a monthly bar chart programme of development & Maintenance of Samstha's gardening premises, building etc.
 18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
 19. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period
 20. You shall have to use necessary safety equipment to avoid accident while work is going on.
 21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
 22. Any dispute about work, subject to Pune Jurisdiction only.
 23. Your have to sign on the duplicate copy of this Work Order.
 24. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
 25. Contractor should follow the Minimum Wages Act.
 26. Other terms & conditions will remains same as per quotation except consideration of holidays.
- We expect your best services.


Secretary

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कर्वेनगर, पुणे ४११ ०५२. • फोन : २५३९३०००, २५३९३२०० • फॅक्स : ०२०-२५३९३३००

• E-mail : mksssho@gmail.com • Website : www.maharshikarve.ac.in

- भारत सरकारच्या १८६० च्या सोसायटीज रजिस्ट्रेशन अक्ट १९५० च्या मुंबई पब्लिक ट्रस्ट्स अक्ट प्रमाणे नोंदविलेली.
- संस्थेस मिळणाऱ्या देणग्यांवर इन्कमटॅक्स कलम ८० जी नुसार सबलत मिळते.



Est'd 1886
Founder: Maharshi Dhanoo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

Ref. No.VV- 26A

Date: 25/01/2018

To,
Kale Sales & Services, - Mr.Sachin Hanmant Kale
B1, 103 Dreamcity Soc.
Dattanagar Jambhulwadi, Abmbegaon Bk.
Pune - 411046
M. No. 9923694154/7972998748

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of House keeping services for year 2018.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 27-12-2017 for Housekeeping services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the House Keeping Services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Branches i.e. Samstha's Karvenagar Old Campus, & Other Branches in Pune i.e. Erandwana highschool building, Vidyapeeth Highschool building, Mahilaniwas Deccan Gymkhana, P.M.C. Hostel & Mahilaniwas Natubagh Hostel, Anudanit Ashramshala Kamshet. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 5, 11,191.26 (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details - Rs. 5,11,191.26 (Rupees Five Lakh Eleven Thousand One Hundred Ninety one & Twenty six paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 42 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 42 workers: Sweepers 40 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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Work Order 2017

KARVENAGAR, PUNE 411 052 • TEL : 25313000, 25313200 • FAX : 020-25313300
• E-mail : administrator@maharshikarve.org • Website : www.maharshikarve.ac.in
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Est'd : 1896
Founder : Maharshi Dhondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

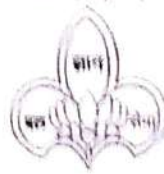
- You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. You have to pay one month total payment amount i.e Rs. 5,11,191.26 (Rupees Five Lakh Eleven Thousand One Hundred Ninety One & Twenty six paise only) to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
 6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
 7. Workers should be appointed after taking interview with Samstha's representative.
 8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
 9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
 10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
 11. You will have to pay attention in this work sincerely.
 12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
 13. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.
 14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
 15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
 16. Housekeeping Scope of Work as follows:-
 - i) Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii) Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii) Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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RRK

Work Order 2017

KARVENAGAR, PUNE 411 052. • TEL : 25313000, 25313200 • FAX : 020-25313300
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Estd: 1996

Founder: Maharshi Dhanoo Karve Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Straa Shikshan Samstha)

- iv) Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
 - v) Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
 - vi) Spraying Room Fresheners in all rooms is twice in a week.
 - vii) Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
 - viii) Shifting of tiles, furniture as well when required.
 - ix) Cleaning of drainage lines, Chamber, ducts etc.
 - x) Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
 - xi) Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
 - xii) Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
 - xiii) Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
 - xiv) Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
 - xv) Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department.
 18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
 19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
 20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

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SIB,

Work Order 2018

KARVENAGAR, PUNE 411 052. • TEL : 25313000, 25313200 • FAX : 020-25313300

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Estd - 1888
Founder - Maharshi Dhondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remain same as per quotation except consideration of holidays.

We expect your best services.


Secretary



Received
Grant



Est. 1886
Founder: Maharshi Dhondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No. VV / 2 / A

Date: 25/01/2018

To,
Prassanna Associates,
Chourang Smitshilp, Shop No. 94 C Wing,
Opp. Annasaheb Magar College, Mahadevnagar,
Manjariphata [Hadapsar, Pune- 411 028.
M. No. 9860333000, 9975896400, Ph. No. 64789009

Sub. : *Work Order for Security Services at Maharshi Karve Stree Shikshan Samstha's,
Narhe Campus, Tal. Haveli, Dist. Pune.*

Ref: *Your quotation of Samstha's prescribed format of security services for year 2018.*

Dear Sir,

With reference to your above mentioned quotation and your letter dated 09-12-2017 to extend Security Services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09.01.2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the Security Services from 01st Febuary 2018 to 31st December 2018 for Samstha's Narhe Campus, Tal. Haveli, Dist Pune (School of Fashion Technology College & Hostels & Vision English Medium School. If your work performance is found non-satisfactory during period of contract will be terminated without any notice. Hence the gross quotation amount of work is Rs. 3, 23,480- (excluding Goods & Service Tax). You will have to provide workers as follows:-

1. Payment details -

- a. Rs. 3,23,480/- per month for 26 Trained Security Guards including 03 Nos. of Supervisor cum guards as per given list, inclusive of all taxes, P.F., P.T., E.S.I, Service charges & Supervision charges, and all other applicable taxes. Goods & Services Tax (GST) should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days.
 - b. For Security Services of 26 Guards to Samstha's campus for 08 hours day & night duty in three shifts of Rs. 3,23,480- per month.
 - c. Workers number / Strength must be 26 (as above) full working days as per month otherwise payments will be proportionately deducted.
2. Security guards should be required in shifts, which should be changeable fortnightly.
 3. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
 4. Appointed Trained guard should be appointing after taking interview with samstha's representative.
 5. Requirement of security guard may change as per Samstha's directions & Payment or bill may change proportionately.

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KARVENAGAR, PUNE 411 052. • TEL. : 020-25313000, 25313200 • FAX : 020-25313300
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RRK

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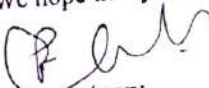


Estd : 1896
Founder : Maharshi Dhondo Keshav Karve

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

6. You have to pay one month total payment amount i.e. Rs. 3,23,480/- to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you without any interest for the period of contract.
7. You have to open your Agencies Bank A/c & separate Bank Savings account of each guard & that guards name list & A/c Number should be given to Samstha's Office.
8. Any indiscipline by any guard may cause his discontinuation of services at any time from samstha's instructions.
9. Contractor should keep register for addresses, Phone, Cell Phone and bio-data, recommendations from dignitaries of appointed guards with their 4 nos.- photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
10. Contractor himself shows to Samstha a good recommendation from any dignitaries for his recognition
11. Guard should take responsibility to start & close the water pump, street light & generator of Samstha as & when required. & appropriate care all premises while employing.
12. Guard should maintain daily record of gate incomers & out going persons, Visitors, Parents as per rules of Samstha and also they will have to maintain incoming & outgoing material record at each point or gate.
13. Guard should get all information of Samstha form Samstha's authorities & they should always alert to tell information to visitors.
14. Any Mishap liability created from worker while employment that will totally borne by agency / contractor.
15. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund deposit amount to Contractor in lieu of notice period
16. Any dispute about work, subject to Pune Jurisdiction only.
17. You have to give a daily programme bar chart of point wise security guard & Guards work report submitted to Vastuvyavastha Vibhag.
18. You have to sign on the duplicate copy of this Work Order.
19. In Samsthas premises Samstha fixed Alert-O-Guard machine at various points for alertness of Guard. Every day machine starting timing is 22 O Clock p.m. to 6.00 a.m., in every ½ an hour machine buzzer starts & stop within few seconds. Guard should stop the buzzer within the time, if not do the stop buzzer each time each point number of present guard Rs.50/- will be charged as a fine & that amount should be deducted in monthly bill.
20. You will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
21. Contractor should follow the Minimum wages Act.
22. Other terms & conditions will remains same as per quotation.

We hope that you can give best services.


Secretary



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No. VV/26AA

Date: 25/01/2018

To,
M/s. Shree Enterprises,
8, Indulal Complex, Basement,
L.B.S. Marg, Next to Kaka Halwai, Navi Peth,
Pune - 411 030. Ph. No. 24533547 / 30429390 / 30423993

Sub. : Work Order for Housekeeping work at Maharshi Karve Stree Shikshan Samstha, Karvanagar, Pune -52.
Ref: Your quotation of Samstha's prescribed format of House Keeping services for year 2018.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 02-12-2017 to extend Housekeeping Services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the House Keeping Services from 01st February 2018 to 31st December 2018 for Samstha's Narhe Campus i.e. School of Fashion Technology College & Hostel buildings, Tejeswini Helth Club. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 1,52,408.90 (excluding Goods & Service Tax).

You will have to provide workers as follows.

1. Payment details - Rs. 1,52,408.9 (Rupees One Lakh fifty two Thousand Four Hundred Eight and Ninty paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 11 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 11 workers: Sweepers 10 Nos., & 01 Supervisor. At the time of Meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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Work Order 2018



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

You shall have to maintain daily cleaning chart/door chart each toilet block unit.

5. You have to pay one month total payment amount i.e. Rs. 1,47,389.02 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and **that record copy should be submit to Samstha immediately at the time of acceptance of work order.**
9. Identity Card & uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. **Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.**
14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
16. Housekeeping Scope of Work as follows:-
 - i. Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain, spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

You shall have to maintain daily cleaning chart/door chart each toilet block unit.

You have to pay one month total payment amount i.e. Rs.1,47,389.02 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.

6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
9. Identity Card & uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.
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16. Housekeeping Scope of Work as follows:-
 - i. Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain, spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii. Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii. Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

- iv. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
 - v. Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
 - vi. Spraying Room Fresheners in all rooms is twice in a week.
 - vii. Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
 - viii. Shifting of tiles, furniture as well when required.
 - ix. Cleaning of drainage lines, Chamber, ducts etc.
 - x. Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
 - xi. Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
 - xii. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
 - xiii. Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
 - xiv. Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
 - xv. Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department
18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

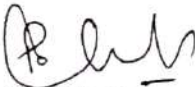
---3---



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
- 27 Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No. VV / 264

Date: 25/01/2018

To,
Savidha Enterprises,
Shri Ratnakar R. Dhaygude,
1495, Sadashiv Peth, Pune - 411 030.
M. No. 9096592843/9422513086

Sub. : Work Order for House Keeping Services at Maharshi Karve Stree Shikshan Samstha, Karvenagar & other Branches in Pune.

Ref: Your quotation of Samstha's prescribed format of House keeping services for year 2018.

Dear Sir,

With reference to your above mentioned quotation and your letter dated 06-12-2017 for Housekeeping services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018 Samstha is pleased to give you work order for the House Keeping Services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Branches i.e. Cummins Engineering Collage Campus Buildings, Baya Karve Hostel Campus, Commercial Complex Building, Divekar Hostel, Yashlaxmi Hostel. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor.** The gross quotation amount of work is Rs. 3,30,846.91 (excluding Goods & Service Tax).

You will have to provide workers as follows:

1. Payment details - Rs. 3,30,846.91 (Rupees Three Lakh Thirty Thousand Eight Hundred Fourty Six & Ninty one paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 27 numbers per day (workers strength will be varies as per requirement of Samstha). Out of 27 workers: Sweepers 25 Nos., & 02 Supervisor. At the time of meeting & discussion with you & you will agree to procure cleaning machinery daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

4. You shall have to maintain daily cleaning chart/door chart each toilet block unit.
5. You have to pay one month total payment amount i.e. Rs. 3,30,846.91 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. or Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Samstha reserve right to terminate contract when work will not satisfactory or any other dispute in above work.
7. Workers should be appointed after taking interview with Samstha's representative.
8. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with their 4 nos. photocopy and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
9. Identity Card and uniform must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
10. House Keeping related work should be carried out from Samstha's premises as per instruction of Samstha's authorities.
11. You will have to pay attention in this work sincerely.
12. You have to open your Agencies Bank A/c & separate Bank Savings account of each worker & name list & A/c Number should be given to Samstha's Office.
13. Requirement of Housekeeping worker may change as per samstha's discretions & Payment or bill may change proportionately.
14. Any indiscipline by any House Keeping worker may cause his discontinuation of services at any time from samstha's instructions.
15. Any suggestion or change in House Keeping work that will have to suggest in proper time from you
16. Housekeeping Scope of Work as follows:-
 - i Housekeeping/ cleaning services should be done daily, 30 or 31 days at regular intervals, so that the areas covered under the contract remain spic and span all the time. Working hours should be adjusted in such a manner that cleaning work in the morning should be completed well before 8.30 A.M. Contractor will arrange manpower for special VIP visits at no extra cost.
 - ii Cleaning, dusting, vacuuming and disinfecting of floors, walls and ceilings. Removal of waste and any other garbage from the entire area covered under the contract (such as halls, conference rooms, committee rooms, office rooms, cabins, cubicles, etc.)
 - iii Sweeping, cleaning, mopping with disinfectant cleaner of area covered under the contract, including all staircases, cabins, lobbies, reception, training rooms, office rooms, cabins, meeting rooms, security office and other areas as covered in the contract.



Est'd : 1896
Founder : Maharshi Dhondo Keshav Karve

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

- iv Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
 - v Dusting of computer systems and their peripherals, all doors and windows, furniture, fixtures, fans, equipment's, accessories etc. and cleaning of all windows glasses and grills. Cleaning and dusting of window panes / venetian blinds.
 - vi Spraying Room Fresheners in all rooms is twice in a week.
 - vii Scrubbing / cleaning of toilets, wash basins, sanitary fittings, glasses, toilets, floors, etc.
 - viii Shifting of tiles, furniture as well when required.
 - ix Cleaning of drainage lines, Chamber, ducts etc.
 - x Cleaning and disinfecting all vitreous fixtures including toilet bowls, urinals, sinks, toilet seats, containers etc. Brush thoroughly to include below water level and under rims including areas at hinges and cistern handles. Re-stock toiletries, which include liquid hand soap, toilet rolls, air fresheners, sanitary cubes, naphthalene balls in toilets, etc. after daily check-ups in the morning, afternoons and on call basis during daytime.
 - xi Cleaning and dusting of electrical switchboards, light fixtures, fans, air conditioner vents, overhead light fixtures, projectors, fire-fighting equipment's, nameplates, plant boxes, doormats etc.
 - xii Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
 - xiii Check and remove hairs, dust, dirt or any such object from anywhere in area covered under the contract.
 - xiv Cleaning, dusting, scrubbing of pantries, reception, security rooms, training halls, committee rooms, etc.
 - xv Cleaning of all open areas between the building and boundary including sweeping of roads, paths, cleaning open drains etc. as directed by the MKSSS official Incharge.
17. Contractor shall have to pay the said tax amount directly to the concerned Government department.
18. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
19. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
20. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period

KARVENAGAR, PUNE 411 052. • TEL. : 020-25313000, 25313200 • FAX : 020-25313300
• E-MAIL : mksssho@gmail.com • Website : www.maharshikarve.ac.in

RRK

• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950.
• Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961




Estd. 1896
Founder : Maharshi Dhondo Keshav Karve

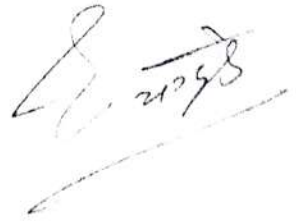
MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

21. You shall have to use necessary safety equipment to avoid accident while work is going on.
22. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
23. Any dispute about work, subject to Pune Jurisdiction only.
24. You have to sign on the duplicate copy of this Work Order.
25. You have to give your acceptance letter to Samstha within Five days after receiving of work order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
26. Contractor should follow the Minimum Wages Act.
27. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

No. 95/2018

Date- 27/04/2018

To
Fire Fight Safety Solutions,
Office No. 2 Rupsangam residency,
Near kalpataru Estate Phase3,
Pimple Gurav, Pune - 411 027 Ph no 020- 65112299
ffss@yahoo.com

(Mr. Gaurav Vaidya - 9970548822)

Sub. : Work Order of Fire Fighting System AMC (Non Comprehensive) at
MKSSS Karvenagar Campus Pune, Narhe Campus & Satara Campus Building.

Ref. No.: Your Quotation Dated 12-03-2018 & Vastuvyavastha LMC meeting and
discussion on dated 10.04.2018

Dear Sir,

With reference to above mentioned quotation and discussion in Samstha's Vastuvyavastha
Committee Meeting dated 10/04/2018 and discussion held with you on dated 10/04/2018.

Samstha is pleased to give Work Order of AMC for Fire Fighting System from 1 May
2018 to 31 April 2019 for MKSSS Samstha Campus at Karvenagar, i.e. 1) Cummins
College Engineering for women - Main Building, 2) Cummins College Engineering for
Women -- Mechanical Building 3) Cummins College Engineering for Women - I.T Building
4) Smt. Hiraben Nanavati Institute of Management & Resarch for Women Building, 5) Shri
Sidhivinayak Mahila Mahavidyalaya Building, 6) Dr Bhanuben Nanavati College of
Architecture for Women Building, 7) Mahilashram Hostel - Rama Sadan Hostel Building, 8)
M N Adwant Prathmik Vidya Mandir Building, 9) Commercial complex building.

Samstha's Narhe Campus i.e. 10) School of fashion Technology college Building, 11)
School of fashion Technology Hostel Building In pune & Satara Campus i.e.12) BCA
College for Women Building as per list attached. Building - Wise AMC rate statement and
building -wise particulars statement of fire fighting system enclosed separately.



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Following terms & conditions will be applicable for the same

Scope of Work :-

- 1) All wet fire-fighting pumps will be checked for operation/cut-in in quarterly and finding to be recorded. (NFPA 25(98)).
- 2) Arrest any leakages in the Fire hydrant and sprinkler system immediately.
- 3) All Hydrant points will be checked for flow of water, condition of inner rubber seal and spring and locking latch condition ones in quarterly. (IS: 13039)
- 4) All hoses of fire hydrant will be checked for any damage, cut, and any wear & tear quarterly.
- 5) Maintenance of the fire pumps will be carried out as per maintenance schedule.
- 6) Greasing and oiling of Fire pumps etc. will be carried out quarterly.
- 7) Break down if any will be attended to within 08 hrs. On intimation at our end and will not be charged.
- 8) Material required to be supplied by Samstha at extra at actual.
- 9) All strainers in the hydrant and sprinkler system will be cleaned quarterly.
- 10) Electrical panel PM routine will be done Quarterly.
- 11) Hose boxes will be checked Quarterly and repaired if necessary.

Mode of Operation :-

- a) Your technicians will visit once in a Quarterly to Samstha campus to carry out maintenance.
- b) Proper entries into respective check list will be made.
- c) You will strictly adhere to the maintenance schedule as mutually decided.
- d) Besides Your senior engineers will be visiting the samstha campus Quarterly to recheck the activities & interact with our office for any feedback towards improvements in operation & handling.
- e) All system check, testing & demonstration with Samstha's representative per Quarterly.
- f) Mock drill should be carrying out once in six month for each building as above mentioned.

KARVENAGAR, PUNE 411 052. • TEL : 25313000, 25313200 • FAX : 020-25313300

♦ E-mail : administrator@maharshikarve.org ♦ Website : www.maharshikarve.ac.in

• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950.

• Donation to Samstha are exempted under Section 80G of the Income Tax Act, 1961



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

Terms & conditions:-

- As this Non Comprehensive AMC is based on labour only, all spares & consumables required for quarterly routine operation & maintenance will be provided by us.
- It is desired that a minimum inventory level, which will be mutually decided by you to be maintained at Samstha campus to avoid delays & loss of down time.
- Any other work other than stipulated above will be charged separately.
- All tools & tackles required for the maintenance will be provided by you.
- Instrumentation i.e. Pressure gauge, flow meter, pressure sensor, solenoid valve & water tank level indicator etc. will be calibrated as per scheduled and when as required will be done on at actual extra cost.
- If any leakage underground fire system line to carry out testing and repair work done on at actual extra cost.
- Form -B will be issued on July 2018 and Jan 2019 per building Mentioned as above individually.
- No Objections Certificate from Govt. Fire authority will be on July 2018 issued every year per building.
- As per quotation Form B and NOC Certificate should be given twice in AMC period without any extra cost.
- Training program should be arranged to Samstha's Security Officer, Supervisor, Guard, Peon, with PMC Fire department representative as per Samstha Instruction.

Contract Period. :-

- This contract is for the period effective from 1 May 2018 & valid till 31 April 2019
- AMC Visit quarterly. In above mentioned period of one year 04 Visits should be done in each building that each building quarterly report should submit in Vastu-Vyavastha office.
- As per above mentioned visits are not done then proportionate amount will be deducted in total quotation amount.

Payment: - 04 visit are expected in the stipulated period & Building wise test report should be attached with authoritative signatories along with bill, afterwards samstha will release the payment.

Taxes: - As per your quotation GST Tax are Inclusive. You should submit copy of GST Tax certificate and tax receipt copy.

You should Submit following documents before execution of work. 1) Insurance policy of those workers who are acutely involved in the above same project. 2) Pan card copy. 3) GST registration Copy.

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MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Street Shikshan Samstha)

AMC Rate :-

Sr. No	Building Name	AMC yearly amount per building	GST 18%	Total Amount Per Building
1	Cummins Engineering Collge Building	22708.90	4087.60	26796.50
2	Cummins Engineering college Mechinecal Building	22890.57	4120.30	27010.87
3	Cummins Engineering college I T Building	12900.00	2322.00	15222.00
4	MBA College Building	14203.82	2556.69	16760.50
5	Sidhivinayak College Building	9050.10	1629.02	10679.11
6	BNCA College Building	19696.97	3545.46	23242.43
7	Ramasadn hostel Building	15681.09	2822.60	18503.69
8	M N Advant School building	8987.95	1617.83	10605.78
9	Soft college building Narhe Campus	9800.68	1764.12	11564.80
10	Soft college hostel building Narhe Campus	14151.23	2547.22	16698.45
11	Commerical complex building	8701.09	1566.20	10267.28
12	BCA college building at Satara Building	12000.00	2160.00	14160.00
	TotalAmount	170773.00	30739.00	201511.40

Termination of Contract: - Each party may terminate this contract by giving written notice not less than 30 days.

Thanking you,

Secretary

KARVENAGAR, PUNE 411 052 • TEL : 25313000, 25313200 • FAX : 020-25313300
• E-mail : administrator@maharshikarve.org • Website : www.maharshikarve.ac.in
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**MKSSS'S Bakul Tambat Institute of Nursing Education
Karvenagar, Pune**

**Meeting Minutes
All Maintenance for academic year 2017-18**

Dated:- 10, May 2017

Time :- 3 to 4 PM

Venue :- Meeting Room BTINE

Following Members are present:-

- 1) Mr. Shripad Kulkarni – Estate Manager
- 2) Mr. Satish Pawar – Site Engineer
- 3) Mr. Dinesh Shahapurkar -Sanitary Inspector
- 4) Mr. Uttam Bharmal – Electrical Engeener
- 5) MS. Smita Lisham Devi – Lecturer
- 6) Mrs. Hemangi Parab – Admin Clerk

Agenda:-

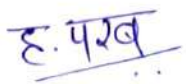
- 1) Discussion & planning regarding Building Maintenance during the year.
- 2) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 3) Discussion & planning regarding Garden Maintenance during the year.
- 4) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 5) Discussion & planning regarding Plumbing repair & Maintenance during the year.
- 6) Discussion & planning regarding overhead water cleaning Tanks & Maintenance during the year.
- 7) Discussion & planning regarding Housekeeping work during the year.
- 8) Discussion & planning regarding Fire safety & Maintenance during the year.

Discussion and Decisions

- 1) All units maintaining work service provided by Vastu vyavastha vibhag as per previous year system.
- 2) Unit can send their issue , need or support to Vastu vyavastha, they will resolved it.
- 3) Vastu vyavastha dept. has electrical engineers and support staff, any unit has any electrical work, development work or day to day issue, solve from our dept.
- 4) Housekeeping service stop already provide to every unit as per our system
- 5) All Points under your agenda are covered under our Sansthas established system.


Dr. Meena Ganpathy
Principal

PRINCIPAL
Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052.


Minutes prepared by

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: १७.०८.२०१७

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: प्लंबिंगची दुरुस्तीची व देखभालीची कामे करून मिळणेबाबत.

मा.महोदय,

उपरोक्त संदर्भाय विषयान्वये विनंती करण्यात येते की, आमच्या इन्स्टिट्यूटमधील तळमजल्यावरील टॉयलेटमधील नळाची गळती होत आहे तसे वॉशबेसिनमधील नळांमधून पाणी कमी दाबाने येत आहे तरी वरील कामे वेळेवर करून दयावीत.

कळावे,

आपली विश्वासू,


डॉ.मीने गणपती

PRINCIPAL
Maharshi Kerve Stree Shikshan Samstha's
Smt. Bakul Tambai Institute
of Nursing Education
Karvenagar, Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.
दुरुस्ती व देखभाल

दिनांक १७ / ०८ / २०१७

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक १७.०८.२०१७ नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील पावी शेळके

ह्या सेवकांनी
आज दिनांक १७/८/२०१७ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याव्यवस्था आभारी आहेत.

ह. परब
काम करून मिळाल्याबद्दलची सही

Shelke B
वास्तुव्यवस्था सेवकाची सही

मीना. गणपती

PRINCIPAL
Maharshi Karve Shree Shikshan Samstha
Smt. Bakul Tambet Institute
of Nursing Education
Karvenagar, Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क.बीटीआयएनई/

दिनांक: १७.१०.२०१७

प्रति,

मा.ज्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: इन्स्टिट्यूटमध्ये जमा होणारा कचरा नियमित व वेळेवर घेऊन जाणे बाबत.

मा.महोदय,

उपरोक्त संदर्भात विषयान्वये विमती करण्यात येते की, आमच्या इन्स्टिट्यूटमध्ये नियमित जमा होणारा कचरा नियमित व वेळेवर घेऊन जाणेबाबत जागृता विभागातील संवकीया सुचित करावे हि विमती

कळते,

जायली विभागात,


डॉ. अनिल. कर्मकर

PRINCIPAL
Maharshi Karve Stri Education Sanstha
Gmt. Sakai Yambet Institute
of Nursing Education
Karnenagar Pune - 411 052

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती वकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२

दुरुस्ती व देखभाल

दिनांक १९/१०/२०१७

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक १७/१०/२०१७ नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील श्री. शाहापूरकर

ह्या सेवकांनी

आज दिनांक _____ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्यावघल आभारी आहोत. सदर गोष्टींनी दखल घेतली.

ह. परब

काम करून मिळाल्याबघलची सही

Shahapurkar

वास्तुव्यवस्था सेवकाची सही

२. पंख्यांची दुरुस्ती
 ३. बंद असलेल्या टयुब बदलून मिळाय्यात.
 ४. ऑफीसमधील इलेक्ट्रीकच्या बोर्डाची दुरुस्ती.
- कळावे,

आपली विश्वासू,

Dr. M. S. Shinde
डॉ. मीना गणपती

PRINCIPAL
Maharshi Karve Stree Shikshan Sam
Smt. Sakshi Tambat (Principal)
of Nursing Education
Karve Nagar Pune - 411 002

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: १३.०६.२०१७

प्रति,

मा.व्यवस्थापक,
वास्तुव्यवस्था विभाग,
महर्षी कर्वे स्त्री शिक्षण संस्था,
कर्वेनगर, पुणे ४११ ०५२.

विषय: इलेक्ट्रीकची कामे करून मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, आमच्या इन्स्टिट्यूटची पुढील इलेक्ट्रीकची कामे वास्तुव्यवस्थेकडून करून मिळावी हि विनंती.

१. क्लासरूममधील इलेक्ट्रीकच्या बोर्डाची बटणे चेक करून दुरुस्ती करून मिळावी.

२. पंख्यांची दुरुस्ती

३. बंद असलेल्या टयुब बदलून मिळाव्यात.

४. ऑफीसमधील इलेक्ट्रीकच्या बोर्डाची दुरुस्ती.

कळावे,

आपली विश्वासू,


डॉ. मीना गणपती

PRINCIPAL
Maharshi Karmaveer Shiksha Samiti
Smt. Baku Tambat Institute
of Nursing Education
Karnaveer, Pune - 411 002

दिनांक १६/०६/२०१७

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक १३/०६/२०१७ नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील इलेक्ट्रिक विभागालातीत श्री. वी. एम. येवळे
द्वारा सेवकांनी

आज दिनांक १३/०६/२०१७ व १६/०६/२०१७ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याबद्दल आभारी आहोत.

ह. परब

काम करून मिळाल्याबद्दलची सही

श्री. वी. एम. येवळे

वास्तुव्यवस्था सेवकांची सही

फिरत असल्याने त्याचा दुरुस्ती करणे गरजेचे आहे.

सहकार्याबद्दल आभारी आहोत.

कळावे,

आपली विश्वासू,

डॉ. मीना राणपती

PRINCIPAL

Maharshi Karve Shree Shikshan Samstha's
Smt. Sakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुल तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: ०६.०३.२०१७

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: नळ दुरुस्ती व पुण्यांची दुरुस्ती करून मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भात विषयान्वये विनंती करण्यात येते की, आमच्या पहिल्या मजल्यावरील लेडिज टॉयलेट मधील नळ लिकेच असल्याने त्याची व तळमजल्यावरील हॉलमधील ३ पंखे कमी वेगाने फिरत असल्याने त्यांची दुरुस्ती करून द्यावी हि विनंती

महकायबंदील आभारी आहोत.

कळावे,

आपली विश्वासू,



डॉ.मीना रामप्रसाद

PRINCIPAL

Maharshi Karve Sree Shikshan Samstha's
Smt. Baku Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052

PRINCE OF WALES
HOSPITAL
SARUM
SOMERSET

DR. J. H. B. JONES

MR. J. H. B. JONES

1920

1920

DR. J. H. B. JONES

DR. J. H. B. JONES

2. 1920

DR. J. H. B. JONES

DR. J. H. B. JONES

DR. J. H. B. JONES

DR. J. H. B. JONES

DR. J. H. B. JONES

1920

DR. J. H. B. JONES

DR. J. H. B. JONES

DR. J. H. B. JONES

महर्षी कर्वे स्त्री शिक्षण संस्थेची,

श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: ०६.०६.२०१७

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: हाऊसकिपिंग कामाचे नियमित तपासणी होणे बाबत.


मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, इमारतीच्या अंतर्गत साफसफाईसाठी वास्तुव्यवस्थेकडील सेवक स्वच्छता करतात परंतु त्यांनी स्वच्छतेचे काम नियमित वेळेला व दिवसातुन दोनदा होत आहे कि नाही याबाबत आपल्या विभागाने तपासणी करावी ही विनंती

तसदीबद्दल क्षमस्व.

कळावे,

आपली विश्वासू,


डॉ. मीना गणपती

PRINCIPAL
Maharshi Karve Stri Shikshan Samithi's
Smt. Bakul Tambat Institute
of Nursing Education
Karnanagar - 411 052

दुरुस्ती व देखभाल

दिनांक ०८/०६/२०१७

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक ०६/०६/२०१७ नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था विभागातील _____

हया सेवकांनी आज दिनांक ०८/०६/२०१७ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत. सहकार्याबद्दल आभारी आहोत. सधर बाकीची दख्खा घेतामी.

ह.प.२०
काम करून मिळाल्याबद्दलची सही

वास्तुव्यवस्था सेवकाची सही

maintenance services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Campus. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of Karvenagar work is Rs. 1,39,142.13 (excluding Goods & Service Tax)

You will have to provide workers as follows as per your given quotation.

1. Garden Workers

a- Gardner cum Supervisor for Karvenagar Campus 01 Nos.

b- Gardner for Karvenagar Campus- Male/Female 11 Nos.

2. Payment details - For Karvenagar Campus Rs. 1,39,142.13 (Rupees One Lacs Thirty Nine Thousand One Hundred Forty Two & Thirteen Paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.

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KARVENAGAR, PUNE 411 052 • TEL : 25313000, 25313200 • FAX : 020-25313300

• E-MAIL : mksssho@vsnl.net • Website : www.maharshikarve.ac.in

• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950

• Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961

"श्रीते परं सुखम्"



Estd 1996
Founder Maharshi Dhanoo Keshav Karve

MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)



Ref. No.: VV/2018

Date: 25/01/2018

To,
Udyan Developers,
164/12, Shinde Building, Sangam Chowk,
Shastri Nagar, Kothrud, Pune-411038.
M. No. 9890938804/9822040491/9822264519

Sub.: Work Order for Garden Maintenance work at Maharshi Karve Stree Shikshan Samstha, Karvenagar, Pune -52.

Ref.: Your quotation of Samstha's prescribed format of Garden Maintenance Services For year 2018.

Dear Madam,

With reference to your above mentioned quotation and your letter dated 01-12-2017 to extend Garden Maintenance Services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the Garden Maintenance services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Campus. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of Karvenagar work is Rs. 1,39,142.13 (excluding Goods & Service Tax)

You will have to provide workers as follows as per your given quotation.

1. Garden Workers

a- Gardner cum Supervisor for Karvenagar Campus 01 Nos.

b- Gardner for Karvenagar Campus- Male/Female 11 Nos.

2. Payment details - For Karvenagar Campus Rs. 1,39,142.13 (Rupees One Lacs Thirty Nine Thousand One Hundred Forty Two & Thirteen Paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.

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PRK



Estd 1896
Founder: Maharshi Chandro Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

3. Samstha hereby reserves its right to terminate contract when work will not found satisfactory or any other dispute in above work.
4. You shall have to maintain daily point wise Garden work chart.
5. You have to pay one month total payment amount i.e. for Samstha's Karvenagar Campus Rs.1,39,142.13 (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D. & Cheque in favour of Secretary M.K.S.S.S. before receiving of Work Order to you.
6. Workers should be appointed after taking interview with Samstha's representative.
7. Contractor should keep register of addresses, Phone/Cell Phone numbers and bio-data. Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. Garden cutting & other related waste should be carried out from Samstha's premises to Compost Manure Project at Samstha's Premises.
10. You will have to pay attention in this work sincerely.
11. You have to open your Agencies Bank A/c & separate Bank Savings account of each guardner & name list & A/c Number should be given to Samstha's Office.
12. Requirement of Garden worker may change as per samstha's discretions & Payment or bill may change proportionately.
13. Any indiscipline by any Garden worker may cause his discontinuation of services at any time from samstha's instructions.

---2---

R.K.

KARVENAGAR, PUNE 411 052 • TEL : 25313000, 25313200 • FAX : 020-25313300
• E-MAIL : mksstha@vsnl.net • www.maharshikarve.ac.in

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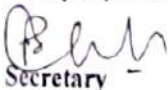


स्थापना : १९९९
संस्थापक : महर्षि कर्वे के.एन. कर्वे

महर्षि कर्वे स्त्री-शिक्षण संस्था (पूर्वी हिंदू विश्वविद्यालय संस्था)



14. Any suggestion or change in Garden work that will have to suggest in proper time from you.
 15. Minor & Major gardening renovation work or a part of new development work should be developed with the help of daily routine workers. At the time of new development & renovation work if required extra workers may be given to contractor by Samstha as per situation of work.
 16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
 17. You have to give a monthly bar chart programme of development & Maintenance of Samstha's gardening premises, building etc.
 18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
 19. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.
 20. You shall have to use necessary safety equipment to avoid accident while work is going on.
 21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
 22. Any dispute about work, subject to Pune Jurisdiction only.
 23. Your have to sign on the duplicate copy of this Work Order.
 24. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
 25. Contractor should follow the Minimum Wages Act.
 26. Other terms & conditions will remains same as per quotation except consideration of holidays.
- We expect your best services.


Secretary

---3---

कार्यालय, पुणे ४११ ०५२. • फोन २५३९३०००, २५३९३२०० • फैक्स ०२०-२५३९३३००

• E-mail : mksssho@gmail.com • Website : www.maharshikarve.ac.in

• भारत सरकारच्या १८६० ध्या सोसायटीज् रजिस्ट्रेशन क्र.१९५० ध्या मुंबई पब्लिक ट्रस्टस् अक्ट प्रमाणे नोंदविलेली
• संस्थेस शिकवणाऱ्या देणव्यावर इन्कमटॅक्स कलम ८० जी नुसार सवलत मिळते



Estd. 1896
Founder: Maharshi (Dhondo) Kashinath Karve

"श्रीं नमो भगवते"



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref. No.: VV/26A

Date: 25/01/2018

To,
M/s. Vasant Ashok Khude,
C/o Rambhau Barate Chal,
Behind Dr. Rane, Mawle Ali, New Gavthan,
Karvenagar, Pune - 411 052. M.No. 8888771298

**Sub. : Work Order for Garbage Disposal Management Services at Maharshi Karve
Stree Shikshan Samstha, Karvanagar, Pune -52.**

**Ref: Your quotation of Samstha's prescribed format of Garbage Disposal Management
Services for year 2018.**

Dear Sir,

With reference to your above mentioned quotation and your letter dated 06-12-2017 for Garbage Disposal Management Services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09/01/2018 & as per discussions with us on dated 12-01-2018. Samstha is pleased to give you work order for the Garbage Disposal Management Services from 01st February 2018 to 31st December 2018 for Samstha's Karvenagar Mahilashram Campus, Cummins Engineering College Campus, Siddhivinayak College Campus, Baya Karve Hostel Campus & related Hostles, Head Office & Commercial Complex Campus. If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice. Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 93,498.32/-(excluding Goods & Service Tax)

You will have to provide workers as follows.

1. Payment details - Rs. 93,498.32 (Rupees Ninety Three Thousand Four Hundred Ninety Eight & Thirty two Paise only) per month amount is inclusive of supervision charges, P.F., E.S.I., P.T., Service charges & all other applicable taxes & charges, etc. Goods & Service Tax should be paid at actual on payable bill amount (if applicable). Total payment for 30 or 31 working days. As per your quotation, all taxes are included in given rate.
2. Labours /Workers about 09 numbers per day (workers strength will be varies as per requirement of Samstha). At the time of Meeting & discussion with you & you will agree to lift up Garbage material at specified given point wise list daily with these persons.
3. Contractor should have submitted total monthly work schedule before starting the work. Contractor should have submitted daily report of work done as per quotation & he should have checked daily work from Samstha's supervisor. Contractor shall get monthly payment as per daily work report of work done in proportionate of monthly quoted payment amount.

KARVENAGAR, PUNE 411 052 • TEL : 020-25313000, 25313200 • FAX : 020-25313300
• E-MAIL : mssasho@gmail.com • Website : www.maharshikarve.ac.in

AM

• Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950
• Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961



Est'd 1996
Founder: Maharshi Chondo Keshav Karve



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

- iii. Cleaning of baskets, wastepaper baskets, cob-webs, etc. and disposing off all the collected refuse at designated site on daily basis.
- iv. If required garbage material collected twice in day as per instruction of Samstha.
- v. Placing garbage bags in all garbage bins to avoid stains and stinks and clear them on daily basis.
16. Contractor shall have to pay the said tax amount directly to the concerned Government department.
17. You have to give a monthly work chart of day to day work of Samstha's given premises, building etc.
18. Any Mishap liability created towards worker while employment that will totally borne by agency / contractor.
19. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period
20. You shall have to use necessary safety equipment to avoid accident while work is going on.
21. Samstha will not be responsible for any problem incurred to worker or any accident may take place while working on campus.
22. Any dispute about work, subject to Pune Jurisdiction only.
23. You have to sign on the duplicate copy of this Work Order.
24. You have to give your acceptance letter to Samstha within Five days after receiving of intent letter & you will have to give 02 Nos. of Stamp Paper, each cost Rs. 500/- for Indemnity bond & agreement.
25. Contractor should follow the Minimum Wages Act.
26. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary

उ.संता शिरोक शिरोक

---3---

KARVENAGAR, PUNE 411 052. • TEL : 020-25313000, 25313200 • FAX : 020-25313300
• E-MAIL : mksssho@gmail.com • Website : www.maharshikarve.ac.in

RUU

• Registered under Societies Registration Act, 1860 & Bombay Public Trusts Act, 1950
• Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA

(Formerly Hingne-Stree Shikshan Samstha)

Ref: S.S.S. 12/A

Date: 01/01/2018

To,
Best Services Shree Milind Ltd
Plot No. 101, Sai Saddle Complex
Behind Congress Bhavan, Shivajinagar, Pune-411 005
M.No. 9881371

Sub: Work Order for Administrative work at Maharshi Karve Stree Shikshan Samstha.

Ref: Your quotation of Samsthas Prescribed format of Administrative work for year 2018

Dear Sir,

With reference to your above mentioned quotation and your letter dated 08-12-2017 for Administrative worker services period for the year 2018 and discussions in Samstha's Vastuvyavastha Committee Meeting dated 09-01-2018 & as per discussions with us on dated 12-01-2018, Samstha is pleased to give you work order for the Administrative work Services from 01 February 2018 to 31st December 2018 for Samstha's Karvenagar Branches & Other Branches in Pune, Nagpur & Wase. **If your work performance is found non-satisfactory during the above period, contract will be terminated without any notice.** Completion of work within a time is responsibility of contractor. The gross quotation amount of work is Rs. 8, 28,072. (Excluding Goods & Service Tax).

You will have to provide as follows.

- Workers about 21 Administrative Staff, 01 Driver cum Peon, 01 Receptionist, 03 Lab Assistant, 44 Worker & 14 Parking Persons are 08 hours duty per day (workers strength variable as per requirement of Samstha) Holiday considered with Sunday also. Total payment for 30 or 31 working days. As per quotation, all taxes are included in given rate.
- Payment details -**
 - Workers about 21 Administrative Staff, 01 Driver cum Peon, 01 Receptionist, 03 Lab Assistant, 44 Worker & 14 Parking Persons Workers of Rs. 8,28,072/ (Rs. Eight Lakhs Twenty Eight Thousand Seventy two only) per month including P.T., E.S.I., P.T., Service charges, Supervision charges and other all applicable taxes. Etc. (Goods & Service Tax should be paid at actual on payable bill amount (if applicable)).
 - Workers number Strength must be full working days as per month otherwise payments will be proportionately deducted.
- Samstha reserves the right to terminate the contract when work will not satisfactory or any other dispute in above work arise.
- The strength of Administrative labour will be as per requirement of Samstha.
- You have to pay one month total payment amount i.e. Rs. 8,28,072 to Samstha (without interest) against security deposit without any interest for the period of contract up to the settlement of Account by D.D or cheque in favour of Secretary M.K.S.S.S before receiving of Work Order to you.

SIR,

Yours faithfully,

KARVENAGAR, PUNE 411 052 • TEL.: 020-25313000, 25313200 • FAX: 020-25313700
• E-MAIL: mksssho@gmail.com • Website: www.maharshikarve.ac.in

- Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950.
- Donations to Samstha are exempted under Section 80G of the Income Tax Act, 1961.



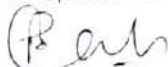
Trust for
Education, Mumbai, India, 400 004



MAHARSHI KARVE STREE-SHIKSHAN SAMSTHA (Formerly Hingne-Stree Shikshan Samstha)

6. Appointed Workers should appoint after taking interview by Samstha's representative
7. Contractor should keep register of addresses, Phone Cell Phone numbers and bio-data Recommendations from dignitaries of appointed labours with there 4 nos. photocopies and that record copy should be submit to Samstha immediately at the time of acceptance of work order.
8. Identity Card must be given to every worker by you and every worker should keep it when he/she is on duty or in Samstha Campus.
9. You have to open a Current & Savings Bank A/c & separate Bank Savings account of each worker & that worker's name & A/c Number should be given to Samstha's Office.
10. Requirement of Administrative worker may change as per Samstha's directions & Payment or bill may change proportionately.
11. Any indiscipline by any Administrative worker may cause his discontinuation of services at any time from samstha's instructions.
12. Contractor himself should present to Samstha a good recommendation from any dignitaries for him.
13. Any Mishap liability created from worker while employment that will totally borne by agency / contractor.
14. Your contract may be terminated, at any time, by either side/party, by giving one month notice to each other otherwise Samstha should not refund Deposit amount to Contractor in lieu of notice period.
15. You have to give worker work report submitted to Samstha's Vastuvyavastha Vibhag.
16. Any dispute about work subject to Pune Jurisdiction only.
17. You have to sign on the duplicate copy of this Work Order.
18. You have to give your acceptance letter to Samstha within Five days after receiving of Work Order & you will have to give 07 Nos. of Stamp Paper, each cost Rs. 100/- for Indemnity bond & agreement.
19. Contractor should follow the Minimum wages Act.
20. Other terms & conditions will remains same as per quotation except consideration of holidays.

We expect your best services.


Secretary



KARVEKARWADI PUNE 411 002 • TEL : (020) 25113333 • FAX : (020) 25113333
• E-MAIL : mkarve@rediffmail.com • Website : www.maharshikarve.org

- Registered under Societies Registration Act, 1860 and Bombay Public Trusts Act, 1950
- Donations to Samstha are exempted under Section 11 of the Income Tax Act, 1961

aharshiMKSSS'S Bakul Tambat Institute of Nursing Education
Karvenagar, Pune

Meeting Minutes
All Maintenance for academic year 2016-17

Dated:- 07, May 2016

Time :- 3.30 to 4.30 PM

Venue :- Meeting Room BTINE

Following Members are present:-

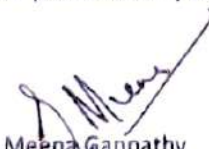
- 1) Mr. Shripad Kulkarni – Estate Manager
- 2) Mr. Satish Pawar – Site Engineer
- 3) Mr. Dinesh Shahapurkar -Sanitary Inspector
- 4) Mr. Uttam Bharmal - Electrical Engeneer
- 5) MS. Smita Lisham Devi – Lecturer
- 6) Mrs. Hemangi Parab - Admin Clerk

Agenda:-

- 1) Discussion & planning regarding Building Maintenance during the year.
- 2) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 3) Discussion & planning regarding Garden Maintenance during the year.
- 4) Discussion & planning regarding Electrification repair & Maintenance during the year.
- 5) Discussion & planning regarding Plumbing repair & Maintenance during the year.
- 6) Discussion & planning regarding overhead water cleaning Tanks & Maintenance during the year.
- 7) Discussion & planning regarding Housekeeping work during the year.
- 8) Discussion & planning regarding Fire safety & Maintenance during the year.

Discussion and Decisions

- 1) Sanstha has our own maintenance department Known as "Vastu vyavastha Vibhag ", its work for all physical maintenance work for Sanstha's all units . Vastu vyavasthavibhag unit head " Estate manager "is control all activity with his team.
- 2) Individual units send their requirement or need any emergency support, in that case, the unit in charge or any office bearer send a letter or call a phone for assistance.
- 3) Vastu vyavastha dept. when obtained your requirement, the estate manager looks into the matter and forward to concern his staff member or agency. And they will be resolved all within a limited time.
- 4) Housekeeping service stop already provide to every unit as per our system.
- 5) All points under your agenda are covered under our Sansthas established system.


Dr. Meena Ganpathy
Principal

PRINCIPAL

Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052.


Minutes prepared by

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क.बीटीआयएनई/

दिनांक: १५.०५.२०१६

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: इमारती समोरील झाडांच्या फांदया कटींग करून मिळणेबाबत.

मा.महोदय,

उपरोक्त संदर्भाय विषयान्वये विनंती करण्यात येते की, आमच्या मुख्य इमारती समोरील जागेतील झाडांच्या फांदया त्वरीत कटींग करून मिळाव्यात अशी विनंती करण्यात येत आहे. शक्यतो सुट्टीच्या दिवशी वरील काम केल्यास आमची गैरसोय होणार नाही.

सहकार्याबद्दल आभारी आहोत.

कळावे,

आपली विश्वासू,


डॉ.मीना राजपती

PRINCIPAL

Maharshi Karve Coll. Shikshan Samithi
Smt. B. K. Karve Institute
of N. S. Education
Karnanagar Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५०.

दुरुस्ती व देखभाल

दिनांक: १९/०५/२०१६

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक १९/५/२०१६ नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील उद्दयान विभागातील कर्मचाऱ्यांनी

आज दिनांक १८/५/२०१६ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्यावघल आभारी आहोत.

ह.प.२०

काम करून मिळाल्यावघलची सही

श्री. मिना पालवे

वास्तुव्यवस्था सेवकाची सही

सहकार्यावघल आभारी आहोत.

कळावे,

आपली विश्वासू,

डॉ. मीना तणपती

PRINCIPAL

Maharshi Karve Smt. Chhanna Samarth
Smt. Bakul Tambat Institute
of Nursing Education
Karnavangar Pune - 411 052

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क्र.बीटीआयएनई/

दिनांक: ०७.०६.२०१६

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: पाण्याच्या टाक्यांची सफाई करून मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, माहे ऑगस्ट २०१६ पासून शैक्षणिक वर्षाची सुरुवात होणार असल्याने पिण्याच्या पाण्याच्या टाक्यांची स्वच्छता करून मिळावी अशी विनंती करण्यात येत आहे.

सहकार्यावघल आभारी आहोत.

कळावे,

आपली विश्वासू,


डॉ.मीना मणमती

PRINCIPAL

Maharshi Karve Stree Shikshan Samithi's
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.

जा.क.बीटीआयएनई/

दिनांक: ०७.०६.२०१६

प्रति,

मा.व्यवस्थापक,

वास्तुव्यवस्था विभाग,

महर्षी कर्वे स्त्री शिक्षण संस्था,

कर्वेनगर, पुणे ४११ ०५२.

विषय: पाण्याच्या टाक्यांची सफाई करून मिळणे बाबत.

मा.महोदय,

उपरोक्त संदर्भीय विषयान्वये विनंती करण्यात येते की, माहे ऑगस्ट २०१६ पासून शैक्षणिक वर्षाची सुरुवात होणार असल्याने पिण्याच्या पाण्याच्या टाक्यांची स्वच्छता करून मिळावी अशी विनंती करण्यात येत आहे.

सहकार्यावयल आभारी आहोत.

कळावे,

आपली विश्वासू,


डॉ.मीना मणपती

PRINCIPAL

Maharshi Karve Struc Shikshan Samstha'e
Smt. Bakul Tambat Institute
of Nursing Education
Karvenagar, Pune - 411 052.

महर्षी कर्वे स्त्री शिक्षण संस्थेची,
श्रीमती बकुळ तांबट इन्स्टिट्यूट ऑफ नर्सिंग एज्युकेशन, कर्वेनगर पुणे - ५२.
दुरुस्ती व देखभाल

दिनांक : १०/०६/२०१६

इन्स्टिट्यूटच्या वर्क ऑर्डर दिनांक ०४.०६.१६ नुसार दुरुस्ती व देखभालीची कामे वास्तुव्यवस्था
विभागातील श्री. नाना तुपे व सदीप शेजार

हया सेवकांनी
आज दिनांक १०.०६.२०१६ रोजी वेळेत समाधानकारकपणे करून दिलेली आहेत.
सहकार्याबद्दल आभारी आहोत.

ह. प. २०

काम करून मिळाल्याबद्दलची सही

mtupe

वास्तुव्यवस्था सेवकाची सही