

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-2015

1. Details of the Institution

1.1 Name of the Institution

Maharshi Karve Stree Shikshan Samstha, Smt. Bakul Tambat
Institute of Nursing Education

1.2 Address Line 1

Karvenagar

Address Line 2

Pune

City/Town

Pune

State

Maharashtra

Pin Code

411052

Institution e-mail address

btine03@gmail.com, btine@vsnl.net

Contact Nos.

020-65275020, 25475020

Name of the Head of the Institution:

Dr. Meena Ganapathy

Tel. No. with STD Code:

020-65275020

Mobile:

9860407994

Name of the IQAC Co-ordinator: Mrs. Minakshi Garud

Mobile: 9689911030

IQAC e-mail address: btine03@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) MHCOGN25131

OR

1.4 **NAAC Executive Committee No. & Date:** Not Applicable
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.mksssine.org,mkssbtine.ac.in

Web-link of the AQAR: ----

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details – Not applicable

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle				
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 01/08/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Not applicable

- i. AQAR _____ (DD/MM/YYYY)4
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NIL	UGC-CPE	NIL
DST Star Scheme	NIL	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	FIST	NIL
UGC-Innovative PG programmes	NIL	other (<i>Specify</i>)	NIL
UGC-COP Programmes	NIL		

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	0 2
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	NIL
2.8 No. of other External Experts	01
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	04
2.11 No. of meetings with various stakeholders:	No Monthly 2 Faculty Monthly 2
Non-Teaching Staff Students Yearly 1	Alumni Monthly 1 Others NSS, SNA, TNAI, Research Association, LMC, Managing Committee
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution
Level

(ii) Themes

State level – “Road to future nursing: Leading change and advancing profession”
Institute level –“Personality Development”.

2.14 Significant Activities and contributions made by IQAC

- Formulations of standard operating procedure (SOPs) for various committees.
- It has streamlined the working and output of various committees.
- Enhancement in teaching learning process through curricular committee.
- Research cell for various research activities among the faculty and students.
- Planning and implementing faculty and student development programmes,
- Committees to oversee functioning of curricular, co-curricular and extracurricular activities.
- Committee to handle disciplinary issues.
- Active student grievance cell
- Fund raising activities during college week and TNAI competitions.
- Strategies are formulated for internal examination /Improvement in pass % and ranks in university examination.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Workshop for student	Personality Development workshop in month of July 2014
2. State level workshop	Organised in April 2015 on “Road to future nursing: Leading change and advancing profession”
3. Deputation of staff for higher education	2 faculty was deputed for M.Sc. Nursing
4. Training of trainers for TB	2 faculty was sent for the workshop who trained the other faculty

and AIDS (GFATM)	and students.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- LMC approved IQAC and encouraged the faculty for higher education, research work, personnel and professional development of faculty and students.
- Improvement in teaching quality through faculty development programme and through frequent classroom inspection.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D. Nursing	√	NIL	ALL	
PG M.Sc. Nursing	√			
UG				
P.B.B.Sc. Nursing	√			
B.B.Sc. Nursing	√			
PG Diploma	----			
Advanced Diploma	----			
Diploma RGNM	√			
Certificate				
Others RANM	√			
Total	06			

Interdisciplinary	Nil			
Innovative	Nil			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Core**
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Revision of Basic B.Sc.Nursing syllabus and M.Sc. Nursing syllabus.
- All the programmes are on the basis of Indian Nursing Council, Maharashtra Nursing Council, Maharashtra University of Health Science, Nashik

1.5 Any new Department/Centre introduced during the year. If yes, give details. – Not applicable

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	05	02	01	24

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	--	--	31
Presented papers	--	--	--
Resource Persons	--	--	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching.
- Presentation and interactive sessions of students, Guest lecturers, Soft skill training programs, mentoring.

2.7 Total No. of actual teaching days during this academic year including examination

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- For all university affiliated programs final examination are conducted at the centre given by Maharashtra University of Health Sciences (MUHS).
- Internal examination is conducted as per pattern given by MUHS.
- MUHS follows revaluation process to give justice to students

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Total Pass %
RANM						
I	27	15	60	19		93
II	14	43	52			100
RGNM						
I	37	3	32	51	5	92
II	42	10	79	12		100
III	44	14	52	32		98
Internship						
P.B.B.Sc.(N)						
I	12	25	67	8		100
II						
B.B.Sc.(N)						
I	32	6	53	3	6	83

II	17	12	82			94
III	23	57	43			100
IV	29	14	86			100
M.Sc.(N)						
I	6	33	67			100
II						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitors performance of teachers through self evaluation of teachers, peer evaluation, students' evaluation and evaluation head of the institution.
- Head of the department monitors, teaching skill of faculty by attending classes periodically.
- Gets feedback and suggestions from student twice in a year and accordingly modification is done in implementing curriculum.
- IQAC conducts meetings for planning, implementing and evaluating the academic calendar, master rotation plan, teaching plans, clinical rotation plans, course plan and evaluation plans.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	ALL
UGC – Faculty Improvement Programme	
HRD programmes	ALL
Orientation programmes	03
Faculty exchange programme	05
Staff training conducted by the university	02(NSS officers' training)
Staff training conducted by other institutions(INC)	02(AIDS related)
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	--	--	01
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC takes initiative to conduct institutional research committee and institutional ethical committee.
- IQAC promotes faculty members for conducting various researches and participate as a resource person.
- Special leaves are sanctioned for research activity, conferences, seminar, workshop related to research and evidence based practice.
- The institute conducts monthly staff meeting where two staff do presentation on researches done at department level.
- IQAC promotes faculty members to attend Medical Education Technology for Research Methodology workshop organised by MUHS regularly.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06			
Outlay in Rs. Lakhs	Self Financing			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08			
Outlay in Rs. Lakhs	Self Financing			

3.4 Details on research publications

Publications: At International Journals.

Sr. No.	Name of the First Author	Subject of paper	Name of Journal	Date of Publication
01	Dr. Shubhadha Ponshe	English reading comprehensive as a predictor for academic success in first year B.Sc Nursing course	International organization of scientific research Journal of nursing health science	Issue .no 2320/ April 2014

02	Dr. Meena Ganapathy	Methods of qualitative research	International organization of scientific research Journal of nursing health science	Volume No.4 Issue No.3 May-June 2015
03	Dr. Meena Ganapathy	Mentoring young minds: Focusing on the educators students at institutes of nursing education	International organization of scientific research Journal of nursing health science	Volume No.4 Issue No.4 July-August 2015

Publications: At National Journal.

Sr. No.	Name of the First Author	Subject of paper	Name of Journal	Date of Publication
01	Mrs. Pratibha Athare	Lead poisoning in children	Indian Journal of trauma and emergency paediatrics	Vol. 5 ,page no 3-4/July 2014

	International	National	Others
Peer Review Journals	03	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: **All the projects are self financed.**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. Other (National Journals)

Note: The institute has prepared and printed procedure Manual -4 volumes, which is utilized by our students and parent hospital. The institute is in the process of publishing the procedure book with Jaypee publication.

3.8 No. of University Departments receiving funds from : **Not Applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Note: All the consult services are provided free of cost.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	--	01	---	01
Sponsoring agencies	--	---	--	--	---

3.12 No. of faculty served as experts, chairpersons or resource persons = 06

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: **Self financing**

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 50

University level State level

National level International level

3.22 No. of students participated in NCC events: **NIL**

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of awards won in NCC: **Not Applicable**

University level State level

	National level	<input type="checkbox"/>	International level	<input type="checkbox"/>
3.25 No. of extension activities organized				
	University forum	<input type="checkbox"/>	College forum	<input type="checkbox"/>
	NCC		NSS	<input checked="" type="checkbox"/>
	Any other	<input type="checkbox"/>		
		10		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Awareness camps in village
- 2) Health exhibition
- 3) Puppet show
- 4) Street plays
- 5) School health
- 6) Role Play
- 7) Survey
- 8) Health Rallies
- 9) Health screening programme
- 10) Health education
- 11) NSS camp
- 12) Environmental Cleanliness drives
- 13) Ist aid and basic life support
- 14) Shramdan and Swatchta Bharat Abhiyan
- 15) Adoption of Adivasi asharmshala.
- 16) Day Celebrations:
 - a) Breast feeding week
 - b) Aids day
 - c) Mental health day
 - d) Food safety day
 - e) T. B. Day
 - f) World Health Organisation day

Criterion – IV

4. Infrastructure and Learning Resources (Details attached)

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25838.90 sq.ft.			25838.90 sq.ft.
Class rooms	11			11
Laboratories	08			08
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	LCD, Slide Projector, OHP, Camera, Music System, VCR, TV.			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

<ul style="list-style-type: none">The computerization facilities and other learning resources are adequately available in the institute for academic and administrative purposes.Administration department – Windows-7operating system , Tally ERP 9 ERP, Relyon- Saral Pay Pack, Reylon TDS, BiometricsLibrary – Windows 7 operating system and SLIM -21 Library Management software versions 3.2
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4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7490	27,48488	155	1,03,421	7,490	2,7,48,488
Reference Books	537	5,31,998	18	17382	537	5,31,998
e-Books	--	--	10	Open access	10	Open access
Journals	118	11,60,772	08	1,21,870	118	10,60,772
e-Journals	08	open	08	open	08	open
Digital Database	01	access	01	access	02	access
CD & Video	04 & 324	2929	02,06	1000	06,330	3929 and books
Others -Dissertation	169	--	--	--	169	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	At Vocational training institution	Broad Band	Broad Band	Vocational training institution	10	06	09
Added	02		--	--				
Total	25		Broad Band	Broad Band		10	06	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- All systems are monitored and up gradation are done as per the requirement.
- All users are given training based upon the available software in the institute and library.

4.6 Amount spent on maintenance in lakhs:

i) ICT	---
ii) Campus Infrastructure and facilities	36200
iii) Equipments	27,150
iv) Others	27,150
Total:	90,500

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC organises orientation program for all 1st year students.
- SNA meeting is conducted regularly.
- The students can redress their grievances through representative, class co-ordinators or through suggestion box and grievance committee.
- Financial assistance to needy students is given in term of various scholarships, earn and learn schemes from university, parent organisation, NGO's and government.
- The various workshops are organised every year for student e.g. Personality development, life skills.
- Students are given opportunity to represent various committees.
- Students are encouraged for curricular and co- curricular activities at various levels at regional, state and national level.
- Faculty provide academic and personal guidance and counselling to students.
- Faculty student ratio is always maintained 1:10 in the institute for over all development.
- Disseminate information to students and parents through notice boards, letters, and alumni meeting.
- Encouragement for research in various areas.

5.2 Efforts made by the institution for tracking the progression

- Continuous evaluation system e.g. formative, summative is implemented for all nursing programmes.
- Result analysis.
- Student and staff feedback
- Regular Alumnae meeting
- Periodical examination result is informed to parents through letters.
- Adequate library , facility and availability of maximum E-book and e-journal including free access to internet
- Revision classes.
- Educational visits are organised in each year as per curriculum.
- Various records are maintained by the institute for students like counselling, health, cumulative, procedure book.
- Awards are given for best Academic performance, Best bedside nurse and All rounder.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
112	06	01	--

(b) No. of students outside the state

(c) No. of international students

No	%
--	--

Men

No	%
--	-

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
14	3	1	1	NIL	19	18	7	2	4	NIL	31

Demand ratio 60%

Dropout % 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Soft skill training is provided to student English coaching is arranged for 1st year students. Tips for appearing competitive exams are taught and discussed in class especially for final year students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>	SET/SLET <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>	GATE <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>	CAT <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>
IAS/IPS etc <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>	State PSC <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>	UPSC <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="01"/>	Others <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="--"/>
NCLEX <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="40"/>	CGFNS <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="30"/>	IELTS <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="15"/>	MPSC <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="500"/>

5.6 Details of student counselling and career guidance

- At the beginning of academic year and ongoing counselling is done throughout the course.
- The Samstha has separate counselling cell where the students from all the branches are referred for counselling and guidance as per need.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	40	20	20

Note: Every year parent hospital conducts campus placement for all final year students.

5.8 Details of gender sensitization programmes

The institute caters only to girl students. It promotes gender sensitization programs regularly to educate public.

- A well-established security system is available 24x7 for the protection of all members in the campus.
- Transport facilities are provided to students and faculty whenever needed.
- Awareness meetings in hostel and institute regarding safety are conducted regularly.
- CCTVs are installed in various places.
- Self-defense lectures and demonstrations are arranged every year. Institute maintains the faculty student ratio of 1:10 in clinical areas.
- Topics like sexual harassment, rights of women, women empowerment, female feticide, preventive measures for violence against women are discussed. Issues like women's safety and self-defense are also discussed with students, faculty and staff.
- Students participate in rallies and perform street plays on gender sensitization to educate public.
- In these programs, behavior, language and environment that promotes gender sensitivity, are discussed.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University National level International

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
B.B.Sc.(N)	30	1,66,285
RGNM	55	3,22,025
Financial support from government		
Samajkalyan		
Financial support from other sources		
B.B.Sc.(N)(Khushboo charitable trust, Lila Poonawalla)	77	17,15,000
P.B.B.Sc. (N)	01	31,000
M.Sc.(N)	01	20,000
RANM & RGNM	73	8,85,900
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

1. By implementing various NSS activities.
2. Participating in implementation of National Health Programmes eg. Pulse Polio, Immunization programme.
3. Awareness programme for the community on international health days are carried out.
4. Assisting in medical camps arranged at various branches of Samstha e.g. old age home, Cummins College.
5. Adoption of Adivasi ashramshala.

5.13 Major grievances of students (if any) redressed:

Following grievances were redressed during year 2014-15.

- Noise pollution in hostel during examination time was solved by conducting meeting along with hostel in charge and faculty, student representative.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: “Women’s education and national development are closely related”,

Mission: The institute is committed to developing conscientious, confident, caring and quality nursing professional of international repute”

6.2 Does the Institution has a management Information System

Yes. The accounting, student admission, academic and student affairs are done with software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college implements the curriculum as per MUHS University.
- The faculty prepares teaching plan and unit plan
- Topic distribution is done by head of the department as per specialization of faculty
- Feedback is taken from student, internal and external faculty and is discussed in the curriculum committee periodically.
- The institute has a formal policy to ensure quality. Quality of the curriculum is checked periodically, topics that are obsolete are informed to Board of Studies (BOS) and new topics are included by BOS.
- The institute takes active part in BOS for both UG and PG programs of the university.

6.3.2 Teaching and Learning

- Every faculty prepares lesson plans for the theory classes assigned to them. The surprise check is done by the Principal and class coordinator.
- Academic calendar is prepared by head of the institute well in advance which includes theory, clinic block, plan of examination, various welfare activities for staff and students including holidays.
- The teacher adopts and implements various teaching learning methods eg. Problem based learning, peer learning, projects and microteaching.
- Extra classes for weak students are conducted regularly.
- Innovative practices are implemented by the faculty for teaching.
- Feedback is obtained from students periodically and annually regarding academic and extra curriculum activities.
- Various conferences and meetings are conducted.

6.3.3 Examination and Evaluation

- College conducts internal examinations as per university rules.
- Question paper is shown and approved by Principal 10 days prior examination.
- Different types of evaluation methods are implemented.
- Teachers assess papers of internal examinations by preparing answer keys.
- The result for each examination is informed to student, parents and Principal. It is also discussed in staff meeting and accordingly remedial measures are taken.

6.3.4 Research and Development

- The Principal encourages faculty for research project at departmental level.
- All help (permission, leaves for conducting research including publication, presentation in conferences) is provided by the institution.
- Students are also guided for conducting various researches at a part of curriculum.
- Faculty is encouraged for Ph.D. Nursing.
- Various committees like Institutional Research Committee, Institutional Ethics Committee, meet regularly and on need basis.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- All labs and library are updated.
- LCDS and more computers are purchased for smooth functioning of the institute.

6.3.6 Human Resource Management

- The Principal provides various leaves, additional increments, study leaves for higher education, appreciation for 100% results to the faculty.
- Encouragement to the faculty for higher education, researches and publications is done regularly by the head of the institute.

6.3.7 Faculty and Staff recruitment

- Staff recruitment is done as per need of the institute through advertisement in new paper and nursing journals.
- The interview is conducted by staff selection committee based upon educational qualification and experience.

6.3.8 Industry Interaction / Collaboration

- Institute provides opportunity to visit industry like Hindustan Antibiotic as a part of syllabus.
- Health check up and health education is provided.

6.3.9 Admission of Students

- Basic B.Sc. Nursing – All admission of the students are conducted as per the university norms and DMER.
- M.Sc. Nursing - The admission is given based upon % achieved during B.Sc. Nursing and with minimum one year experience.
- Ph.D. Nursing – The Entrance examination is conducted by the Maharashtra University of Health Sciences and accordingly admission is given.

6.4 Welfare schemes for Staff (Teaching and Non teaching)

- The co-operative society scheme run by the parent organization has helped the nonteaching and permanent faculty to get loans for financial need on a low interest basis.
- The management offers group insurance facility for staff, faculty and their dependents to the tune of Rs. one lakh per person.
- The management offers Diwali advance, which is deducted on monthly basis for 12 months, has helped staff to bear the additional expense for Diwali functions.
- The management also has the PF, PPF, gratuity schemes for permanent staff.
- The staff and faculty are paid as per the latest pay commission's recommendations..
- The institute pays TA, DA and registration charges to the staff and faculty attending any official work like attending conference, meetings etc.
- Full paid vacation, sick and maternity leaves are provided to staff and faculty.
- Annual medical examination and free OPD consultation at the parent hospital is provided to faculty and staff.

Students

- Various opportunities to attend workshops, conferences and participation in collegiate and inter collegiate competitions.
- The institute encourages the students by involving and exposing them to a wide variety of health education, workshops, and conferences.
- The institute frequently organizes seminars workshops, conferences, projects, exhibitions, personality development programs, life skills workshops etc. where the students get opportunities to interact with experts and resource persons, in the specific field of expertise.
- Students participate in intercollegiate local, state and national level extracurricular competitions like sports, cultural programs and essay writing etc.
- The institute develops students' entrepreneurial skills in health care industry.
- The institute provides facilities for interaction with distinguished entrepreneurs in all

extracurricular and curricular events and participation in various community outreach programs through NSS, SNA etc.

- Books, magazines and journals pertaining to competitive examinations are made available in the institute's library.
- The institute encourages students to appear for the examination of central / state services, defense and civil services. Students appear for examination conducted by State Government's Department of Medical Education and Research (DMER), Directorate of Health Services (DHS) and civil services.
- Various scholarships
- Health Facilities
- Earn & Learn Scheme
- College week celebration
- Book Banking
- Van facility.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	S. R. Pandit & Company	√	MKSSS
Administrative	√		√	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Regular correspondence between Board of Education, Board of study and Principals regarding evaluation system, examination is done regularly.
2. The University arranges centre observer and exam coordinator at each centre. Flying squad gives surprise visit during examination for monitoring examination activities.
3. Results are declared within 40 days of examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. Implementation of curriculum is done at collegiate level.
2. College maintains students' attendance and conducts internal examinations.

6.11 Activities and support from the Alumni Association

1. Interaction with present and passed out students is done periodically through alumnae
2. Alumini meets are organised every year.

6.12 Activities and support from the Parent – Teacher Association

1. Regular meetings are held between parent, teacher and student focussing on various aspects of students' problem.
2. Given suggestions are implemented from PTA

6.13 Development programmes for support staff

1. Orientation programme, health insurance, casual and medical leaves as per policy.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Energy conservation: Large windows and high ceilings of the institute provide natural light and ventilation. The use of electricity is minimized. Use of renewable energy
The campus and the nursing student's hostel use solar power for water heating and light.
- Water harvesting: The institute's terrace is designed in a way to save rain water through proper drainage system. This channelized rain water is diverted to replenish the bore wells on campus.
- Solar panels: Solar panels are installed for water heating and light facilities.
- Efforts on carbon neutrality: The green campus keeps the carbon neutrality stable.
- Plantation-botanical and medicinal significance: Some of the shrubs, plants and trees are planted about 100 years ago. These trees give shade to the students. Among the newer planted shrubs and plants, some of them are herbs of medicinal value.
- Bio hazardous waste management: There is no hospital on campus, except a dispensary which has a small in patient department. Therefore bio-hazard waste management is not applicable.
- E-waste management: All the old CDs, old computers, electronic equipment are sent as scrap to the estate management department. These scraps are auctioned and disposed of, according to the recent e- waste management protocols.
- Effluent treatment and recycling plants: Human effluence is disposed through proper sanitary system. Water used for kitchen and bath facilities is treated and reused for plants and toilets.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The institute has its unique and innovative practices for faculty, students and society for quality and excellent education.
- Evidence based practices are adopted.
- English language and computer classes are regularly arranged.
- Lectures for soft skills, communication skills and personality development are arranged.
- In-service educations on various topics have been done by faculty each month.
- The publicity of institute is done by faculty at various colleges of Maharashtra.
- LCD monitors, power points, OHP and other various A.V. aids are used in teaching.
- The institute is focusing on patient centred, evidence based practice in nursing.
- The best practices of institution are extension and outreach programs to celebrate national days.
- Biometric attendance for teaching and non-teaching staff is made mandatory.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The institute has organised state level conference on “Road to future nursing: Leading change and advancing profession”
- Institute level –“Personality Development”.
- The institute has hosted Damini intercollegiate sports competition of the parent organisation.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manual*)

- Implementation of uniform dress code for students’.
- Value based education of holistic development of the students towards quality professionalism’.
- Curriculum for experiential learning.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The institute is housed in a green campus with lawns, trees and plants.
- Sprinklers and drip irrigations are used for watering plants to prevent wastage of water.
- Vermi-compost and vermin-culture pits are in campus; wet garbage is segregated and used for vermin-compost.
- Students are given bicycles to commute to the parent hospital, which is 2 kms away from the institute.
- Rain water harvesting is done in the building and rain water is directed to replenish the bore well area.
- The institute is designed in such a way that it is naturally well ventilated and well lit, this design was made to prevent wastage of electricity.
- The institute was awarded the best architect design award in 2002, for its efficiency to use natural light and ventilation.
- In the campus, there is a water recycling plants, used water is recycled to water plants and for toilet facilities.
- The used papers are pulped and sold for reuse.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Strength and weakness of each year is identified through regular review meetings and accordingly guidance was provided.
2. Good performers were grouped to track their progress towards rank in university and weak performers were given special training.
3. Minimum 5 research projects to be active more university ranks conducted 100% result for all batches.
4. SWOT Analysis

Strengths:

- Good management support to organize academic and all the other activities of the institute.
- Running the "Association of Private Nursing Colleges in Maharashtra" to have a sense of 'esprit de corps' in Nursing Education
- Working parallel with government policy towards health for all.
- Active participation of institute in NSS activity and emergency services.
- Well qualified and experienced teaching faculty.
- Has very good infrastructure with necessary facilities.
- Institute gained its place among best nursing colleges of the country.
- Active SNA unit, represented by students.
- Attendance of students is well maintained.

- Holistic quality education and training is provided to UG and PG students.
- Low turnover of the faculty.
- College is a CAP center and examinations center for examinations of Maharashtra Nursing Council and Maharashtra University of Health Sciences.
- Team work is important aspect of the Institute.
- The department has 3 different specialties in PG programs.
- The institute has the best career mobility of students as all the programs in nursing RANM to Ph. D are available in the institute.

Weaknesses:

- Fund generating services need to be improved.
- Scope for improving research / dissertation publications internationally.
- Collaboration's with international agencies, to be initiated.

Opportunities:

- Nurses have opportunity to work with government agencies under NRPHS.
- Under continuing education program, there are opportunities for students to go for RANM-RGNM, RGNM-P.B.B.Sc.(N), B.B.Sc.(N)-M.Sc.(N) and M.S+c.(N) to Ph.D.(N)
- Evidenced based nursing researches are possible with the help of parent hospital to increase the status of nursing.
- To participate in all state and national conferences
- Faculty is in examination panel for CAP, practical examinations, inspections etc.
- Institute has opportunity to host TNAI and SNA, *Damini* sports and cultural events programs.
- Nomination of our faculty for secretary post Indian Nursing Council, New Delhi.
- To make the society become aware about healthy life style through continuing education on promotion, preservation and protection of health at all levels.

Threats:

- Traditional attitude of caring for the clients may reduce due to the attitude of professionalism among the young nurses in India.
- Lack of interest among 12th passed students to join nursing due to the poor salary structure, working conditions in private hospitals of India.
- Funds are limited for the making over of professional image of nursing in India.
- To separate funding agencies like ICMR for nursing research activities.
- Lack of strong professional bodies to stand up for the issues affecting image and status of nursing in India.
- Lack of political will and political participation of nurses in India.

8. Plan of institution for next year

- Planning to arrange national level conference.
- Promoting staff for higher education M.Sc. (Nursing), Ph.D. (Nursing).
- Achieving 100% result for all batches and more university rankers.
- More research projects and publications in journals of high impact factor.
- Establish collaborations internationally and nationally. Construction of one more floor on the existing building.
- To start M.Sc. (N) in pediatric and community health nursing specialties.

Name: Mrs.Minakshi.Garud

Name: Dr Meena Ganapathy

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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