



Committed to developing "Conscientious, Confident & Caring quality nursing professionals"

Maharshi Karve Stree Shikshan Samstha's

Smt. Bakul Tambat Institute of Nursing Education

(Affiliated to MSBPNE, MNC, MUHS & INC, NAAC Accredited)



Criterion II-Teaching Learning and Evaluation.

2.5.4. The institution provides opportunities to students for midcourse improvement of performance through specific interventions.

DVV FINDINGS

- 1) Provide policy document of the options claimed by the institutions duly signed by the head of the institution.


Sign of Principal
PRINCIPAL
Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute of
Nursing Education
Karvenagar, Pune-411052.

**Maharshi Karve Stree Shikshan
Samstha's Smt. Bakul Tambat Institute
of Nursing Education,
Karvenagar, Pune-52**

**Policy documents opportunities to
student for mid-course improvement of
performance through specific
intervention**



**POLICY DOCUMENT OF OPPORTUNITIES TO STUDENTS FOR
MIDCOURSE IMPROVEMENT OF PERFORMANCE THROUGH SPECIFIC
INTERVENTIONS**

All the class coordinators are hereby informed to follow the following policy of opportunities to students for midcourse improvement of performance through specific interventions.

Following are the policies adopted by the Institute under the opportunities to students for midcourse improvement of performance through specific interventions:

I. Timely administration of CIE

CIE is process for continuous assessment of nursing student's to evaluates the student's progress consistently throughout a prescribe course of year and it should be carried out periodically in systematic manner.

1. All students must be evaluated periodically in a fair manner as per the institute and university policy from time to time.
2. Every department should inform the internal evaluation process in the beginning of the course as a part of syllabus orientation.
3. Each faculty should assess, diagnose and plan remedial measured for slow and advance learner as per need.
4. The students must be informed about the syllabus and scheme of examination for conducting internal evaluation 30 days priorly before commence of internal examination.
5. Each class coordinator and its department staff should ensure the arrangement of exam questions paper 15 days before commencement of the examination like mid-term and prefinal examination.
6. Each exam question paper setting should be as per Maharashtra University of Health Sciences (MUHS) guidelines and INC syllabus.
7. Each question paper should be checked by the principal of the institute 15 days priorly before commencement of internal examinations.

8. All finalized question papers should be stored and seal in a strong room for maintaining confidentiality with appropriate numbers of copies, one week before commencement of the internal examinations like mid-term and pre-final examination.
9. Each internal examination should be conducted under supervisor in fair manner at all time as per Maharashtra University of Health Sciences (MUHS) guidelines.
10. Unit test should plan in departmental meeting and should conduct two-unit tests in a every single academic year.

II. On time assessment and feedback

Faculty assess answer papers, assignments and result is informed to students with corrections for improvement in academic performance also timely feedback is given to parents regarding overall performance of students in parents teacher meeting.

11. All faculties must assess answer papers and results of the student's should be declared on or before 25 days after completion of examination.
12. Faculty should obtain permission of appropriate authority from the related clinical area for conduction of the internal practical examination.
13. Practical examination of oral viva voce and clinical skills procedures should be conducted in fair manner as per Maharashtra University of Health Sciences (MUHS) guidelines.
14. For the calculation of internal evaluation, the students should submit their theory and clinical assignments on time and evaluated on time.
15. Slow learner and advance learner identified in theory and practical internal examination Should be given question papers bank for practice and improved their clinical skill in simulation laboratory.
16. For genuine reason of student's retest can be conducted.



III. Make up assignments/ Retests

It is conducted for students who fail in internal/ university exam or who have missed internal assessment exam for some genuine reason to improve their performance before marks are sent to university.

17. Re tests should be taken for slow learner and overall performance will be considered for internal evaluation improvement.
18. All faculties should ensure continuous internal assessment and evaluation for all students to evaluate their progress.
19. Make up duty hours should be completed by students in case of absenteeism to improve academic year attendance.
20. Make up hours should be completed in a productive manner to improve students' academic performance.
21. Objective or subjective type practice tests should be conducted after every regular interval of time to improve performance during examination.

IV. Remedial teaching/support

It is done for slow learners, failed students in internal/university exam and for students with prolonged absenteeism due to health related or genuine issues.

22. Mentor should be assigned to each mentee. Mentor should meet mentee regularly and whenever necessary.
23. Remedial teaching can be for slow learners, students who failed in internal/university exam or who have missed internal assessment exam for reason with prolonged absenteeism due to health-related issues.
24. Slow learners should attend regular remedial classes and attendance should be mandatory.
25. Extra revision classes or coaching will be conducted after regular theory or clinical sessions.
26. Peer teaching and discussions can be conducted in a creative and helpful manner.
27. Students should give access to question banks, e-resources, PPTs, lesson notes and videos.



28. Specific difficult topics in theory and practical exams should emphasize more.
29. Practice of drawing diagrams, flowcharts and solving exam papers should be given as per need of students.
30. Timely parents teacher meeting should be held and inform to parents about students overall performance in academic year.
31. Mentor can teach or coach a student to express about difficulties in written or verbal manner and to solve them for better understanding and learning which help a student to improve overall academic performance.



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