



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION
Name of the head of the Institution	Dr. Meena Ganapathy
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02025475020
Mobile no.	9860407994
Registered Email	btine03@gmail.com
Alternate Email	btine@maharshikarve.org
Address	Maharshi Karve Stree Shikshan Samstha
City/Town	Karvenagar, Pune
State/UT	Maharashtra
Pincode	411052

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mrs. Nupoor Bhambid
Phone no/Alternate Phone no.	02025477557
Mobile no.	9158617275
Registered Email	btine03@gmail.com
Alternate Email	btine@maharshikarve.org

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://mksssbttine.ac.in/index.php/aqar-2018-2019/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://mksssbttine.ac.in

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.76	2016	15-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	01-Aug-2015
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7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty development	07-Apr-2020	19

program was organised on online teaching learning for all faculty.	4	
Creating environmental awareness among students at Institute and at Samstha	06-Aug-2019 4	250
Induction and orientation program for new faculty was organised	06-Aug-2019 2	7
Workshop on Midwifery skills and procedures	06-Aug-2019 2	157
Conduct of Academic & Administrative Audit (AAA)	03-Oct-2019 2	250
National conference on Redefining nursing	03-Oct-2019 2	400
Alumni meet was organised	03-Oct-2019 1	140
Human Rights seminar	10-Dec-2019 1	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nursing	Central Government	National Human Rights commission	2020 1	75000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities	Yes

during the year?	
If yes, mention the amount	75000
Year	2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Regular IQAC meetings to plan, organize evaluate the activities.
- Submission of Annual Quality Assurance Report (AQAR).
- Organised 2 Days National Conference on Redefining Nursing.
- Job fair and Alumni meet was organised and distinguished students were awarded
- Organised one day National conference on Human Rights

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
First Aid training and certification for first year students.	First Aid training conducted with skill work stations
Initiation of incubation cell.	Initiated and pre placement activities implemented.
Feedback from all stakeholders, students, parents collected, analysed and used for improvements.	Taken, discussed and analysed in the monthly meeting. Necessary actions implemented.
Soft skill training.	All students were trained and certified by soft skills
MoU with other institutions, follow up and activities to be continued	The institute has made 13, MoUs with various organisations to conduct researches and health awareness programs. On-going programs organised
To prepare for MUHS impact assessment Grade-A+ for 2019-20.	The institute has achieved A+grade by MUHS in impact assessment.
To encourage qualitative research by faculty and to promote them for presentation in conferences and workshops publications in journals.	Various studies presented and published by faculty.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Local Management Committee	05-Aug-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	04-Apr-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	29-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System is in place to meet the needs of the students and faculty regarding academic and administrative aspects of the institution. • Institution Management System is functioning in the institute and helps students to progress in the academic activities. • Institutional ERP system is in place. • Admission software and student data for eligibility is used. • Fee collection is done through online methods. • Library management system is fully automated. • Google classroom is used for teaching learning. • Institution has G suite facility where all modules, teaching learning resources are available. • Samajkalyan data is uploaded and updated through Maha DBT portal. • Saral pack is used, inter unit and intra unit communication is done through the email addresses given by the institute to the students and faculty. • The institute has two domains where the detail information is uploaded periodically. The domains are www.mksssbtine.in and www.mksssbtine.ac.in. • Whatsapp groups, Facebook page, emails and SMS are used to communicate with the students, notification to the students, faculty and parents. • Communication of the Head of the Department meeting, Faculty Meeting Agenda and Minutes are</p>

send to the faculty members through the emails. • Installation of OPAC and library automation is available for better library utilization. • Wi fi Campus to enhance e learning by the students and faculty members. • Logistics support to students projects and research activities in the campus through Management Information System • Various teaching learning methods like zoom, goggle meet, goggle classrooms and Microsoft teams is used by the students and the faculty members in the teaching learning activities. • All Classrooms are facilitated with LCD Projectors for enhancing teaching learning activities. • Online Videos are used by the faculty members in the concerned topics periodical maintenance of all the systems are done by trained staff. • Staff meetings, department meetings, meetings of class coordinators' and curriculum committee meetings are conducted every month with the Principal. Decisions taken at higher level are communicated and discussed and most of the decisions pertaining to academic matters are taken at these meetings. • The institute is committed to provide quality nursing education by appointing competent faculty, providing adequate infrastructure for the smooth conduct of teaching learning process and providing modern teaching aids including library, with online sources. • Significant best practices in Governance and Leadership carried out by the institute are good number of committees with clear mandate for decision making, well defined job description and open upward and downward communication channel. • There is a wellorganized management information system in institute. The list of Modules in the institute is as follows: • Admission • Recruitment • Purchase • Laboratories • All committees such as discipline, antiragging, SNA, NSS etc. • All administrative records are computerized. • Ongoing library computerization and automation is functioning. • Separate website for college is functioning. • Dynamic, functional and updated website of college since 2014. • Modules of Soft Skills course • Modules of first Aid

course • Modules of GFATM course •
 Modules of BLS and ACLS course •
 Modules of AV Aids. • Nursing Theories

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

MKSSS Smt Bakul Tambat Institute of Nursing Education is currently having the following mechanism for effective delivery of curriculum. • In 2019 the Indian Nursing Council has send a draft syllabus of Basic BSc (N). This syllabus was analysed by the faculty under the chairmanship of the Principal. Relevant suggestions regarding the teacher student ratio, content matter and evaluations were sent to INC. • Every year the prescribed syllabus is converted in workable curriculum for each department under the guidance of their HOD. In this meeting the placement of content, practical's for contents, assignments and related visits are planned in advance. • All HOD's get to plan for enhancing into departmental participation and smooth functioning, where by repetitions and overcrowding of the content matter and practical experiences are done. A well-constructed weekly time table for each year is prepared. • All the new students and their wards are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches. We have remedial teaching and bridge courses to keep them abreast with the syllabus and additional credit programme for the advanced learners. • The institution has a well maintained library, with the latest books required for curriculum delivery. Our library is with open access system and each department have their departmental libraries too, for the benefit of faculty and students. A good number of journals (International, National and State) are available in the library. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students and students are motivated to visit library. • Various innovative methods of teaching based on the needs of different subjects are regularly used for the effective delivery of curriculum, such as: • Chalk and black board method • ICT enabled classrooms • Use of scientific models / chart • Group discussion among the students during the class • Microteaching, Paper presentation and seminars by UG and PG students related to curriculum. • Proper and adequate instrumentation facility is given to students for their practical classes • Need based survey programs, field works and educational visits are carried out by students and faculty members • UG, PG and department project work and dissertation are conducted for partial fulfilment of their degrees. • Seminars and special talks by experts are arranged for advanced studies • Regular class test, unit test, mid-term and pre final examinations, regular assessment on practical classes, theory /practical exams and viva voce are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on the requirement of the students. • College administration keeps a vigilant eye on the results, department proceedings and students needs by keeping a record of the different activities of college regarding teaching learning process, development and improvement of different methods of effective curriculum delivery course feedback conducted, analyzed and feedback given by the head of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
Community Curriculum	Middle level health work	01/01/2019	4	-Possible at community health centres -Can work as community Health Officers in PHC, CHC.	Basic skills needed for community health care services
Skill development program		01/01/2019	Twice a week for 6 months	-Possible in government and private sector -All fields	Basics skills needed to work in the area.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc Nursing	Best out of waste	25/01/2020
BSc Nursing	Greeting card making	03/10/2019
BSc Nursing	Cake Baking	10/12/2019
BSc Nursing	Dream catcher making	17/10/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	120	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Workshops /seminars and ongoing training are being arranged on preparation of competitive exams, interview skills, and soft skills, yoga values education and personality development.	01/07/2019	500
Yoga	01/06/2020	300
Personality development.	05/11/2019	350

Interview skills	13/01/2020	130
Soft skills and spoken English training	16/10/2019	160
Self defence	18/12/2019	350
Stress and stress management	13/05/2020	150
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc Nursing	Oncology Nursing	1
MSc Nursing	Critical care Nursing	1
MSc Nursing	Critical care Nursing	1
MSc Nursing	Cardio Vascular and Thoracic Nursing	1
MSc Nursing	Obstetrics and Gynecological Nursing	1
MSc Nursing	Mental Health Nursing	1
MSc Nursing	Mental Health Nursing	1
BSc Nursing	Medical Surgical Nursing	40
BSc Nursing	Obstetrics and Gynecological Nursing	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> • The feedback has been received from all the stakeholders including students, teachers, employers, alumni and parents. • Feedback of parents, hospitals, community and employers of the passed out students as stakeholders are regularly taken. • The students provide their suggestions regarding the whole year program based on depth of content, coverage of course subject, teaching learning methods, applicability to real situation, clarity and relevancy of subject, additional resource material, Clinical facilities, assignments and learning values, for overall improvement in teaching learning process. • The graduate /alumni feedback is taken at the end of UG/ PG program based on academics, accommodation, infrastructure, transportation, teaching learning resources and overall opinion about the course. • The teachers provide their feedback during the annual performance appraisal meeting which is based on

individual performance, completion of the theory and practical hours, career development programs, undertaking research projects, presentation and publications. • The employer's feedback is taken from different institution about our student's performance as efficient nurses. The analysis is made based on professional integrity and knowledge skill in the nursing procedures, team spirit, leadership qualities, and ability to work under pressure, acceptance of responsibilities, communication skill and interest in professional development. • The Alumni feedback is collected from our students after the completion of the program which is based on physical facilities, hostel, clinical facilities, library, research projects, safety / security in campus, co-curricular activities and academic initiatives. •The parent teachers meetings have helped in the development of college curriculum. The meeting are held thrice in a year and informal feedback was taken. During the meeting PTA members give their valuable opinion and suggestions. • The feedback from different stakeholders collected, analysed and documented well. • The different areas where improvements are required being discussed in the respective meeting / departments. The proposals given by different committees and departments are discussed in the local managing committee meeting for necessary action. • Staff meeting with faculty conducted monthly •class coordinators meetings are conducted to review the monthly activity. • Strengths of the college are also taken into consideration for further up gradation. Academic peers: During workshops, conferences and CNE's, students and faculty members meet their peers. The interactions and feedbacks are discussed in detail. The institute runs 'The Association of Private Nursing Colleges in Maharashtra'. In this association's meetings all issues related to affiliating agencies, fee regulating authority, admission regulating committee and problems faced by the colleges are discussed and resolved. • Student feedback of teachers and the course is taken at the end of the academic year. The feedback is analysed and is communicated to the respective teachers, the Head of the Departments (HOD) and the Principal. • Student feedback is routinely collected by the teachers periodically for evaluating the quality of lectures and clinical learning. Teachers make necessary changes in their approach / instructions based on the feedback. • Feedback is taken from outgoing students. Curriculum feedback is obtained Online through a well-structured Questionnaire from Students, Teachers, Employers, Alumni and Parents annually. The feedback collected is analysed statistically and data is compiled at Institutional level.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc Nursing	Post Basic Bsc Nursing (Two Years)	30	55	30
BSc Nursing	Degree (four years)	50	69	45
MSc Nursing	Masters (Two years)	10	10	3

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	247	10	26	4	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	30	13	13	30

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- The mentor mentee system was initiated in the college since 2000. The mentor system is actively functioning in the campus. Under the system there are all full time faculty members. Each faculty member is assigned with 10 -12 students for mentoring.
- Goal setting by mentee and mentor is done. Further the goal analysis and goal evaluation is done step wise.
- The mentors are allotted in the beginning of the academic year.
- The periodical meetings are conducted by the mentors and reports are maintained and verified by the head of the institution. Mentors are available on all working days of the college.
- The name of the mentor and mentee list is given to the faculty members for the regular follow up. The mentors are entrusted with responsibility of monitoring their mentee academic, co-curricular activities, attendance and completion of requirements and the result of all test papers and exams. The mentor renders primary counselling service to the mentee and if there is any need for reference support is extended.
- The needy students are referred to student's support and guidance cell and based on the report they will be refer to the institutional counsellor appointed in the campus. The mentors are maintaining detailed record of the mentees and countersign by the mentees. The mentor mentee having formal and informal meeting. By this mentoring system students are benefited and progress is observed in their academic and non-academic activities. Because of the system student friendly campus is maintained.
- Preparation for classes by the junior staff is supervised and guided by the senior faculty and they guide the junior faculty in preparation of lectures and orient them to the policies and routines.
- Parents are informed about the students' performance and behaviour periodically.
- Revision classes and extra classes are conducted for academically weaker students. Individual counselling and motivation is given by faculty members to these students.
- The faculty members provide psychological support to the new comers to alleviate their anxiety and fear.
- The faculty members provide counselling and guidance to other senior students to solve their problems in various aspects.
- Students are mentored at the ratio of ten students to one faculty and overall guidance and counselling is provided to them throughout the year.
- The students have liberty to talk to / open up with the faculty members regarding various problems such as academic, personal, family issues and their anxiety, fears etc... as and when needed.
- The final year students are given guidance regarding start-ups, higher studies and employment/ placement.
- The institute encourages the students by involving and exposing them to a wide variety of health education, workshops, and conferences. In addition to classroom interaction, the purpose of academic mentoring is to support the professional development of students in their careers and to promote excellence in teaching, learning, research and academic leadership.
- The students of undergraduate level are encouraged to carry out action research projects to get exposure on problem solving.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
268	36	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
30	28	2	3	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Mrs Ashwini Sutar	Lecturer	Trained Nurses Association of India
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc Nursing	152102	2019-20	31/07/2020	31/12/2020
MSc Nursing	6206084	2019-20	31/07/2020	15/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• In the beginning of the academic year, academic curriculum meetings are conducted to evaluate the progress of the students based on the feedback given by the students and teachers. • As per the need for training of teachers and students for LMS was fulfilled by conducting G suite classes which were arranged for students and teachers. • Standard Operating Procedures (SOP) on covid -19 prevention was prepared for whole MKSSS samstha. • Awareness training of whole samstha and community on covid -19 management done by the institution. • The institute conducted combined classes for introduction and concept revision for the students. • Inter department collaboration, collaboration with engineering college for foot operated sanitizer pumps. Collaboration with vastu vyavastha for disinfection of classrooms and public places in the campus. • Continuous Internal Evaluation is planned ahead of time in the academic calendar and course calendar of events. Class test are conducted and the answers scripts are evaluated and distributed to the students with in the stipulated time. Two sessional exams are conducted as that of university examination system and the progress of the students are communicated to the parents periodically conducting Parents Teachers Association Meeting. The progress reports are signed by the parents. The consolidated marks of the written test, seminars, assignments and presentation are taken as internal marks and sent to the university after verification and countersign by the student. As per university guidelines exams are conducted in the pattern of university exam.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares the academic calendar at the beginning of academic year in the curriculum committee. The academic calendar is discussed with the students during the admission of each academic year and also incorporated in the master

rotation plan and clinical rotation plan and it helps in planning the Student Nurses Association, NSS and all other health day celebrations. The tentative date of the sessional examinations, mid term and prefinal examinations and university examinations are planned and implemented. The holidays are well planned ahead of time and communicated to the students and parents. The tentative dates of all programs are mentioned. The extension activities of the department are planned the other details of sports day, arts day, college day and important events are highlighted in the academic calendar. The class coordinators and other teachers are strictly following the academic calendar in their planning and implementation phases. This helps the new students and seniors to follow the daily activity of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mksssbtine.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
152120	BSc Nursing	II year PBBSC(N)	20	20	100%
152120	BSc Nursing	Ist year PBBSC N	33	26	78.78%
152102	BSc Nursing	IIIrd year	48	45	93.75%
152102	BSc Nursing	Ist year	60	38	64%
152102	BSc Nursing	IInd year	45	37	82.22%
152102	BSc Nursing	IVth year	39	36	92.30%
6206084	MSc Nursing	Ist year	7	7	100%
6206084	MSc Nursing	IInd year	3	3	100%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mksssbtine.ac.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights Research Ethics	Modern College of Arts, Science, Commerce	28/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Fashion Show- Best out of waste	MKSSSBTINE	Kirloskar-Emblaze	07/02/2020	Fashion Show
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Job fair for placement	Job Fair	MKSSSBTINE and CSD	Placement	permanent	11/03/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	5	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Medical Surgical Nursing - 2 PhD Scholar	0
Mental Health Nursing - 3 PhD Scholar	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Medical Surgical Nursing	1	4.2
National	Obstetrics and Gynecology Nursing	1	4.2
National	Child Health Nursing	1	4.2
National	Mental Health Nursing	1	4.2
National	Nursing	1	0.06
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Nursing	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Qualitative data analysis: Making it easy for nurse researcher	Dr Meena Ganapathy	Journal of the Trained as sociation of India	2019	1	MKSSS Smt Bakul Tambat Institute of Nursing Education, Pune	52
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Qualitative data analysis: Making it easy for nurse researcher	Dr Meena Ganapathy	International Journal of Nursing Education- 8th (2)	2019	2	52	MKSSS Smt Bakul Tambat Institute of Nursing Education, Pune
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	25	172	19	15
Presented papers	3	3	0	0
Resource persons	1	8	3	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS winter special camp	MKSSS BTINE	5	50
Rally and street play on betibachaob	MKSSS BTINE	10	250

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Essay competition on Mahatma Gandhi Jayanti	MKSSS BTINE	10	70
Rally on Prevention of road traffic accidents	MKSSS BTINE	20	300
Rally on 'Organ donation'	MKSSS BTINE	20	300
Swacchata Abhiyan	MKSSS and BTINE	30	400
Rally and street play on "Prevention of Accidents"	MKSSS BTINE NSS	5	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Rally and Street play on Swine flu	Appreciation Letter	Kamsheth Ashramshala	150
Rally and Street play on "Dengue"	Appreciation Letter	Jayabai sutar Hospital, Pune Municipal corporation	200
Health camp	Appreciation Letter	Cummins engineering college, Maharshi Shinde high school, Pune	150
Kutuhel Exhibition	Appreciation Letter	National Institute of Ophthalmology	13
Rally and Street play on "Diabetes mellitus"	Appreciation Letter	Community	100
Covid warrior	Appreciation certificate	Deenanath Mangeshkar Hospital, and Mumbai corporation	10
Conducting Home delivery	Annanchi Lek Award	MKSSS	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
First aid management for Sports activity	Vision School and MKSSSBTINE	First aid	8	100

aid management for Sports activity				
Blood donation camp	Jana kalyan Blood Bank and MKSSS BTINE	Blood donation	15	224
World AIDS day	MKSSS BTINE	Street play and Rally	10	150
Health checkup camp	Cummins engineering college	Health checkup camp	15	200
Rally and street play on "Plastic muktiAbhiyan"	MKSSS BTINE and PMC	Swachh Bharat	30	400
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	7	self	60
Peace Ambassador	1	Lila Poonawalla Foundation	15
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Temporary	Job training	Center for soft skill training	01/08/2019	31/07/2020	130
Permanent	Internship	Deenanath mangeshkar Hospital	01/08/2019	31/12/2020	130
Temporary	Research	chaitanya mental health care centre	01/08/2019	31/07/2020	5
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Janakalyan Blood Bank	13/02/2019	Extension activities and Research	224
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
772000	904186

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Laboratories	Existing
Campus Area	Existing
Others	Newly Added
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM	Fully	Version 3.7.0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	627	659297	18	19143	645	678440
Text Books	8026	2971343	197	143545	8223	3114888

Weeding (hard & soft)	666	53134	186	4710	852	57844
e-Books	64	0	194	0	258	0
Journals	209	1888088	19	181782	228	2069870
e-Journals	228	23600	7	16600	235	40200
Digital Database	3	0	2	33600	5	33600
CD & Video	386	3286	0	0	386	3286
Library Automation	2	148178	2	10000	4	158178
Others (specify)	1319	579780	0	0	1319	579780
Others (specify)	786	332671	18	6340	804	339011
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Meena Ganapathy, Dr Subhada Ponshe, Mrs Bijayalakshmi, Mrs Nupoor Bhambid, Mrs Ujwala Jadhav, Mrs Shailaja Mathews, Mrs Jyoti Karande, Mrs Dipali Khaire	Redefining Nursing	LMS	21/11/2019
Dr Meena Ganapathy	Nursing Research and Statistics	LMS	07/01/2019
Mrs Nupoor Bhambid	Congenital cardiac disorders	LMS	16/04/2019
Dipali Awate, Samina Mulani, Jyoti Karande, Dipali Shinde, Priti Pimplekar, Avantika Anturkar, Ruth Khajekar, Gargi Kulkarni, Shital Patil, Akshada Thitte	First Aid	LMS	21/12/2019
Mrs Bijayalakshmi Devi	Guidance and counselling	LMS	28/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	2	32	1	13	17	10	0
Added	7	0	0	0	0	3	2	0	10
Total	39	1	2	32	1	16	19	10	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Centre, Recording facility, Lecture Capturing System (LCS)	http://mksssbtine.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7567000	6564757	594000	2269064

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institute ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose • Laboratory Record of maintenance account is maintained by lab incharges and supervised by class coordinators of the concerned departments. • Other measures to maintain laboratories are as follows: The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. • The articles and equipments are regularly cleaned and maintained by the concerned departments and record of maintenance is maintained by lab incharges and supervised by HODs of the concerned departments. • Library The requirement and list of books is taken from the concerned departments and students. The finalized list of required books is duly approved and signed by the Principal. • Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. • The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. • Sports: Regarding the maintenance of indoor and outdoor games on the college sports in charge takes care. In their guidance accommodates are arranged. • ComputersThe institute has adequate facility of computers for faculty and students.Adequate funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and nonrepairable systems are disposed off. • ClassroomsThe institute has a building committee (Vastu vayvastha) for maintenance and upkeep of infrastructure. RULES AND REGULATION FOR ALL LABORATORIES 1) The concerned

teacher or concerned inventory monitor has to write in lab book whenever they are using lab for demonstration procedure or practice purpose. 2) All articles should be replaced and arranged properly after doing the procedures. 3) No one is allowed to sit on the bed in demo room. 4) Any loss or breakage of any articles, mannequin should be informed to the demo incharge or class coordinator immediately by the concerned person. 5) Incharge teacher should check inventory regularly. Inventory monitor should check inventory regularly. 6) Written application should be submitted to concerned inventory incharge before taking the articles from other department. 7) The concern teacher and student will be responsible for demo room neatness after the demonstration. 8) After demonstration the room key should be replaced in the office immediately. 9) Close the windows, switch off the lights and fans before locking the demo room. 10) Be aware that you are under CCTV surveillance. Library: 1. Maintain silence in the library. 2. Keep your foot wares and bags on respective stands 3. Using mobile phone is strictly prohibited inside library. 4. Personal belongings (bags, folders, food items, issued books) are not allowed in the library. 5. Books will be issued only against I Card. 6. Fine of Rs 2 will be charged per day.

<http://mksssbtime.ac.in/policies and procedures/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Bhaubij Nidhi and Donations	267	1265247
Financial Support from Other Sources			
a) National	Samajkalyan, Private Scholarships and EBC	509	18639830
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial teaching for difficult topics, learning the developemnt of good study habits, questions answer key making etc.	02/05/2020	20	MKSSS BTINE
Stress and stress management classes	13/05/2020	400	MKSSS BTINE
First aids training	23/09/2019	150	MKSSS BTINE
Language lab for English	11/12/2019	105	Mrs. Trupti Tiwari, HOD English Dept., SDIFL

Communication skills and professional interpersonal relationship classes	15/10/2019	45	Teachers, MKSSSBTINE
English classes	03/09/2020	45	Mrs. Pranjal Bharve, External teacher
Soft skills and spoken English training	24/11/2020	105	Skill Development center, MKSSS
MSCIT computer classes	21/10/2020	105	MKSSS Vocational Institute
Guidance and counseling	28/04/2020	200	Teachers, MKSSSBTINE
Monitoring of slow and advance learner for remedial coaching or teaching	29/10/2020	275	MKSSS BTINE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive exam for CHO, DHS, DMER, Railway, ESIS, IELTS, OET, CGFNS	120	120	50	50
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Job Fair conducted by MKSSS samstha	140	120	Deenanath Mangeshkar Hospital, Mai Mangeshkar Hospital, Other-Sayadri Hospital	20	20
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	12	MKSSS BTINE	Nursing	MKSSS BTINE and Symbiosis CON	PBBSc and Msc Nursing

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	18

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
EUREKA COLLEGE WEEK SPORTS DAY	INTERCLASS	100
KIRDAMOHATSAV	INVERSTITY	25
DAMINI	Intercollegiate	70
BAYA KARVE MARATHONE	Intercollegiate	60
SNA /TNAI PUNE BRANCH	INTER NURSING COLLEGES	45

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	40	National	16	24	5	Sakshi Dhone and Group

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have representation in college council, college curriculum committee and hostel committee. College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining information and knowledge regarding rules, regulations and execution skills and leadership qualities. The institute has an active SNA unit comprising of various committees headed by teacher representative and final year students. The student members of the association is elected through democratic process of election in which student cast their vote to candidates of their choice. The constitution of the student association comprises Chairperson, Secretary, Joint Secretary, Treasurer and Student Council Members. The association is monitored by senior faculty members who are responsible for the smooth conduct of the association meetings and events. The student association plays a dominant role in planning, implementation and evaluation of many activities related to fine arts, sports and other co-curricular activities of the department and the students. The institute has formed the following 10 student committees such as: Library committee, Cultural Committee, Discipline Anti-Ragging Committee, Sports Committee, Health Committee, Vishakha committee, Project committee, Hostel committee, NSS etc. Each committee is headed by teaching faculty and student representative. Each committee plans their activities at starting of the year and implement it with their team. The funding for various activities of the internal college bodies is provided by the College management. Various co-curricular activities organized by the association include special lectures by experts, Seminars, Workshops, Symposium, National Level Conference and Intercollegiate meets to develop the personality and skills of the student's ability. Eminent speakers are invited to deliver speeches on topics relevant to current educational scenario and recent medical advance techniques in nursing.

Student members of the associations also observe important days like International Women's Day, Nurses day, International Yoga Day, Sports Day, Non-violence Day, Teachers Day, Fresher's Day, Farewell Party, World AIDS Day, Mental Health Day, TB day etc. • Each council has a representative council, which is called Class Committee and includes student members too. • The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. • The Student Council helps students to share their ideas, interests, and concerns with faculty and administrative staff. They also help raising funds for various activities, such as social events, community projects, college reform etc... • Various educational programs like paper presentations, workshops and seminars are organized by these bodies every year including extracurricular activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have Alumni association in our campus. The concept of Alumni Association for needs from both the ends, i.e. academicians and professionals, with the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hands in hand to help each other for achieving the goal. The mission of the Nursing Alumni Association is to ensure quality placement and practice by the alumni and to enhance educational excellence and contact with passed out students. The alumnus forms the major strength of the institution. The Alumni Association of our institute was formed in the year 2008 under the title "Alumni Association" which is a "Functional Association". Number of Registered members in the association is 10350. Mrs Jyoti Karande and Mrs Reshma Rode are Incharges for the committee. The association is releasing annual alumni newsletter. The association has started

a new whatsapp group MKSSSBTINE ALUMNI GROUP and MKSSSBTINE ALUMNI FOREGIN GROUP. Maintaining good rapport with institution through whatsapp and facebook group. And a facebook group named MKSSSBTINE. The members are updating their personal information like job opportunities, Govt. posting, placement and marriage of the association member. The alumni members are visiting our institution whenever they are in the city. Objectives: The alumni members shall: • Meet regularly • Exchange ideas, knowledge and experiences • Keep abreast of recent trends in nursing • Conduct executive meeting of the association and elect the office bearers. • Honour the graduates during the reunion. Activities • Maintain life membership of the Association. • Conduct regular reunion at parent institution • Conduct education programs during reunion • Maintain communication with members • Conduct need based transcultural research by members • Sponsor events, programs/education for students/staff • Maintain contact with Institute /Parent Hospital

5.4.2 – No. of enrolled Alumni:

130

5.4.3 – Alumni contribution during the year (in Rupees) :

130000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Mission: "The institute is committed to developing conscientious, confident and caring quality nursing professionals of international repute." Keeping the vision and mission in mind the institute caters to holistic development of the students. Over all development of the students is done through values added sessions, inter collegiate competitions, cultural, sports events and personality development sessions. At various levels the Institute grooms the leadership in its members. The Governing body, Management, Principal, Vice Principal, IQAC Members, Steering committee, teaching staff, non-teaching staff, supporting staff, student's nurses association, student representatives, Stakeholders, Aluminise and various committees jointly are empowered to propose, design, formulate and execute their plans within the frame work of governance. •Decentralization 1. Curriculum committee had plan and decide the team of the curriculum implementation. Clinical coordinator is a person who supervise the clinical instructors in terms of direct patient care by the students 2.Class coordinators are responsible to maintain the departmental activities. 3.Mentors are conducting the frequent meeting with the respected mentees for their academic and personal issues. 4. Administrative officer decide the financial matters of the day to day activities of the college. •Participative Management 1. Involving the teaching faculty in various committees to take the appropriate decision. 2. Involve the non teaching staff in various activities to enhance the quality improvement of the college •Strategic Level: 1.The principal, class co-coordinators and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counselling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. 2.For the various programs conducted at the institute all the staff members meet, discuss, share their opinion and plan for the event and form

various committees involving students and coordinate with others to implement and evaluate the programs. 3. Staff members are also involved in deciding academic activities and examinations to be conducted at the Institute and at university level.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<ul style="list-style-type: none"> •An annual Faculty Welfare Program named "Virangula" is conducted for all the teaching and non-teaching staff by the samstha. All staff members of the samstha participate in it. It creates Interdisciplinary cultural exchanges. •Facilitate the faculty members by continue nursing education. •Arrangement of computer excel training program, communication training for teaching and non-teaching staffs. •Teaching faculty has promotions through staff approval. •Non-teaching staff after completing 12 years of their service has welfare benefit of kalabaddha padoniti. •Teaching and non-teaching recruitment as per the college policy. •Performance appraisal of the teachers is maintained.
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library 1. E learning Resources 2. Library management system. 3. Entry and exit of faculty and students are recorded in library register. 4. Every year new books are purchased in library. 5. Main library along with department library for books and journal reference. ICT 1. There are adequate ICT facility in the institution and well established policy for their development and maintenance. 2. Computer labs provide opportunity for hands on training in computer works. • Library automation with OPAC to save users time. • Freshers orientation to library system. • Open access system and subject wise arrangement. • Availability of internet facility • Timely additions of new books and editions • Sufficient number of journals with indexing • Book bank system • Best user awards • Helpful staff with good relations with users • Health theme displays and new arrival displays • Yearly book exhibitions • Availability of electronic books</p>

journals and dissertations Physical Infrastructure / Instrumentation • The institute is equipped with CCTVs camera installed, DVRS, laptops, G suit, LCDs, intersamstha automation, Microsoft license for all computers. • Green campus protocol maintained. • Audio Visual room. • Logistics support to the students and staffs. • Cafeteria functions effectively. • Adapted number of fire extinguisher at vintage point. • Provision for Wi Fi facility in campus for the use of e learning process. • UV filtered Purified drinking water available in the campus. • Rain water harvesting.

Research and Development

• Three students were enrolled for PhD in 2019. In 2020, four teachers wrote PET exam. • The Institute motivates faculty members for research publications in peer reviewed journals. It encourages them to present papers in International / National / State Level Seminars, workshops and to act as resource persons. • Exhibits the publication of research work of the faculty members in the college library to inspire further research. • Motivates the faculty members and the students to organize various seminars workshops at Institutional / State / National / International levels. • Encourages faculty to act as UG and PG guide • Staff members were involved in departmental researches. • Students are guided as research group and for individual projects. • Two Faculty members are doing Ph.D. Nursing under M.U.H.S. • Seven M.Sc. students have completed their dissertations. Nine UG researches were conducted and completed in groups. • Institute provides all support for research and development like sanctioning duty leaves and needed Funds. • Encourages faculty to interact with faculty from other institutions, including those from abroad.

Examination and Evaluation

• The institute is undergone impact assessment by Maharashtra University of Health Sciences, Nashik with A grade. • The institute is exam centre, mini CAP for BSc, PBBSc and MSc Nursing. • Examination committee ensures transparency, smooth conduct of examinations and central assessment of papers. • Formative evaluation at college level in terms of unit test,

sessional exams and model exams. Internal assessment and calculation on the basis of above. • Summative evaluation at university level by theory exam and practical exam. • Project work and dissertation are mandatory for the PG and UG students. • The practical examination is conducted by internal and external examiners appointed by the university. • Formative and summative assessment is done as per University's directions. • Setting up of question paper for tests to challenge various essential abilities of students such as analysis, synthesis, interpretation, design, etc. is based on Blooms' Taxonomy is done well in advance.

Admission of Students

1. Students admission as per the government direction. 2. Approved Prospectus 3. Admission details Published in newspapers 4. Students register their admission application through online. 5. Category students allotment through government 6. Allotment of management students through merit basis. 7. All admissions and fees collections are supervised by Admission committee. The procedure for online admissions is refined. Information from, application forms for admission are used for the filling up of University Registration and Examination Forms. The admission publicity and procedure is speeded up and all the faculty involved.

Curriculum Development

1. Integrated plan for teaching learning process was planned for institutional curriculum committee. Curriculum planning incorporates the UG, PG student representative feedback. 2. Curriculum planning will be implemented by the class coordinator and team in class room and clinical settings. 3. College feedback meeting was conducted to analyse the quality improvement strategies implemented by the Institution through course evaluation, feedbacks. 4. Academic Monitoring by curricular committee in the institution as per the guidelines. • Inclusion of field work, educational visits in both Undergraduate and Post graduate levels. Complementing traditional written examination with project work and seminar presentation based evaluation are also implemented

	at the Institute.
Teaching and Learning	<p>1. Highly qualified and dedicated faculty. Healthy interaction between students and faculty. 2. Innovative methods are adopted for teaching and learning process. 3. Learning through Field Work, visit, Enhancement of learning skills of the Students through participation in different seminars. 4. Well-equipped library for both faculty and students. Wide access to internet facility to inculcate online learning, e-book, e-journal facility for carrying out project works. 5. Principal looks after the overall academic development of the college 6. Every faculty prepares lesson plans for the theory classes assigned to them. The surprise check is done by the Principal and class coordinator. 7. The teacher adopts and implements various teaching learning methods eg. problem based learning, peer learning, projects and microteaching. 8. Extra classes for weak students are conducted regularly. 9. Remedial classes are held for the students requiring additional help. 10. The library is also equipped with special software and resources for students. 11. Regular feedback from students to improve teaching and learning methods.</p>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • The institute has start-ups, incubation cell and placement and feedback from Deenanath Mangeshkar Hospital. • The institute conducts various regular meetings with stakeholders. • Collaboration with rural and urban health care centres and hospitals, to organize the health day programs. • Other nursing college/school students are permitted to visit the college infrastructure and our activities. • The institute provides health education on Healthy Life Styles and Basic Life Support to Business Processing Offices and industrial houses who seek for such training at a nominal consultation rates. • Planned field visit to get the awareness regarding government and non-government agencies and its activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	MIS is in place. The website displays notices before admission, and reports

of recent events are written by students. Most of the accounts documentations are digitally maintained. College utilizing the email, whatsapp communication as e governance technology. The college have biometric attendance for teaching and non teaching staffs. College campus equipped with CCTV camera at very place of need.

Finance and Accounts

- The institute has switchover to mercantile system from cash and has online fee collection.
- The institute has finance discipline.
- The fees are approved through fee regulating authority.
- The institute has Saral software for salary, provident fund and professional tax.
- The institute has Tally new version for all account maintenance.
- Auditing is done by renowned outside statutory auditors for both internal and external audits.
- Standard operating procedures as per ISO systems are available.
- Administrative office keeps all the financial records separately as per events and transaction made for. This helps to increase the efficiency of the staff towards the accuracy in financial transactions.

Student Admission and Support

The Student Council act as a liaison agent between the students and the staff.

- Prospective student and parents are counselled about nursing studies, the course duration, fees involved and the preparation involved with taking admission.
- Students who are economically weak, but with good score in their academic performance are helped with scholarship for the whole course.
- Student council liaison as an agent for student issues and problem between them and their faculty.
- Students are supported through:
 - a) Good library with adequate learning resources with free book bank systems.
 - b) Students health status id monitored continually and all ailments are treated on time through the OPD and IPD, department of the Samstha and in the parent hospital.
 - c) All students under go bi- annual medical examination and all deviations are treated and followed up by Faculty.
 - d) All illness, person issues, family issues of students etc. are supported, monitored and counselled by mentors.
 - e) All

admitted candidates eligibility verified by the admission committee and university

Examination

Examinations are intimated through university website and email communication, which will be informed to the students through college notice board, whatsapp groups and emails. • Examination hall is equipped with computers and printers for downloading the question paper and attendance of the student. • Students Examination registration through university website. • PG students synopsis and dissertation uploaded through university • The institute encourages students to appear for the examination of central / state services, defence and civil services. Students appear for examination conducted by State Government's Department of Medical Education and Research (DMER), Directorate of Health Services (DHS) and civil services.

Planning and Development

Students admission application through online. Students scholarship particulars are maintained .Computer Laboratory, Library and department have hi speed internet facility. Performance appraisal and graduate survey data are computer based analysis. The institute and its affiliating University have developed the software (e-management system) where information about students is recorded, ranging from admission, eligibility, internal assessment, final examination and the process extends up to transcription of their learning. The institute has software packages for staff attendance, salary, PF, TDS, accounting, budgeting etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs Dipali Awate and Mrs Ashwini Bhosale	Short term course on Geriatric Health care and Research	Manipal College of Nursing, Manipal	15000
2020	Mrs Nupoor	IQAC	Pune University	300

	Bhambid, Mrs Shailaja Mathews, Ms Smita Lisham	preparations for teaching and non teaching staff	and MKSSS Siddhivinayak college	
2020	Dr Meena Ganapathy, Mrs Shailaja Mathews, Mrs Ujwala Jadhav	International workshop on protocol writing	Research Institute of Health Sciences and Management with collaboration University of applied Sciences and Arts at Hannover, Germany	3000
2020	Dr Meena Ganapathy, Dr Shubhada Ponkshe, Mrs Bijayalekshmi Devi, Mrs Nupoor Bhambid, Mrs Ujwala Jadhav, Mrs Shailaja Mathews, Ms Smita Lisham, Mrs Jyoti Karande, Mrs Dipali Awate, Mrs Ashwini Sutar	Intellectual property rights	Modern college	12000
2020	Dr Shubhada Ponkshe, Mrs Nupoor Bhambid, Mrs Ujwala Jadhav, Mrs Shailaja Mathews, Mrs Dipali Awate, Mrs Ashwini Sutar	Evidence Based Practices in Obstetrics . Hands on Labor Skills course	Pune Birth Network	7200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Faculty development	NA	25/06/2020	30/07/2020	20	0

	program G suite training and various online teaching methodology program					
2020	NA	Excel Tally and E communication training	16/09/2019	30/09/2019	0	2
2020	NA	Self Development workshop	22/10/2019	22/10/2019	0	1
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Redefining Nursing	36	21/11/2019	22/11/2019	2
Short term course on Geriatric Health care and Research	2	09/09/2019	21/09/2019	13
International workshop on protocol writing	3	04/11/2019	04/11/2019	1
Intellectual Property Rights and Research Ethics	10	27/02/2020	28/02/2020	2
Skilling on Psyche test- Me and My client	4	30/01/2020	30/01/2020	1
Human Rights	30	28/01/2020	28/01/2020	1
Orientation and Induction Program	8	14/08/2019	16/08/2019	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

30	30	5	5
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Mediclaim • Provident Fund facility • Maternity leave • Duty leave • Sick leaves • Casual leaves • Annual leaves • Diwali Advance • Faculty development program registration charges and duty leave. • Deputation and study leave for higher studies. • Virangula program • Health OPD and IPD consultation charges are free in parent hospital. 	<ul style="list-style-type: none"> • Mediclaim • Provident Fund facility • Maternity leave • Duty leave • Sick leaves • Casual leaves • Virangula program • Earn leaves • Diwali Advance • Faculty development program registration charges and duty leave. • Health OPD and IPD consultation charges are free in parent hospital. 	<ul style="list-style-type: none"> • Student development program registration charges and duty leave. • Health OPD and IPD consultation charges are free in parent hospital.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College have own audit mechanism. Qualified financial auditor audit the college finance in each financial year. The institutional accounts are internally audited regularly by the administrative officer. Yes, there are regular audits done in terms of: • Daily, weekly and monthly financial control is done through cash flow by account and principal. • Six monthly financial audit is done by internal auditors. • Annual financial audit is done by external auditing agency. • Audit on the proposal about the fees decided by the 'fee regulating authority, appointed by Govt. of Maharashtra. • Auditing on the admission procedure carried out at the institute by the 'Pravesh Niyantaran Samiti' (a government body). • Academic auditing is done annually, by the affiliating University State and central councils audit the institute yearly for continuation and affiliation of the courses. • The state and central nursing councils do renewals of the validity of the programs annually. • There is a budget head for research projects. UG and PG research projects are supported through this budget head. • Budgeting and optimum utilization of finance, including mobilization of resources are the issues considered under this key aspect. There are established procedures and processes for planning and allocation of financial resources. The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. The income and expenditure of the institution are subjected to regular internal and external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Interest on endowment and funds from samstha	786714	Scholarship for needy students
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6.4.3 – Total corpus fund generated

420974

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Indian Nursing Council, Maharashtra University of Health Sciences, Maharashtra Board, Mumbai	Yes	IQAC and Samstha
Administrative	Yes	Indian Nursing Council, MKSSS	Yes	INC, Samstha

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parents are members of Anti ragging committee • Parent's teacher meetings are conducted every six months and on-going basics and need. • Parent's teachers meet to work for the welfare of students. • Parent's teacher meetings conducted to update the parents regarding their ward's academics and personality progress. • Parents are made members of antiragging committee to foster and ensure the sense of security in freshers tec. • To foster and promote good relationship among the members of the teaching staff, student and parent/guardians of the students. • To assist students coming from socially and economically backward group financially or otherwise to complete education successfully. • To institute scholarships, prizes, medals, endowments etc to benefit students showing a high proficiency in their studies and co-curricular activities. • The teachers, the students and the parents know what is to be covered in each session and how.

6.5.3 – Development programmes for support staff (at least three)

• Self development program • Covid -19 prevention and precautions • Education on hypertension and diabetis • Telephonic communication. • Education on leucorrhoea prevention • Mental Health

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Introduction to soft skill programs • E Content development of curriculum • Upgrading of Outcome Based Education System • Enhancement of IT infrastructure. • Collaborations and linkages with other institutes of repute. • Switch over to mercantile system from cash. • E governance implemented. • Encouraged faculty for MSc and PhD Nursing.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation	01/08/2019	05/08/2019	09/10/2020	140

	programs for B.Sc. Nursing, PBBSc M.Sc. Nursing students were organized.				
2019	Induction and orientation program for new faculty	01/08/2019	14/08/2019	16/08/2019	7
2020	GFATM training and certification for final year students.	15/10/2019	08/01/2020	09/01/2020	140
2020	National seminar on Human Rights	22/07/2019	28/01/2020	28/01/2020	100
2020	Faculty development program on online teaching learning for all faculty and student on online learning sessions for students	23/04/2019	25/06/2020	30/06/2020	300
2020	Professional Enculturation Lamp Lighting ceremony of novice nurses.	06/01/2020	18/02/2020	18/02/2020	140
2020	Soft skill training Program	01/08/2019	16/09/2019	13/03/2020	200
2019	Creating environmental awareness among students faculty at Institute and at Samstha	05/07/2019	01/08/2019	15/08/2019	200
2019	Workshop on Midwifery	01/08/2020	30/08/2019	31/08/2019	147

	skills and procedures				
2020	Job fair	06/01/2020	11/03/2020	11/03/2020	110
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens day celebration	08/03/2020	14/03/2020	500	0
Sexual harassment Program	14/03/2019	14/03/2019	120	6
Beti Bachao Beti Padhav	01/10/2019	31/07/2020	200	7
Mehila Melava	01/10/2019	01/10/2019	250	0
Training camp for adolescent tribal girls	11/11/2019	11/11/2019	450	2
Counselling	01/08/2019	31/07/2020	523	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Utilization of heat in the form of solar energy to generate electricity is taken up by the college by installing solar panels. • Well lited classrooms with CFL bulbs instead of conventional tubelights. • Electricity bill attached

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	600
Braille Software/facilities	No	0
Rest Rooms	Yes	600
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2019	5	3	03/10/2019	8	Swacchata Abhiyan	Cleanliness	150
2019	1	1	26/11/2019	1	Samwidhan day (constitutional day celebration)	Social	50
2019	5	6	02/12/2019	8	School Health Programme	Health	200
2020	2	2	31/01/2020	1	Nutrition and women's health	Health	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct and discipline rules for students	07/08/2019	Every year at the beginning of the academic year, the updated current version of the student handbook are given to each student by the class coordinators.
Code of conduct for teachers, non teaching staff and support staff	01/08/2019	Every year at the beginning of the academic year, the updated code of conduct are given to each teaching, non teaching and support staff.
Booklet on Human Rights	28/01/2020	Awareness on human rights.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness for Collection funds for womens education	25/11/2019	27/11/2019	500
Session on caring parents and grandparents	15/10/2019	15/10/2019	30

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solar power system for generating power supply Paper waste is recycled. Bio gas fertiliser Swacch Bharat Plastic Mukth Bharat E Waste Management Tree Plantation Environmental Awareness

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Best Practice- Education beyond the Classrooms
The Context- Education beyond the Classrooms at MKSSSBTINE includes all those things which are deliberately intended to enhance the educational experience. It encompasses everything from the academic curriculum to music, drama, sports, community engagement, opportunities for performance and the outreach activities for the benefit of the community. **Objectives of the Practice-** ? To identify appropriate strategies for teaching and learning outside the classroom ? To enhance the educational experience by indulging in innovative and interesting new approaches of building knowledge. **The Practice at MKSSSBTINE,** education beyond the classroom is achieved through the following ways: ? Professional Certification Programs ? Outbound Learning Programs ? Internships ? Extension and Community Outreach ? Sports. **Advantages-** ? Builds the confidence of the students and facilitates smooth transition into the industry ? Encourages and facilitates the students to pursue their passions and make a career out of it ? Sensitizes the students to the social problems around them and makes them more conscious about solving them **Challenging issues** ? Motivating students to take up social service on a voluntary basis. ? Collaborating with hospitals and other institutions for visits ? Training expert staff for the purpose of executing this model of teaching **Evidence of Success-** ? Outreach activities of students are reported in newspapers. ? Compulsory industrial visits and social visits are conducted every academic year **Resources Required** ? Faculty who are specially trained to ensure productive activities are organised and that the students are provided with an orientation adequate enough for them to carry out their duties and responsibilities. **Title of the practice - 2 Ragging - free campus**
Objective: Ragging is a menace and legal offence and hence the college wishes to eradicate this menace from the campus through collective and coercive effort. **Context:** The incidents of ragging in educational institutions are becoming a national issue. College wish that all the senior students of MKSSSBTINE will respect the dignity of every student in the campus and express their solidarity towards them and act as desired, so that we can continue to maintain "RAGGING - FREE INSTITUTION" status for ever. **Remember the fact:** • Awareness on ragging leads to eradication of ragging **Practice** College practices zero tolerance on ragging of students. • College has constituted Anti-Ragging Committee to look into the matter related to ragging complaints, if any. The college has set up squad of faculty members. The duty of the squad is to keep vigil on and off campus and also near-by area of the campus before, during and after the college working hours. This act deters student not to indulge in any form of ragging activity. The squad also visits hostel and near-by area to pass on the message to the students for deterrence. College also appoints specific staff i.e. hostel in charge and class coordinators to visit hostel regularly and on special occasion deemed necessary. The squad, along with the warden, counsel students not to indulge into any kind of activity, which would invite disciplinary action against them. The hostel visit report is maintained. In case, the complaint related to ragging is received. The anti-ragging committee inquires the matter. If the act of ragging is proved beyond reasonable doubt, the action is recommended to the authority and disciplinary action is taken against the culprit. The action ranges from suspension from the class/institute, rustication or if the matter is serious then, the same would be reported to the police for further action. However, no major case of ragging reported in the campus and the college is near to zero ragging campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mksssbtine.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The heritage is Women's empowerment through education." The Maharshi Karve Stree Shikshan Samstha, our parent body, has been committed to "Empowerment of women through education". The Samstha was founded by the great visionary and social worker, Bharat Ratna Dhondov Keshav Karve in 1896. He founded India's first women's university (now known as Srimathi Nathibai Damodar Thackersey [SNDT] Women's University) and made major contributions to the cause of women's education. For his outstanding work, he received the nation's highest civilian honor, the Bharat Ratna, in 1958. The Maharshi Karve Stree Shikshan Samstha founded and nurtured by him has now grown in to a large tree running. A total of 62 institutes in 7 locations: Pune, Nagpur, Wai, Satara, Ratnagiri, Vasai, Mumbai and Kamshet. Today the Samstha provides quality education to around 30,000 girls and young women. Maharshi Karve Stree Shikshan Samstha is an organization with a difference. It has its commitment of empowering women through education. Education is an excellent instrument available to human being for social change and social transformation. Here enrolment of students from economically and socially challenged is encouraged. The institutes vision is, Vision: "Women's education and national development are closely related". Mission: "The institute is committed to developing conscientious, confident and caring quality nursing professionals of international repute." Goal: 'Maharshi Karve Stree Shikshan Samstha's Smt. Bakul Tambat Institute of Nursing Education' strives for developing outstanding holistic, empowered professional nurse leaders in providing excellent, compassionate health care at local, national and global level. Core professional values: Integrity: quality of consistently adhering to code of honesty and accountability and being ethically moral. Certainty: is the ability to transcend traditional ideas, pillions and rules as well as having the capacity to construct meaningful new idea, methods, and interpretations. Competent: having the expertise, knowledge and skills to successfully and efficiently perform the roles of their profession. Core personal values: Courage: is the aptitude to uphold one's convictions and demonstrate confidence to speak and act accordance with one's beliefs and responsibilities. Compassion: is an active desire to alleviate another's distress through caring, empathy and supporting and helping others. Caring: is best demonstrated by a nurse's ability to embody the five core values of professional nursing. Core nursing values essential to nursing education include human dignity, integrity, autonomy, altruism and social justice. The caring professional nurse integrates these values in clinical practice. Here students receive an education of the highest grade in the art and science of nursing and to equip with the spirit of holism, ethics, empathy and courage to serve the community locally, nationally and internationally.

Provide the weblink of the institution

www.mksssbtine.ac.in

8.Future Plans of Actions for Next Academic Year

Future plans of actions for Next Academic Year 2020-21 • Conduct workshop/seminar on Intellectual property rights. • Organize faculty development Programme on regular basis for teaching and non-teaching staff. • Organize webinar on relevant area in nursing to enhance and update knowledge and interaction. • Encourage and support faculty in completion of their Ph.D. and

research work. • Encourage faculty for publication of articles in indexed journals. • Focus on extension activities and generation of funds. • Encourage faculty for Ph.D. and Depute PG. nursing. • Encourage faculty for interdisciplinary research activities. • Sign MoU with other institutes/Universities for teaching and research. • Prepare/add on E-modules for online teaching learning activities. • Participate in revision of new curriculum of UG nursing. • Continue with value added course for the students. • Enhance PG. admissions. • Expansion of infrastructure.