



Committed to developing "Conscientious, Confident & Caring quality nursing professionals"  
MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S

**Smt. Bakul Tambat Institute of Nursing Education**

(Affiliated to MSBPE, MNC, MUHS & INC, NAAC Accredited)



**Criterion II-Teaching Learning and Evaluation.**

**2.6– Student performance and learning outcome.**

**2.6.4 –Presence and periodicity of parent teachers meeting.**

**Report**  
**on**  
**Parent- Teacher**  
**Meeting**  
**B.Sc. Nursing**  
**Semester-I and II**  
**2023-2024**

**Maharshi Karve Stree Shikshan Samstha's  
Smt. Bakul Tambat Institute of Nursing Education,  
Karvenagar Pune – 411052**

**First Year B.Sc Nursing Semester –I (2023-2024)**

**Parent-Teacher Meeting Report**

**VENUE:** First year B.Sc. Nursing staff room, MKSSS BTINE, Karvenagar Pune

**TOTAL NUMBER OF STUDENTS:** 45 students

The department of 1<sup>st</sup> year B.Sc. Nursing had organized Parent's Teacher Meeting for the 1<sup>st</sup> year B.Sc. Nursing students Semester-I. This meeting was organized from 25/12/2023 to 28/12/2023. The aim of the Parent's Teacher meeting was to inform the parent about their students performance in the Semester-I.

The meeting agenda and details of the meeting was priorly informed to the parents telephonically and informed that they can come as per their convenience from 25/12/2023 to 28/12/2023 in between 9:00 am to 5:00 pm. The parents were called to meet the class coordinator personally. The student's marks of class test-I and class test- II were shown to the parents and signature taken. The parents were informed about the student's academic performance in classroom and if anything unusual are notified by the teacher in student's behaviour. Also they were informed about the separate passing in the University examination. The final exam dates of Semester-I i.e. 25/12/2023 to 28/12/2023, was also informed to the parents. The students were encouraged to study hard, involve in group study, to solve past question papers and clarify any doubts with the teacher. Informed parents that revision was taken in the form of question paper solving which will help the students for scoring good marks. Also motivated to come up with good results in the examination. The scholarship (Government or Non-government) related benefits on the basis of results were also explained to the parents.

The parents were satisfied about the organizing the parents- teachers meeting. They were satisfied that the teachers were concerned about the students.



Signature of Class Coordinator



Signature of Principal

**PRINCIPAL**  
Maharshi Karve Stree Shikshan Samstha's  
Smt. Bakul Tambat Institute of  
Nursing Education  
Karvenagar, Pune-411052.

**REPORT ON  
PARENT TEACHER  
ASSOCIATION  
MEETING  
2023-24**

**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S  
SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,  
KARVENAGAR, PUNE 411052.  
III SEMESTER B.Sc. NURSING (2023-24)**

**PTA MEETING REPORT**

The Parent teacher association meeting was conducted from 11<sup>th</sup> March 2024 to 16<sup>th</sup> March 2024 at 2 pm to 5 pm in 2<sup>nd</sup> year B.Sc. staffroom (Semester III)

**Agenda:**

1. Introduction to Semester III B.Sc. Nursing programme
2. Explain about clinical posting, visit, MUHS and college examination pattern etc.
3. Discussion of college rules and regulations
4. Other issues such as fees.

**Members present:** Class coordinator: Mrs. Dipali Awate

Faculty: Ms. Smita Lisham

Mrs. Samina Mulani

Ms. Vasudha Sapkal

Ms. Devshri Borde

Ms. Presila Meneges

Total student present: 48

Total parents present: 40

The class coordinator started the PTA meeting with the introduction of herself and faculty. Mrs. Dipali Awate explained in detail about the III Semester B.Sc. Nursing programme. It included total subjects, clinical postings, areas, duration, total hours, assignments, various visits, examination pattern, anti-ragging committee etc. Mrs. Dipali Awate further explained about mandatory attendance for appear in MUHS examination and informed that if student does not clear all four semesters, then student is not eligible to appear for semester V MUHS examination.

Other faculty Mrs. Samina Mulani explained about the hostel rules and regulations, Health checkup and NSS activities & their importance. Also informed them about disciplinary rules and regulations, anti-ragging and Vishakha committee.

Further Ms. Devshri and Ms. Vasudha discussed about the SNA unit and various curricular, extracurricular activities including various Personality Development programs planned for the students by the institute for the overall development of the students and asked the parents to encourage their children for maximum participation. The class coordinator also explained about fees and asked the parents to pay in two installments for the smooth functioning of the institute within the same year. Lastly the parents asked some queries related to absentees, clinical duties, and scopes after completion of the course which was answered by the faculty. Campus interview at Deenanath Mangeshkar hospital and scope in government and abroad was explained. Some parents were unable to travel hence communicated over cellphone and promised to visit as their earliest convenience



**Class Coordinator:** Mrs. Dipali Awate



**PRINCIPAL**

**Maharshi Karve Stree Shikshan Samstha's  
Smt. Bakul Tambat Institute of  
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Karvenagar, Pune-411054,**

**REPORT ON  
PARENT TEACHER  
ASSOCIATION  
MEETING  
2023-24**



**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S  
SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,  
KARVENAGAR, PUNE 411052.  
III SEMESTER B.Sc. NURSING (2023-24)**

**PTA MEETING REPORT**

The Parent teacher association meeting was conducted from 11<sup>th</sup> March 2024 to 16<sup>th</sup> March 2024 at 2 pm to 5 pm in 3<sup>rd</sup> year B.Sc. staffroom (Semester IV)

**Agenda:**

1. Introduction to Semester IV B.Sc. Nursing programme
2. Explain about clinical posting, visit, MUHS and college examination pattern etc.
3. Discussion of college rules and regulations
4. Other issues such as fees.

**Members present:** Class coordinator: Mrs. Dipali Awate

Faculty: Ms. Smita Lisham

Mrs. Samina Mulani

Ms. Akshata Tendulkar

Ms. Pratiksha Sonawane

Total student present: 49

Total parents present: 42

The class coordinator started the PTA meeting with the introduction of herself and faculty. Mrs. Dipali Awate explained in detail about the IV Semester B.Sc. Nursing programme. It included total subjects, clinical postings, areas, duration, total hours, assignments, various visits, examination pattern, anti-ragging committee etc. Mrs. Dipali Awate further explained about mandatory attendance for appear in MUHS examination and informed that if student does not clear all four semesters, then student is not eligible to appear for semester V MUHS examination.



Other faculty Mrs. Samina Mulani explained about the hostel rules and regulations, Health checkup and NSS activities & their importance. Also informed them about disciplinary rules and regulations, anti-ragging and Vishakha committee.

Further Ms. Pratiksha discussed about the SNA unit and various curricular, extracurricular activities including various Personality Development programs planned for the students by the institute for the overall development of the students and asked the parents to encourage their children for maximum participation. The class coordinator also explained about fees and asked the parents to pay in two installments for the smooth functioning of the institute within the same year. Lastly the parents asked some queries related to absentees, clinical duties, and scopes after completion of the course which was answered by the faculty. Campus interview at Deenanath Mangeshkar hospital and scope in government and abroad was explained. Some parents were unable to travel hence communicated over cellphone and promised to visit as their earliest convenience

  
Class Coordinator: Mrs. Dipali Awate

  
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**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S**  
**SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,**  
**KARVENAGAR, PUNE 411052.**  
**FOURTH YEAR BASIC B.Sc. NURSING**

**PTA Meeting Report**

The PTA meeting is conducted on 7<sup>th</sup> January 2023 at 2 to 3 pm in multipurpose hall.

- Agenda:** 1) Discussion about the result of Midterm examination  
2) Discussion of internship and  
3) Other issues such as fees.

**Members present:** Class coordinator: Mrs. Rau Sangave

Senior Faculty : Mrs. Shailaja Mathews

Faculty : Ms. Salwa Duste

Total parents present: 43

The meeting started with greeting for meeting to the parents by class coordinator Mrs. Rau Sangave. She has explained the result of midterm examination and the efforts taken for the weaker students by the department like individual attention, extra classes peer teaching etc.

The Senior Faculty Mrs. Shailaja Mathews also explained about the internship and its importance.

The faculty mentioned the remaining fees and asked the parents to pay as early as possible. They also informed about the internal marks will be sent till the end of May and asked the parents to encourage their wards regularly for study for Prefinal and final exams. Informed that there will be biometric attendance for the internship to maintain discipline.

The class coordinator tentatively informed about summer vacation of 1 weeks in the month of May 2023. Lastly the parents asked some queries related to absenteeism, remaining clinical postings and duty timings, biometric attendance during internship postings, which were answered by the faculty. The meeting got over at 3pm.



**Class Coordinator:** Mrs. Rau Sangave



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**Smt. Bakul Tambat Institute of**  
**Nursing Education**  
**Karvenagar, Pune-411052.**

**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S  
SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,  
KARVENAGAR, PUNE 411052.  
FIRST YEAR POST BASIC B.SC. NURSING (2023-24)  
PTA MEETING REPORT**

The PTA meeting is conducted on 18<sup>th</sup> September 2023 at 02:00 pm to 03:00 pm in MP hall.

- Agenda:** 1) Introduction of First year P.B.B.Sc. Nursing programme  
2) Discussion of college rules and regulations  
3) Other issues such as fees.

**Members present:** Class coordinator: Mrs. Ashwini Sutar  
Faculty: Ms. Pratiksha Girame

**Total parents present: 30**

The class coordinator started the PTA meeting with the introduction of herself and faculty. Mrs. Ashwini Sutar discussed in detail about the 3<sup>rd</sup> year Basic B.Sc. Nursing programme. It's include total subjects, clinical postings, areas, duration, total hours, assignments, various visits, examination pattern, anti-ragging committee etc. Mrs. Ashwini Sutar further explained about mandatory attendance in clinical posting for eligible in appearing final MUHS examination.

Other faculty Ms. Pratiksha Girame explained about the Uniform measurements, Shoes, college ID, hostel rules and regulations, health checkup and its importance. Further the class coordinator discussed about college rules and regulations including its importance, discussed about Maternal health nursing posting at Kamala Nehru hospital. She also discussed about the various curricular, extracurricular activities including various personality development programs planned for the students by the institute for the overall development of the students and asked the parents to encourage their children for maximum participation.

The class coordinator also explained about fees and asked the parents to pay in two installments for the smooth functioning of the institute within the same year. Lastly the parents asked some queries related to absentees, clinical duties, and scopes after completion of the course which was answered by the faculty. The meeting was adjourned at 03:00 pm.

  
**Class Coordinator:** Mrs. Ashwini Sutar

  
**Sign of Principal**

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Maharshi Karve Stree Shikshan Samstha  
Smt. Bakul Tambat Institute of  
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Karvenagar, Pune-411052.

**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S  
SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,  
KARVENAGAR, PUNE 411052.  
FIRST YEAR POST BASIC B.SC. NURSING (2023-24)  
PTA MEETING REPORT**

The PTA meeting is conducted on 22<sup>nd</sup> April 2024 at 03:00 pm to 04:00 pm in multipurpose hall.

- Agenda:** 1) Discussion about the result of midterm and prefinal examination  
2) Discussion of internal assessment  
3) Other issues such as fees.

**Members present:** Class coordinator: Mrs. Ashwini Sutar


Faculty: Ms. Riya Gajbhiv

**Total parents present: 27**

The meeting started with greeting for meeting to the parents by class coordinator Mrs. Ashwini Sutar. She has discussed the result of midterm examination and prefinal examination and the efforts taken for the poor performance students by the department like individual attention, extra classes peer teaching, group discussion etc.

The faculty reminded the pending fees and asked the parents to pay as early as possible. They also informed about the internal marks will be sent till the end of April and asked the parents to encourage their wards regularly for study for final exams. Revision classes will be planned after internal assessment submission. Explained them after final theory exam final practical exam will schedule.

Further the class coordinator tentatively informed about vacation of 3 weeks after final exam. Lastly the parents asked some queries related to absents, duty timings, which were answered by the faculty. The meeting was adjourned at 04:00 pm.

  
**Class Coordinator: Mrs. Ashwini Sutar**

  
**Sign of Principal**

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**SECOND YEAR POST BASIC B.Sc.  
NURSING  
PTA Meeting Report  
2023-2024**



**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S  
SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,  
KARVENAGAR, PUNE 411052.**

**SECOND YEAR POST BASIC B.Sc. NURSING (2023-24)**

**PTA Meeting Report**

The PTA meeting was conducted on 20<sup>th</sup> August 2023 from 9 am to 11 am in the multipurpose hall. A meeting was arranged among second year P.B.BSc. nursing class coordinator, faculty members and student's parents.

**Agenda of the meeting:**

1. Orientation to college.
2. Introduction about syllabus and curriculum
3. Discussion of college rules and regulations
4. Other issues such as fees, academic exam schedule and final exam preparation.

The class coordinator started the PTA meeting with the introduction of herself and the faculty. Mrs. Jyoti Karande, oriented to college, explained the progress in detail. A discussion was done on second year P. B.Sc. Nursing programme syllabus and curriculum include total subjects, clinical postings (Deenanath Mangeshkar hospital, Chaitanya mental rehabilitation center, urban rural postings at Paud etc.) duration, total hours, assignments, various visits, examination patterns, anti-ragging committee etc. Further explained about mandatory attendance for appearing in the final examination of MUHS.

Other faculty explained the basic rules and regulations of the institute, including Health checkups, and its importance. She also discussed various curricular and extracurricular activities including various competitions planned for the students by the institute for the overall development of the students and asked the parents to encourage their children to maximum participation. The class coordinator also explained fees. Academic midterm and prefinal exams schedule were discussed. Informed parents about final exam preparation by students and motivation from their side is important. Campus interview at Deenanath Mangeshkar hospital and scope in government, abroad and in the nursing institute as a clinical instructor were explained. The meeting got over at 11 am.



**Class Coordinator**

**Mrs. Jyoti Karande**



**Sign of Principal  
PRINCIPAL**

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