



Committed to developing "Conscientious, Confident & Caring quality nursing professionals"
MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S

Smt. Bakul Tambat Institute of Nursing Education

(Affiliated to MSBNE, MNC, MUHS & INC, NAAC Accredited) 'A' Grade



Criteria VI

Governance, Leadership and Management (2024-2025)

6.2 Strategy Development and Deployment

6.2.1 Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan

MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
Smt. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,
KARVENAGAR PUNE – 52.

Staff meeting minutes

MEETING MINUTES NO.:191

Staff meeting was arranged under the chairperson Dr. Meena Ganapathy on 16/07/2024 at 02:30 p.m.

Member present were:

Sr. No.	Name of Member	Designation	Sr. No.	Name of Member	Designation
1	Mrs. Nupoor Bhambid	Professor	12	Mrs. Shital Chirke	Clinical Instructor
2	Mrs. Jyoti B.	Assoc. Prof.	13	Ms. Amruta P.	Clinical Instructor
3	Ms. Smita L.	Assoc. Prof.	14	Ms. Pratiksha S.	Clinical Instructor
4	Mrs. Ujwala J.	Assist. Prof.	15	Mrs. Renuka	Clinical Instructor
5	Mrs. Deepli Shinde	Assist. Prof.	16	Mrs. Aaditi S.	Clinical Instructor
6	Mrs. Dipali A.	Clinical Instructor	17	Ms. Nutan W.	Clinical Instructor
7	Mrs. Shital Padalkar	Assist. Prof.	18	Ms. Riya G.	Clinical Instructor
8	Mrs. Samina Mulani	Assist. Prof.	19	Mrs. Prasila	Clinical Instructor
9	Mrs. Avantika A.	Clinical Instructor	20	Mrs. Anuja	Clinical Instructor
10	Ms. Ashwini L.	Clinical Instructor	21	Mrs. Deepika	Clinical Instructor
11	Ms. Akshata T.	Assist. Prof.	22	Mrs. Manisha G	Lab. Assist.

MEETING'S AGENDA:

1. Class reports
2. Other issues

Before starting the meeting, previous meeting points were discussed:

- **1st Year B.Sc. (N) Semester II:** Ms. Ashwini Lande reported regarding the student who remain absent without being informed, Ms. Pournima Korde still not contacted and not reachable.
- **4th Year Basic B.Sc. (N):** Mrs. Rau S. reported regarding the college fees, 5 students have not paid the complete fees out of 5 students 4 had paid the complete college fees.
- **Alumini:** Alumni meet is planned on 19th July 2024.

1st AGENDA: CLASS REPORT

1st Year B.Sc. (N) Semester II: Ms. Ashwini Lande read the class report:

- Semester-II batch is handed over to Semester-III to Mrs. Diplai Awate (class-Coordinator) on 15th July 2024.
- MUHS Practical exam is planned on 12th and 13th Aug, 2 days before students will come for practical preparations.
- Our department faculty will be taking lectures for other department i.e. Mrs. Deepali Shinde will be taking classes for semester-V, Ms. Ashwini L., Mrs. Aaditi and Ms. Dhanashri will be taking classes for Semester-IV till new batch get admitted, simultaneously all the faculty are working on departmental preparations for upcoming batch of semester-I.

1st Year GNM: Mrs. Shital Chirke read the class report.

- She reported that all the theory and clinical hours are completed.
- Revision is going on.
- Internal assessment work is completed.
- Ms. Geetanjali Kamthe want to discontinue the course due to her personal reason, counselling was done by Mrs. Ujwala Jadhav madam and myself for the student and her parents.
- Repeater students exam result has declared, out of 36 students 28 cleared the exam 8 students got ATKT.

1st Year ANM: In absence of Mrs. Rupali Dhume, Ms. Nutan W. read the class report.

1st yr. ANM 2023-24: Total students 15

- She reported that theory and clinical posting are over.
- Internal assessment ready.
- Revision classes are going on simultaneously with the counselling of the students for final exam point of view.
- Tentative MSBNPE final exam scheduled from 5th November to 8th November 2024.

2nd year Basic BSc. (N): Mrs. Dipali Awate read the class report.

Annual pattern batch ATKT students:

- ATKT old syllabus 11 students appear for theory examination. Their practical examination tentative date is 17th August 2024; centre is Sadhu Vaswani Nursing college.

Semester III:

- From 15th July new batch of Semester III has started, total 44 students have joined.
- Orientation to course, scheme of examination and assignments are given to students. Instructions related to readmission form and college fees given to students. Handover of the students are taken from the 2nd semester department.
- 16 students out of 44 have got ATKT for first semester, Anatomy subjects the examination is on 19th July.
- Previous 3rd semester students completed their theory MUHS examination and tentative practical exam is on 16th and 17th August 2024.

Semester IV:

- New 4th semester students joined total 48 students. Orientation to course, scheme of examination etc. given to students.
- Theory lectures started.
- Previous 4th semester students completed theory exam and handed over to 5th semester.
- Their tentative practical examination date is on 19th and 20th August 2024.

2nd year GNM: Mrs Amruta Phale read the class report.

- She reported that theory classes and clinical hours are completed.
- Revision classes are going on, simultaneously working on internals assessment.
- Tentative final exam date are declared i.e. from 8th to 11th October 2024.
- She further added that supplementary exam result declared, all 6 students have passed from the batch 2022-23 and Ms. Shruti Badre from batch 21-22 is passed in 2 subjects in 4th attempt.

2nd Year ANM: In absence of Mrs. Rupali Dhume, Ms. Nutan W. read the class report.

- Total 28 students are there.
- She reported that theory and clinical hours are over.
- Internal assessments are ready.

- Revision classes are going on simultaneously with the counselling of the students for final exam point of view.
- Tentative MSBNPE final exam scheduled from 19th and 20th September 2024.
- We will be taking over the 1st year ANM students to 2nd year ANM from 1st August 2024.

3rd Year Basic B.Sc. (N): Ms. Akshata Tendulkar, read the class report.

A batch (Ms. Arati Kawade):

- Theory paper started from 13th July and will complete on 20th July 2024.
- Her practical exam will start from 18th to 21st Aug. 2024.

B batch (Ms. Meghna Lodhi):

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Medical surgical nursing-II	70/120	200/270
Child health nursing	30/90	--/270
Mental health nursing	40/90	--/270
Nursing Research and statistics	10/45	--

- She further reported that Ms. Meghna had attended 2nd year B.Sc. ATKT MUHS examination and her last paper was on 12th July but after the exam she didn't report to the college. When we contacted her she gave the reason that her mother is sick and can't able to come to college.
- Her remaining clinical and theory hours will be completed with the current 5th Semester students.

3rd year B.Sc. Nursing (5th Semester): Ms. Smita read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Child health nursing-I	06/100	--/160
Mental health nursing-I	02/60	--/270
Community Health Nursing-I	01/100	--/160
Educational Technology/Nursing Education	01/80	--

Introduction to Forensic Nursing and Indian laws	--/20	--
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- She reported that total 48 student have joined the 5th semester.
- Course orientation has been given to the students and currently theory classes are going on.
- 3 mandatory (Child health: ENBC and FBNBC module, IMNCI, PLS) and 1 (Mental health Nursing) elective module will start from the next week.
- From the 3rd week of August students will be posted at DMH for child health clinical experience.
- The current batch has tentative practical examination on 19th and 20th August 2024 for 4th semester, students will be relieved for 4 days.

3rd Year GNM: Mrs. Avantika Anturkar read the class report:

- Total 59 students in 3rd year GNM,
- She reported that MSBNPE final examination tentative dates are declared (24th Sept to 26th Sept. 2024)
- Pre-employment medical checkup and interview completed at Deenanath Mangeshkar Hospital for 54 students.
- Students are completing their research project, final submission will be done till 20th July 24 and counseling done for final examination.
- For academic year 2023-24
- Last date of this batch is 31st July, planning to call students for revision classes from 2nd week September 24 as they are having exam on 24th Sept.
- Student Ms. Nikita Udare will join from 1st August for make-up duty.

4th Year Basic B.Sc. (N): Mrs. Rau Sangave read the class report.

Name of the subject	Hours completed till date/Given MUHS hrs.	
	Theory	Clinical
Midwifery and obstetric nursing	110/90	200/180
CHN-II	102/90	192/135
Nursing management	11/60	48/30
Internship	--	96/1105

- She reported that academic starts from 5th Feb. 2024

For Regular Batch 2024-2025

- **Part 1 completed:** Theory, clinical and all visits are completed till date.
- Mid-term theory exam completed, out of 47 students, only 35 students appeared the exam , correction done from that 4-5 students are poor.
- **Part 2:** Internship started from 1st July in 2 shifts comfortably and 1st, 3rd and 5th Saturdays are theory day.
- Visits are planned.
- Prefinal theory exam planned in the last week of September.
- **She further added for the B Batch:** 1 fresh and 3 repeater students are giving final MUHS summer exam, 2 papers completed; students can able to write the paper and last paper is on 19th July 2024. Their final practical exam is on 9th and 10th August at BJ Medical College of Nursing, Pune.

1st year P.B. B.Sc. (N): In absence of Mrs. Ashwini Sutar, Mrs. Jyoti Badade read the class report.

- She reported that MUHS theory exam is going on, 6 papers completed, 2 are remaining.
- Tentative practical exam dates are scheduled on 9th and 10th August 2024 for Medical Surgical Nursing, 22nd and 23rd August 2024 Maternal Health Nursing, 26th and 27th August 2024 Child Health Nursing.
- Admission work is going on, plan to start new batch in the first week of August.
- Next academic work and planning is going on.

2nd year P.B.B.Sc (N): Mrs. Jyoti Badade read the class report:

- She reported that second year theory final MUHS exam is finished. All students were present except Mrs. Anita Tembhrne, her attempts are completed and not eligible for exam.
- Students will call for practical examination practice.
- Repeater students are having first year MUHS exam.
- Practical exam dates are declared: Community Health nursing on 12th of August, Ms. Smita is practical convenor and external examiner is Mrs. Manisha Rawade form Bombay hospital CON and Mental Health nursing on 13th August, Mrs. Bijayalaxmi madam is a practical convenor and external examiner is Mrs. Swati Bhalerao from K.J.Somaiya CON.
- New batch will start from 1st August 2024.
- Academic year planning and preparation has started.

1st year M.Sc. Nursing: In absence of Mrs. Bijaylakshmi L., Mrs. Nupoor Bhambid read the class report:

- She reported that all the syllabus is completed on time and revision were conducted; internal assessments were submitted on time to MUHS.
- Students MUHS theory exam began on 3rd July 2024 at Dhondumama Sathe Institute and reported that the subject Nursing Education section-I was challenging to answer and all other subjects related questions were good and they did well.
- Currently microteaching practice and clinical posting plan for students. Their nursing education MUHS practical center is at TGINE, Pune on 1st and 2nd Aug. 2024 and their orientation is fixed on 18th July 2024 at 11:00 a.m. in their college. OBGY practical exam centre is at Sinhgad CON on 1st Aug. 2024 and Med. Sur. Nsg. practical exam centre is at AFMC on 29th July 2024.

2nd year MSc. Nursing: Mrs. Nupoor Bhambid read the class report:

- Total 3 students.
- She reported that theory MUHS final exam is over on 5th July 2024. The question papers were good.
- Both specialties i.e. Medical Surgical and Mental Health Nursing practical exam is scheduled on 29th July 2024. The medical surgical (critical care nursing) centre is Tehmi Grant CON and on 19th July at 11:00 a.m. orientation is planned and the Mental Health Nursing center is Sihngad CON.
- Students are preparing for practical exams and dissertation viva.

Ph. D in Nursing: Dr. Meena Ganapathy had reported the following points:

- All three batches are in the process as per their schedule.
- 4th batch: Synopsis presentation is over, out of 10 Ph.D. scholars, 2 could not able to present the synopsis.

2nd AGENDA: Other issue

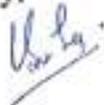
1. **e-journal:** In absence of Mrs. Bijayalakshmi, Ms. Smita had reported logo and name of e-journal copyright process on going by Mrs. Rau S. Domain site for e-journal purchase

completed and content material preparation for website are on-going. She further added CAP digital assessment has started, all evaluators registered successfully, and papers were allotted in their login details and informed to them from time to time on paper availability assessment need to be done. Due to the digital process, papers are corrected simultaneously by all eligible evaluators at the same time for the same subject within Maharashtra, hence the paper's correction process is faster, leading to some evaluators not getting papers to evaluate it. Currently CAP digital paper correction is going on.

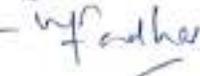
2. **Admission:** Mrs. Ujawala Madam, reported that admission advertisement content are ready to published in the newspaper.
3. **AQAR:** Mrs. Nupoor Bhambid informed all the criteria incharges to submit the content on or before 31st Aug. 2024 and the academic report year is from June 2023 to May 2024.
4. Ms. Smita L. had reported that from 19th to 23rd Aug. 2024 Mrs. Avantika and Mrs. Rupali will be going to attend INC Midwifery Skills simulation training at New Delhi.
5. Ms. Ashwini Lande requested all the class co-ordinators to give the name of students for SNA and TNAI scholarship.
6. Principal madam had mention the following points:
 - Leave taken by the faculty should be informed to the administrative staff who is maintaining the leave record and avoid taking leave on Mondays.
 - College cleanliness need to be maintained, sanitary pad vending machine has been installed and informed the students for the same.
 - Informed all the faculty not to resign between the academic year as it will affect the departmental plan and student learning process.
 - Clinical supervision responsibility is given to Mrs. Nupoor Bhambid and HOD of Foundation Nursing department to Mrs. Jyoti Badade as Dr. Ponkshe will be retired in the month of September.

As there were no points for further discussion the meeting was adjourned at 04:00 pm.

Minutes recorded by:

Ms. Smita Lisham. 

Minutes passed by:

Mrs. Avantika 
Mrs. Ujawala J. - 


PRINCIPAL

Maharshi Karve Stride Shikshan Samstha's
Smt. Bakul Tambat Institute of
Nursing Education
Karvenagar, Pune-411052.

MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
Smt. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,
KARVENAGAR PUNE – 52.
Staff meeting minutes

MEETING MINUTES NO.:192

Staff meeting was arranged under the chairperson Dr. Meena Ganapathy on 24/09/2024 at 03:00 p.m.

Member present were:

Sr. No.	Name of Member	Designation	Sr. No.	Name of Member	Designation
1	Dr. Shubhda Ponkshe	Professor	15	Ms. Akshata T.	Assist. Prof.
2	Mrs. Bijayalakshimi L.	Professor	16	Mrs. Shital Chirke	Clinical Instructor
3	Mrs. Nupoor Bhambid	Professor	17	Mrs. Mangal T.	Clinical Instructor
4	Mrs. Jyoti B.	Assoc. Prof.	18	Mrs. Ashwini B.	Clinical Instructor
5	Ms. Smita L.	Assoc. Prof.	19	Ms. Amruta P.	Clinical Instructor
6	Mrs. Shailaja M.	Assist. Prof.	20	Mrs. Rau S.	Clinical Instructor
7	Mrs. Ujwala J.	Assist. Prof.	21	Ms. Pratiksha S.	Clinical Instructor
8	Mrs. Deepli Shinde	Assist. Prof.	22	Mrs. Renuka	Clinical Instructor
9	Mrs. Dipali A.	Clinical Instructor	23	Mrs. Aaditi S.	Clinical Instructor
10	Mrs. Shital Padalkar	Assist. Prof.	24	Ms. Nutan W.	Clinical Instructor
11	Mrs. Samina Mulani	Assist. Prof.	25	Mrs. Anuja	Clinical Instructor
12	Mrs. Ashwini S.	Clinical Instructor	26	Mrs. Deepika	Clinical Instructor
13	Mrs. Avantika A.	Clinical Instructor	27	Mrs. Manisha G	Lab. Assist.
14	Ms. Ashwini L.	Clinical Instructor	28		

MEETING'S AGENDA:

- 1. Class reports**
- 2. Other issues**

Before starting the meeting, previous meeting points were discussed:

1. In previous meeting, Ms. Smita L. informed that Mrs. Avantika and Mrs. Rupali will be attending the INC Midwifery Skills simulation program in New Delhi from August 19th to August 23rd, 2024. However, the trip has been cancelled because INC will not be sponsoring them.
2. Since Dr. Subhadha Ponshe's retirement age has been prolonged by one year, the portfolio which included clinical supervision and the HOD of Foundation of Nursing, that was given to Mrs. Jyoti and Mrs. Nupoor at the previous meeting continues to remain with her.

1st AGENDA: CLASS REPORT

1st Year B.Sc. (N) Semester I: Ms. Ashwini Lande read the class report:

- Total 47 students got admitted out of which 45 students have reported.
- Semester- I syllabus orientation given to students, basic and introductory medical and nursing terms classes are going on.
- Counseling of the students is also started.
- Theory classes are planned to start from 1st October 2024.
- New teacher Ms. Ramani Rajput, has joined 1st yr. B.Sc. (N) department.

1st Year GNM: Mrs. Ashwini Bhosle read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Name of the subject	Hours completed till date/Given MSBNPE hrs.
Anatomy	12/90	First Aid	0/20
Physiology			
Microbiology	11/30	CHN-I (Theory)	30/80
Psychology	02/40	CHN-I (Clinical)	--/320
Sociology	09/20	Computer	02/15
FON (Theory)	26/190 20/200	Environmental hygiene	10/30
FON (Clinical)	--/680	Health education	19/40
Nutrition	10/30	English	02/20

- She reported that total 80 students joined the course.
- Students have been divided into 3 groups, for two groups simulation practice procedure is completed; one group simulation is going on with 4th year BSc students.
- At present clinical posting is going on, 2 groups are in DMH and one group is in college for simulation for 1 week and after that UPH posting will start.
- Four visits are completed.
- School health program conducted on 13th and 19th September along with 3rd year GNM student.
- PTS exam conducted on 6th September.
- On 25th September orientation of DMH Hospital and infection control lecture is planned.
- Health related issues of students:
 - ✓ Students blood investigation are over on 5th September, 73 students reports were collected and seven students reports are awaited, in that total 14 students Hb. is less than 10.5 mg/dl, referred them in Sutar Hospital, Iron and Folic acid with B12 capsules are suggested.
 - ✓ Ms. Glory Bhinghardive day scholar student, suffering from Chikungunya, taking treatment from her family physician.
 - ✓ Ms. Sarita Shinde having cold, cough, weakness, vomiting, fever since one week, shown in dispensary but not recovered, so she went hometown and shown to their family physician, her diagnosis is mild pleural effusion and mild ascites. Taking treatment Tab. Augmentin BD, Tab. Pan 40 mg OD, Tab. Multivitamins for 10 days and after that follow up. Both the students are ok.
 - ✓ Otherwise comfortable.

1st Year ANM: Mrs. Shital Chirke read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Name of the subject	Hours completed till date/Given MSBNPE hrs.
Community health nursing	60/180	Primary health care nursing	35/305
Health promotion	40/195	Child health nursing	60/180
Clinical	Not yet started /990		

- She reported that total 07 students have joined the 1st year ANM.
- At present theory classes are going on.
- Wadarvasti Survey and School health programme has completed with 1st and 3rd year GNM students.
- Four educational visits are over.
- Student's blood investigation has been completed.
- DMH orientation and infection control lecture planned with 1st year GNM students on 25th September 2024.

2nd year Basic BSc. (N) Semester III: Mrs. Dipali Awate read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Applied Microbiology and Infection Control Including Safety	33/80	Adult Health Nursing – I	115/180
Pharmacology	14/20	Clinical posting	232/480
Pathology	--/20		

- She reported that total 44 students have joined the semester III.
- Course introduction and orientation has been given to the students and counselling are also over.
- At present clinical posting in DMH is going on. Various visit of DMH like blood bank, HBOT, PFT, stoma care, infection control, cold chain vaccine storage completed and on 27th September got permission for artificial limb center visit.
- Students blood investigations are over. In the result 3 students haemoglobin is below 10 mg/dl (Ms. Saloni Khandizod 9.4 mg/dl, Ms. Saloni Mundhe 9.3 mg/dl and Ms. Shital Khilari 9.3 mg/dl), they have started treatment from Sutar hospital.
- Class test I is planned from 30th Sept.
- Readmission forms of students are filled and submitted. One student Ms. Saloni Khandizod paid only Rs. 6000 for second year. Her fee follow up is going on

2nd year Basic BSc. (N) Semester IV: Mrs. Samina read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Pharmacology-II	23/60	Adult Health Nursing - II	107/180
Pathology-II and Genetics	15/20 & 14/15	Clinical posting	232/480
Professionalism	07/20		

- She reported that total 48 students have joined.
- At present clinical posting is going on at DMH.
- 4 educational visits are over and another 4 is remaining.
- Total 3 modules are there, they are planned in the month of November.
- Class test I will start from 27th of Sept.
- Kamala Nehru Hospital posting is planned in 2nd and 3rd week of Oct. 2024 for Adult Health Nursing experience.
- Health check-up over in pervious semester.

2nd year GNM: Mrs Amruta Phale read the class report.

Name of the subject	Completed Hrs./Given hrs. by MNC Theory	Name of the subject	Completed Hrs./Given hrs. by MNC Theory
Medical surgical nursing-I	56/120	Mental health nursing	25/70
Medical surgical nursing-II	40/120	Mental health nursing (Clinical)	34/320
Medical surgical nursing (Clinical)	34/820	Child health nursing	53/70
		Child health nursing (Clinical)	34/320

- She reported that total 77 students have joined.
- Clinical posting is going on at DMH, Sutar, and Chaitanya institute for MHN, CHN, MSN simultaneously.
- Afternoon simulation is going on group wise conducted by 4th yr. B.Sc. Nursing students.

- Yerwada mental health clinical posting permission has been taken. For GNM 2nd year the slot is booked for the month of March for 15 days.
- 3 visits are over.
- Health check-up has done for all students. Low Hb. Less than 10 gm% students are shown in Sutar and DMH. In that 3 students having moderate anaemia. Treatment has started, dietary counselling has been done and follow up is going on.
- From 1st October 2024 students will have revision classes by 1st yr. GNM as their final exam is from 22nd Oct. 2024.
- Ms. Ashvini Thorat new faculty joined our department from 6th September 2024.

She further added for previous batch 2023- 24:

- Revision classes are going on.
- Exam form is filled, internal marks entry completed for 73 fresher and 1 repeater students.
- PL is plan from 1st to 7th Oct. 2024 and final exam will start from 8th October and continue till 11th October 2024. Centre is in our college.

2nd Year ANM: Mrs. Shital Chirke read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Hours completed till date/Given MSBNPE hrs.
	Theory	Clinical
Midwifery	130/360	136/440
Health Centre Management	20/100	
Internship		--/640

- She reported that total 15 students have joined.
- Kamala Nehru Hospital posting is going on.
- Two educational visits are completed.
- Students blood investigation are completed, in that one student Ms. Mane Vaishnavi HB was 9.7 gm%, so shown her in KNH Medicine OPD, doctor advised her to take Tab. FSFA-BD and Tab. Ascorbic acid 500mg-BD for 1 month and repeat HB after 1 month.
- The batch has their 1st yr. final board theory exam will start from 5th November and continue till 8th November 2024.

- Revision classes are planned from 7th October 2024 to 25th October 2024, before Diwali vacation.
- 14 Students online final board exam form has filled. One students Ms. Rajkanya Khule didn't filled the exam form, she remain absent from 26th August 2024, she is not pick-up the call, after discussion with her mother came to know that she wanted to discontinue the course. Warning letter for absenteeism has been sent.
- **Batch 23-24 batch:** Final theory exam completed and practical exam date is not yet declared.

3rd Year Basic B.Sc. (N): Ms. Akshata Tendulkar, read the class report.

A batch (Ms. Arati Kawade):

- Theory and practical examination in over.
- 79 days of absenteeism for which warning letter have been sent, but she has not reported to college. She messaged that she will join college after the declaration of the result.

Ms. Meghna Lodhi

- Theory block is going on.
- Medical Surgical Nursing posting is completed. Child health nursing posting, hours are pending due to her frequent absentees.
- 65 days of absenteeism for which warning letter have been sent.
- After frequent reminders also her fees is not been paid.

3rd year B.Sc. Nursing (5th Semester): Ms. Smita read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Child health nursing-I	63/100	160/160
Mental health nursing-I	39/60	--/80
Community Health Nursing-I	49/100	--/160
Educational Technology/Nursing Education	25/80	--
Introduction to Forensic Nursing and Indian laws	06/20	--

- She reported that total 48 student have joined the 5th semester.
- At present theory block is going on and from 30th Sept. Community health nursing posting will start for 4 weeks (2wks. UPH and 2 wks. RPH) and after Diwali vacation Mental Health posting is planned for 2 weeks at Yerwada Menal Hospital.
- 1 mandatory module of Child health nursing (ENBC and FBNBC) is over.
- From the 3rd Oct. class test 1 is planned.
- 1 visit is over and remaining is planned in the upcoming month.
- She further added that blood investigation for students are over and in reports 6 students are anaemic (3 are between 10 to 11 gm% and 3 are between 9 to 10 gm%), they will be refer to Sutar Hospital in the next week, dietary management already started.

3rd Year GNM: Mrs. Avantika Anturkar read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs. Theory	Hours completed till date/Given MSBNPE hrs. Clinical
Midwifery & gyneacology	126/140	600/560
CHN	82/100	168/160
ERPA	35/120	-
Internship	-	40/1152

2024- 2025 batch:

- She reported that total 73 students joined in present batch.
- UPH posting is over and school health program conducted for MN Advant's school children
- One visit is over for district training centre and Family Welfare Department.
- Vadgaon and Kamshet's sub-centre visit is plan in last week of October.
- Students are having 2nd year final examination from 8th October, so revision classes are going on by 2nd year GNM department.
- Health checkup are over for all the students, in result student Ms. Sayali Kanade is having high BSL (fasting)- 150 mg/dl, so repeat BSL test and HbA1C test done, the reading are 8.2% and 225 mg/dl. Consult to Dr. Walimbe (Deenanath Mangeshkar Hospital.Pune), Tab.

Glycomet 500mg BD for 30 days, Tab. Zincovit is started for 30 days. Follow up is after 1 month.

- 5 students are having hemoglobin less than 10 gm%. Counseling were done for all the students, 3 student started treatment from Sutar Hospital and 2 students started treatment from their family physician.
- Student Ms. Prachi Jadav absent frequently, first warning letter is sent.

2023-24 batch:

- 59 regular and 1 repeater students are having MSBNPE final examination from 24th September to 26th September at Poona Hospital.
- Practical examination schedule is not yet declared.

4th Year Basic B.Sc. (N): Mrs. Rau Sangave read the class report.

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Midwifery and obstetric nursing	106/90	192/180
CHN-II	94/90	192/135
Nursing management	48/60	48/30
Internship	--	631/1105

For 2024-2025 batch:

- She reported that all CHN and OBGY theory and clinical hours are completed.
- Administration and Management posting completed, 14 hours of theory is remaining for administration.
- Internship posting is going on till 25th October 2024.
- Night duty is planned 21st and 22nd October 2024 for all students.
- Final exam form filling process completed for 35 students with exam fee and alumni fees paid excluding 11 ATKT students as their results are awaited.
- Pre final practical exam of OBGY and CHN is planned on 4th and 5th October 2024. Mrs. Asha Madam and Ms. Smita Madam is external examiner for the exam.
- Pre final theory exam is planned from 7th to 11th October 2024.
- Simulation of all students will complete on 28th Sept.

- Pre placement session and internship completion certificate mail will be send to DMH in 1st week of October 2024.
- Fees Pending: Ms. Nikita Pawar (financial issue) and Ms. Dnyaneshwari Kandage (transfer)
- Ms. Dnayneshwari Kandage health check-up is done on 3rd September 2024, reports are under normal limit.

B Batch:

- 4 students gave exam in summer 2024 result is awaited.

1st year P.B. B.Sc. (N): Mrs. Ashwini Sutar read the class report.

Name of the subject	Hours completed till date/Given MUHS hrs.	Name of the subject	Hours completed till date/Given MUHS hrs.
Nursing foundation	09/45	Psychology	10/60
Nutrition and dietician	10/30	Microbiology	12/60
Biochemistry	06/30	Maternal health nursing	50/60
Child health nursing	20/60	English	16/60
Medical Surgical Nursing	12/90	Biophysics	06/30

- She reported that total 46 students took admission, but 2 admissions have been cancelled.
- At present total 44 students in the batch.
- Uniform and shoes is ready except Ms. Madhu Baraskar.
- College ID card work is in process.
- Student health check-up: 41 students completed, 05 student reports are pending, they have done the investigation outside. In the report 01 student is found anaemic. Hb-9gm%, 07 students have checked Hepatitis B as they were not checked during the GNM programme.
- Student counselling is going on, few students are remaining.
- Students pending documents and pending fee follow up is going on.
- External lecturers for Biophysics, Ms. Neha Ghodake and for Microbiology, Mrs. Manisha Borule are appointed for P.B.B.Sc. due to previous lecturer unavailability.

- Maternal nursing clinical posting will start from 1st Oct. onward for 4 weeks at KNH.
- Visit: Blind school visit is over along with 2nd year GNM batch.

2nd year P.B.B.Sc (N): Mrs. Jyoti Badade read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Name of the subject	Hours completed till date/Given MUHS hrs.
Sociology	05/60	Nursing Education	10/60
CHN	T - 14/60	Nursing	08/60
	C- -/240	Administration	
MHN	T - 25/60	Nursing Research	--/45

- She reported that 2nd year P.B.B.Sc. nursing batch 2024 to 2025 started from 1st August 2024. A total of 39 students are joined. One student Ms. Kajal Sathavane is not joined, called her father and a warning letter is sent to her address.
- Currently mental health posting is going on for newly joined batch and B batch students.
- Health check-up is completed for the batch, all the students lab. report are under normal limit.
- Maximum students have paid the 50% fees. Re-admission forms are filled by students. B batch students fees follow up is going on. Before the exam form submission they will pay the college fees.
- In the month of October community health nursing theory and posting is planned.

1st year M.Sc. Nursing: Mrs. Bijaylakshmi L. read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Practical
Nursing education	11/150	--/150
Nursing research	05/150	--/100
ANP	10/150	---/200
Clinical Specialty	05/150	---/650

- She reported that till date 3 students have joined first year M. Sc. nursing
- Students are not coming regularly as two students are in their resignation period and one student cited personal reasons for absenteeism.

- Blood investigation done for two students and one student yet not completed as she was absent and two students' investigation results are normal.
- One visit to blind school is completed.

2nd year M.Sc. Nursing: Mrs. Nupoor Bhambid read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Hours completed till date/Given MUHS hrs. Practical
Nursing management	62/150	120/150
Specialty Medical Surgical Mental health nursing	30/150	Not yet started/950
Research	--	38/300

- She reported that total 2 students have joined i.e. 1 Medical Surgical Nursing (CVTs) and 1 Obstetrics and Gynaecological Nursing.
- 5th August academic year started with theory block. At present nursing management clinical posting is going on at DMH since 2nd September 2024 and will continue till last week of September. Last week is planned for shift duty.
- From 30th September onwards research block and planned for tool validation.
- Health checkup is done, Ms. Pallavi Dhabe Hb 8.9 gm%. Today she is going to show in staff clinic at DMH.
- Cervical vaccine: Ms. Mayuri Nijampurkar is ready to take vaccine.
- First Year M.Sc. (N) result is awaiting.
- Second year M.Sc.(N) 2023-2024 batch result is declared all are pass. 2 students got distinctions.

Ph. D in Nursing: Dr. Meena Ganapathy had reported the following points:

- 1st Batch: conducting data collection.
- 2nd Batch: 2 students have submitted final thesis for corrections.
- 4th Batch: 7 students synopsis has been submitted to the MUHS after modification and correction.

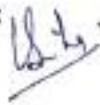
2nd AGENDA: Other issue

- Mrs. Nupoor Bhambid reported on the library committee, stating that a meeting had been held to discuss the need for e-journals and library books.
- According to Mrs. Shailaja Methews, AQAR has collected around 80% of the data, with the remaining data being qualitative.
- Mrs. Ujwala Jadhav reported on the admissions of all the batches: admissions for ANM-7, GNM-80, BSc-49, PBBSc-38, and M.Sc.-05 have been completed to date, and the deadline for admission has been extended till 31st November. We will attempt to fill the remaining seats. Additionally, she reminded to all the faculty about admission publicity and it should be completed on or before 25th Oct, 2024.
- Principal madam mentioned the following points:
 - ✓ Course review was discussed with all the staff, including what areas needed improvement and what should be maintained.
 - ✓ All faculty members must regularly use the SMART board, and training on how to create and administer the OSCE must be scheduled on a regular basis.

As there were no points for further discussion the meeting was adjourned at 05:00 pm.

Minutes recorded by:

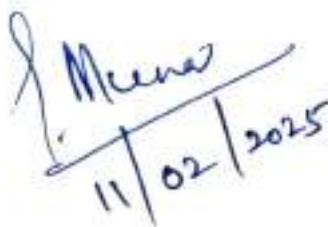
Ms. Smita Lisham.



Minutes passed by:

Mrs. Dipali Awate

Mrs. Ujwala Jadhav.



PRINCIPAL

Saharshi Karve Stree Shikshan Samstha
**Smt. Bakul Tambat Institute of
Nursing Education**
Karvenagar, Pune-411052.

MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
Smt. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,
KARVENAGAR PUNE – 52.
Staff meeting minutes.

MEETING MINUTES NO.:193

Staff meeting was arranged under the chairperson Dr. Meena Ganapathy on 11/02/2025 at 03:00 p.m.

Member present were:

Sr. No.	Name of Member	Designation	Sr. No.	Name of Member	Designation
1	Dr. Shubhda Ponkshe	Professor	16	Mrs. Rupali D.	Clinical Instructor
2	Mrs. Bijayalakshimi L.	Professor	17	Mrs. Rau S.	Clinical Instructor
3	Mrs. Nupoor Bhambid	Professor	18	Ms. Vaishali P.	Clinical Instructor
4	Mrs. Jyoti B.	Assoc. Prof.	19	Ms. Varsha K.	Clinical Instructor
5	Ms. Smita L.	Assoc. Prof.	20	Ms. Pratiksha S.	Clinical Instructor
6	Mrs. Ujwala J.	Assist. Prof.	21	Ms. Dhanashri Patil	Clinical Instructor
7	Mrs. Deepli Shinde	Assist. Prof.	22	Ms. Salwa Duste	Clinical Instructor
8	Mrs. Dipali A.	Clinical Instructor	23	Ms. Samruddha K.	Clinical Instructor
9	Mrs. Ashwini S.	Clinical Instructor	24	Ms. Angali Shinde	Clinical Instructor
11	Mrs. Avantika A.	Clinical Instructor	25	Ms. Aarti Gaikawad	Clinical Instructor
12	Ms. Ashwini L.	Clinical Instructor	26	Ms. Pranita Kulkarni	Clinical Instructor
13	Mrs. Shital Chirke	Clinical Instructor	27	Ms. Nikita Kardile	Clinical Instructor
14	Mrs. Mangal T.	Clinical Instructor	28	Ms. Sakshi Bahir	Clinical Instructor
15	Mrs. Ashwini B.	Clinical Instructor	29	Ms. Komal Khude	Clinical Instructor

MEETING'S AGENDA:

1. **Class reports**
2. **Other issues**

Before starting the meeting, previous meeting points were discussed:

- **1st Year GNM:** Mrs. Ujwala reported that Mrs. Ms. Sarita Shinde, rejoined on 27th Jan, she is comfortable, she will make up her missing hours during the vacation. 14 students Hb. was found less than 10.5 mg/dl, referred them in Sutar Hospital, Iron and Folic acid with B12 capsules are suggested, but for 11 students their repeat Hb. does not show any improvement on which Principal Madam has suggested to change the treatment.

- **2nd Year ANM:** Mrs. Shital Chirke, previous meeting she reported that Ms. Rajkanya Khule, she remain absent from 26th August 2024, has discontinued the course.
- **2nd year Basic BSc. (N) Semester III:** Mrs. Dipali Awate reported in previous meeting that Ms. Saloni Khandizod paid only Rs. 6000 for second year college fees. After continuous follow up till date her pending fees is Rs. 11,000.
- **AQAR:** Principal Madam had informed that AQAR data are uploaded on time.

1st AGENDA: CLASS REPORT

1st Year B.Sc. (N) Semester I: Ms. Ashwini Lande read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Applied Anatomy	20/60	Applied Sociology	8/60
Applied Physiology	25/60	Nursing Foundation-II (Theory and demo)	42/120 and 12/120
Applied Psychology	16/60	Communicative English	34/40

1st Year B.Sc. (N) Semester I (B batch):

- She reported that student Ms. Prerana Khote reported in semester-I.
- Theory block is going on.
- Class test-I is planned in 2nd week of March 2025.

1st Year B.Sc. (N) Semester II: Ms. Ashwini Lande read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Nursing Foundation-II and demo	22/120 & 18/120	Nutrition	0/60
Nursing Foundation-II (Clinical)	0/120	Health informatics	24/40
Biochemistry	0/40		

- She reported that total 47 students have joined in 2nd semester of regular batch.
- Regular classes have started from 6th January 2025.
- 2 students Ms. Suhani Kamble and Ms. Sanskruti Dale are absent. Ms. Suhani Kamble has given a written application that she wanted to discontinue because of her personal reason. Ms. Sanskruti Dale is absent since 10th Jan. 2025 with the reason of sickness and later informed personal issue, her grandfather collected her hall ticket and said that she will appear for semester-I MUHS final exam.
- Regular batch students will appear for final MUHS exam of Semester-I on 12th and 14th Feb 2025.
- From 17th Feb semester-II classes will be continued again.
- Currently students are on preparatory leave for semester-I MUHS exam.

1st Year GNM: Mrs. Ashwini Bhosle read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Name of the subject	Hours completed till date/Given MSBNPE hrs.
1)Bioscience	120	FON (Clinical)	344/680
Anatomy	23/90	4)Community Health Nursing	180
Physiology		CHN-I (Theory)	41/80
Microbiology	14/30		
2)Behavioral Science	60	Environmental hygiene	16/30
Psychology	18/40	Health education	6/40
Sociology	10/20	Nutrition	16/30
3)Nursing Foundation	210	CHN-I (Clinical)	320/320
FON (Theory)	49/190	Computer	15/15
First Aid	20/20	English	06/30

- She reported that total 77 students joined the course.
- Total 7 staff have joined the department. Ms. Himani & Ms. Aarti joined the department last month & another new staff Ms. Komal Khude joined yesterday.
- At present DMH posting is going on for three groups and one group in college for simulation conducted by 3rd year GNM internship students.
- RPH and UPH posting completed.

- All visits are completed. Mid-term exam over. Paper assessment done; result is not satisfactory. 11 students are very good, 34 students are average, and 45 students need improvement from these 18-20 are very poor. Revision planned for poor students.
- Parents meeting conducted, 52 parents visited personally; remaining parents were not able to attend the meeting due to long distance & working on daily wedges. So, we called them along with student & inform them the result.
- Nutrition recipes planned on 14th and 15th Feb. ANM students also joining with us.
- Health issues: minor sickness like fever, cold, weakness, dysmenorrhea and few students are diagnosed with PCOD.
- Habitual absenteeism of one student Ms. Sanjivani Pawara.
- One student Ms. Snehal Lokhande, suffering from headache so she went to her family doctor and MRI was done and reports are normal.

1st Year ANM: Mrs. Shital Chirke read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Name of the subject	Hours completed till date/Given MSBNPE hrs.
Community health nursing	120/180	Primary health care nursing	205/305
Health promotion	115/195	Child health nursing	120/180
Clinical	104/990		

- She reported that total 07 students have joined the 1st year ANM.
- UPH and RPH posting completed.
- Clinical posting started on 20th January 2025 in Mai Mangeshkar hospital.
- First aid short term course completed.
- Midterm exam was conducted on 15th January to 18th January 2025. Paper assessment completed, in that 1 student has performed poorly. Counselling was done.
- Parent teacher meeting is planned on 15th February 2025.
- Nutritional recipes planned on 14th February 2025 with 1st year GNM students.

2nd year Basic BSc. (N) Semester III: Mrs. Dipali Awate read the class report:

- She reported that total 44 students have joined the semester III.
- All theory classes and clinical completed.

- Preparatory leave is given to students as their final exam will start from 12th and 14th February, exam centre is at Dhondumama Sathe college.
- Final MUHS practical exam is on 17th and 18th March.

2nd year Basic BSc. (N) Semester IV: Mrs. Dipali Awate read the class report:

- She reported that total 48 students are there.
- All theory and practical hours are completed.
- Preparatory leave is going on. Their theory final exam dates are 13th and 15th February and practical exam is on 19th and 20th March.
- Previous one student Ms. Rutuja Borade remain absent in college from June 2024. After giving warning letter and calling her frequently she didn't report to college. Today warning letter sent to her as new academic year of IV semester started (She passed her I, II, and III semester exam).
- Students' handover given to Mrs. Mangal.

2nd year GNM: In absence of Mrs Amruta Phale, Ms. Samruddhi Kadam read the class report.

Name of the subject	Completed Hrs./Given hrs. by MNC Theory	Name of the subject	Completed Hrs./Given hrs. by MNC Theory
Medical surgical nursing I	80/120	Mental health nursing	49/70
Medical surgical nursing-II	72/120	Mental health nursing (Clinical)	69/320
Medical surgical nursing (Clinical)	517/820	Child health nursing	60/70
		Child health nursing (Clinical)	85/320

- She reported that total 77 students have joined.
- Advance clinical posting is going on at DMH.
- Afternoon simulation is going on group wise conducted by 3rd year GNM internship students.
- Every Tuesday, group wise night duty is going on for simulation on international students exchange program with North Harris group, under supervision of Mrs. Shital Pethkar and Mrs. Amruta Phale. For both students and faculty, it is good learning experience.

- Yerwada mental health posting is planned for two weeks in divided batches i.e., last week of February and first week of March 2025.
- Midterm exam is over, paper correction assessment has been complete, and 20 students need improvement. Parents meeting and counselling is planned in this week for the same.
- 12 visits are over.

She further added for previous batch 2023-2024:

- Result declared total 74 students appeared including Ms. Shruti Badre.
- Result declared, 97.20% students passed the exam and 2 students got ATKT.
- Supplementary exam form has been filled and internal marks entry done.
- Exam is from 11th February till 14th February 2025 at D.Y. Patil institute of nursing education, Pimpri.
- Ms. Shruti Badre has cleared 2nd year GNM, handed over to 3rd year GNM and informed Ms. Shruti the same on phone.

2nd Year ANM: Mrs. Shital Chirke read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Hours completed till date/Given MSBNPE hrs.
	Theory	Clinical
Midwifery	305/360	104/440
Health Centre Management	60/100	
Internship		--/640

- She reported that total 15 students have joined.
- 2nd year ANM students internship is going on in Mai Mangeshkar hospital. Internship started on 20th January 2025.
- UPH and RPH posting completed.
- Midterm exam was conducted on 15th January and 16th January 2025. Paper assessments are completed, in that 1 student performed poorly. Counselling was done.
- Parent teacher meeting is planned on 15th February 2025.
- Student Mrs. Ashwini Surwase absent from 4th February 2025 due to her pregnancy complication. She is 6th month pregnant started threatened preterm labour so she shown to Dr. Sanjeevani Waghulde (MD.OBG) at Balewadi where she registered for delivery. Doctor advised her to take complete bed rest and in treatment Inj. Maintaine 500 mg (IM) stat given to her. Her EDD is 28/05/2025.

- 2nd year ANM repeater student's exam is on 20th and 21st Feb.2025 and exam centre is General Aundh hospital. 2 students are going to appear for exam.

1) Prerna Rithe (Midwifery subject)

2) Sharayu Shinde (Midwifery and Health center management)

3rd Year Basic B.Sc. (N): In absence of Ms. Akshata Tendulkar, Ms. Salwa read the class report.

3rd year BSc (annual batch)

- She reported that one student Ms. Meghna Lodhi theory block is going on.
- Total of 110 days of absentees till now, informed mother regarding this.
- 25 thousand fees paid (first instalment), for other instalments cheques submitted to Mrs. Neha madam.
- She is kept 6 months back due to incomplete theory and clinical attendance.

3rd year B.Sc. Nursing (5th Semester): Mrs. Mangal Temgire read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Child health nursing-I	34/100	--/160
Mental health nursing-I	23/60	--/80
Community Health Nursing-I	15/100	--/160
Educational Technology/Nursing Education	4/80	--
Introduction to Forensic Nursing and Indian laws	02/20	--

- She reported that handover taken from 4th semester on 6th Jan. 2025. A total of 48 students are enrolled in the 5th semester.
- Orientation for the 5th semester course and scheme of examination was given.
- Readmission forms are distributed to the students and counselling regarding college fees was conducted.
- The 4th semester final exams are scheduled from 13th February and 15th February, 2025.
- Following the exams, counselling sessions planned.
- The Child Health Nursing IMNCI Module is planned for February 17th and 18th 2025.
- Child Health Nursing posting at DMH is scheduled to start from February 19th 2025, for the duration of 4 weeks.

- Student health check-up was conducted for all students; 3 students with low hemoglobin levels (below 10 gm%) were identified and referred to Sutar Hospital for further evaluation. These students were advised to take Tab. Livogen BD and Tab. Orofer BD for 1 month, along with dietary supplements.
- Student Ms. Surabhi Philase has a history of Fibroadenoma of the right breast. She has been under regular follow-up at DMH under Dr. Anundhati Kanade. An ultrasound (USG) report was reviewed, and Dr. Kanade advised her to avoid rubbing the lump area. She was prescribed Syp. M2 Tone 2tsp BD for 6 months, with a follow-up appointment scheduled thereafter.

3rd year B.Sc. Nursing (6th Semester): Ms. Smita read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Midwifery/obstetrics& gynaecology (OBG)Nursing-I	38/60	--/280
Mental health nursing II	29/40	--/160
Child health nursing II	21/40	--/80
Nursing Management and leadership	3/60	--/80

- She reported that total 48 student have joined the 6th semester.
- 6th semester induction and orientation was conducted on 6/01/2025.
- Mrs Rau Sangave, Ms. Salwa and new staff Mrs. Priti Borade have joined the department.
- In the month of January regular theory classes have started half day was occupied for 6th semester and half day was for on-going revision of 5th semester.
- Semester 5 final MUHS examination is on 13/02/2025 and 15/02/2025 and practical exam is on 5/03/2025 and 6/03/2025.
- After the exam from the 17/02/2025 students will go for mental health clinical experience for total of 4 weeks at Yewarda mental hospital and Chaitanya institute of mental health.

3rd Year GNM: Mrs. Avantika Anturkar read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs. Theory	Hours completed till date/Given MSBNPE hrs. Clinical
Midwifery & gyneacology	100/140	568/560
CHN	80/100	168/160
ERPA	12/120	-
Internship	-	256/1152

2024- 2025 batch:

- She reported that total 73 students joined in present batch.
- Students completed 3rd year part 1 clinical posting and assignments.
- Internship started at DMH from 6th Jan. 2025. Ms. Shruti Badre and Ms. Piyusha not joined.
- Midterm theory exam is over, paper assessment is going on. Parents meeting is planned on 5th Feb. 25.
- 3rd GNM 2023-24 batch result declared in November, out of 59, 58 students passed in all subjects.
- PTA meeting is planned on 15/02/2025.
- Two students Ms. Anjali Dhobale and Ms. Rutika Randive will have their supplementary exam on 13th February 2025, centre is at DY Patil College of nursing, Pimpri.
- Students started working on research as per research guide instructions.

4th Year Basic B.Sc. (N): Mrs. Rau Sangave read the class report.

For 2024-2025 batch:

- She reported that all theory and clinical hours are completed.
- All winter -24 theory practical exams completed smoothly.
- From the current batch 45 out of 47 students appeared for final MUHS exam.
- 2 students from the current batch have not yet cleared 2nd and 3rd year BSc examination and are not eligible for final year MUHS examination.
- Out of 45 students, 43 students no dues are completed, 2 students make up duties are pending, they will complete till 14th February and then only they will be relieved.

- All other procedures completed regarding no dues, convocation forms, photos and required information and document submission handed over to Mrs. Meera madam and Mrs. Kavita madam.
- Out of 45 students, 37 students have joined in DMH and 1 student has joined in our college and 7 students have not joined anywhere till result declaration.
- From 23rd January Ms. Salwa and I have joined 6th semester B.Sc. nursing department under Ms. Smita madam. Lectures and departmental work are going on smoothly.

For Ms. Aarti kawade (old batch student)

- Ms. Aarti kawade student has joined final year B.Sc. Nursing on 14/10/2025.
- Health check-up done and all reports are normal.
- OBGY and CHN-II is completed.
- RPH posting, OBGY posting at KNH and Sonawane hospital including OBGY midterm and pre-final practical examination, all visits and administration posting completed along with 3rd year GNM batch.
- Internship posting started on 6th January 2025 and is going on.
- Simulation completed on 7/02/2025.
- Midterm theory exam is planned on 10/02/2025, 12/02/2025 and 14/02/2025.

B Batch:

- 2 students gave exam in winter 2025 result is awaited.

1st year P.B. B.Sc. (N): Mrs. Ashwini Sutar read the class report.

Name of the subject	Hours completed till date/Given MUHS hrs.	Name of the subject	Hours completed till date/Given MUHS hrs.
Nursing foundation	30/45	Psychology	44/60
Nutrition and dietician	32/30	Microbiology	60/90
Biochemistry	32/30	Maternal health nursing	48/60
Child health nursing	46/60	English	38/60
Medical Surgical Nursing	66/90	Biophysics	24/30

- She reported that total 38 students took admission, but 2 admissions have been cancelled.
- Winter practical exam is over smoothly.

- At present theory block is going on.
- Midterm theory exam is over, paper assessment completed, and result declared, and 25 students are good, 6 students are average, and 7 students are very poor. Counselling and follow up started.
- Maternal health nursing and Child Health Nursing clinical posting has completed, medical surgical nursing clinical posting is planned in month of March.
- Visits completed are Cipla Palliative centre, blind school, child guidance clinic and blood bank visits.
- Two students Ms. Nikita Namwad and Ms. Vinita Shinde are absent due to health issues, had a telephonic conversation with parents, warning letter sent.

2nd year P.B.B.Sc (N): Mrs. Jyoti Badade read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Name of the subject	Hours completed till date/Given MUHS hrs.
Sociology	05/60	Nursing Education	32/60
CHN	T - 43/60 C-50/240	Nursing Administration	42/60
MHN	T - 47/60	Nursing Research	20/45

- She reported total 39 students have joined 2nd year P.B.B.Sc. Nursing.
- Theory block is going on. Midterm theory examinations are planned from 3rd Feb. to 14th Feb. 2025 onwards alternate day basis.
- Mental health nursing posting and pre-final practical examination is planned in the 3rd week of February.
- Group research project and assignment submission work is going on.
- Ms. Pratiksha Shinde, Ms. Aishwarya Singh and Ms. Poorvi Narad are continuously absent for theory and clinical postings and not eligible for midterm theory exam and advised them to complete hours.
- Some students are remaining to complete the fees and follow-up is going on for them.
- Previous batch students Ms. Jaymala and B batch students Ms. Shweta Pardeshi are not started their second-year academic work, warning letters are sent to them, follow-up is going on.

- Previous batch student Ms. Anita Tembhurne and Ms. Tambat Bhagyashree will appear for the MNC mercy chance exam 18/02/2025 and mock test will be on 17/02/2025, after this exam she will get a chance to appear from final MUHS examination.

1st year M.Sc. Nursing: Mrs. Bijaylakshmi L. read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Practical
Nursing education	70/150	50/150
Nursing research	100/150	40/100
ANP	90/150	200/200
Clinical Specialty	90/150	300/650
	50/150	

- She reported that till date 5 students have joined first year M. Sc. nursing.
- Currently theory block started for 5 students. 11 visits completed, 2 visits are remaining. Students are working on their research topic with guide for presentation.
- Ms. Pallavi Dhabe practical exam for Nursing education subject is on 22nd Feb at MIMH and have informed her.

2nd year M.Sc. Nursing: Mrs. Nupoor Bhambid read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Practical
Nursing management	92/150	Completed/150
Specialty	84/150	480/950
Medical Surgical		
Mental health nursing		
Research	--	38/300

- She reported that total 2 students are there in 2nd year M.Sc. Nursing.
- Mid-term exam is over.
- Student Ms. Mayuri finished her pilot and main study and Ms. Pallavi completed her pilot study and started with final study. They have submitted research project chapter 2.
- Ms. Pallavi Nursing education MUHS practical final exam is on 22nd Feb. 2025 at MIMH.

Ph. D in Nursing: Dr. Meena Ganapathy had reported the following points:

- First Batch: The process of gathering data is ongoing.
- Second Batch: One student will turn in his final thesis, and two have finished their pre-Ph.D. viva.
- Third Batch: Fifth 6th monthly report has been sent to the MUHS and soon they will start with data collection.
- Fourth Batch: Must get in touch with the Ph. D scholars as final synopsis permission from MUHS has not been cleared.

2nd AGENDA: Other issue

- Ms. Smita had discussed about the summer vacation of the students and staff.
- Mrs. Ujwala Jadhav reported that permission was denied for a one-day training program on human rights. The reason given was that the human rights commission department only permits an institute to conduct training program once every two years, and since we had already done in the previous year, they were unable to grant permission for the same institute to conduct the program for a consecutive year. She also mentioned that the publicity for admissions was finished. She further mentioned that our institute will host the indoor gaming events for the TNAI and SNA competitions scheduled for February 26th, 27th, and 28th.
- Mrs. Mangal stated that our institute will host the Damini sports competition the next year.
- Mrs. Ashwini Sutar informed that we submitted the INC the names of the participants for the simulation training, but the INC has not responded.
- Mrs. Rupali notified all the faculty that March 22nd, 24th, 25th, and 26th of 2025 are designated as college week.
- Principal madam mentioned the following points:
 - The first floor's flooring tiles will be replaced with polished kota stone; thus, schedule classes and ask MUHS not to provide an exam center over the summer.
 - Academic fees must be collected on time.
 - Lamp lighting ceremony cum graduation and silver jubilee celebration are scheduled for March 28 at 05.30 p.m., with Mr. Ramling Mali, president of MNC, serving as the chief guest.
 - The international student exchange program with Lone Star College in Texas, USA, has begun. We scheduled the program on every Tuesday night at 7:00 p.m. and

ended at 7:00 a.m. the following day. Everything is going well, and the students have received good exposure.

- We will be organising one international conference on 3rd and 4th March 2025.
- Regular planning of OSCE training and other teaching methodologies is necessary.
- Madam had talked about the nursing program's POs and COs, and she gave the instruction to all the head of the department to create modules for every course.
- During the meeting, the newly hired faculty members gave their introductions.

As there were no points for further discussion the meeting was adjourned at 05:00 pm.

Minutes recorded by:

Ms. Smita Lisham.



Minutes passed by:

Mrs. Ashwini Sutar



Mrs. Nupur Bhandari



PRINCIPAL

Maharshi Karve Stree Shikshan Samstha
Smt. Bakul Tambat Institute of
Nursing Education
Karvenagar, Pune-411052.

MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
Smt. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION,
KARVENAGAR PUNE – 52.
Staff meeting minutes.

MEETING MINUTES NO.:194

Staff meeting was arranged under the chairperson Dr. Meena Ganapathy on 24/04/2025 at 03:00 p.m.

Member present were:

Sr. No.	Name of Member	Designation	Sr. No.	Name of Member	Designation
1	Dr. Shubhda Ponkshe	Professor	14	Mrs. Mangal T.	Clinical Instructor
2	Mrs. Bijayalakshimi L.	Professor	15	Mrs. Ashwini B.	Clinical Instructor
3	Mrs. Nupoor Bhambid	Professor	16	Ms. Amruta Phale	Clinical Instructor
4	Mrs. Jyoti B.	Assoc. Prof.	17	Mrs. Renuka N.	Clinical Instructor
5	Ms. Smita L.	Assoc. Prof.	18	Mrs. Deepika Gawali	Clinical Instructor
6	Mrs. Ujwala J.	Assist. Prof.	19	Ms. Dhanashri Patil	Clinical Instructor
7	Mrs. Deepli Shinde	Assist. Prof.	20	Ms. Ashwini Thorat	Clinical Instructor
8	Mrs. Dipali A.	Clinical Instructor	21	Ms. Himani K.	Clinical Instructor
9	Mrs. Ashwini S.	Clinical Instructor	22	Ms. Aarti Gaikawad	Clinical Instructor
11	Mrs. Shital P.	Assist. Prof.	23	Ms. Pranita Kulkarni	Clinical Instructor
12	Ms. Ashwini L.	Clinical Instructor	24	Ms. Komal Khude	Clinical Instructor
13	Mrs. Shital Chirke	Clinical Instructor			

MEETING'S AGENDA:

- 1. Class reports**
- 2. Other issues**

Before starting the meeting, previous meeting points were discussed:

- 1st Year GNM:** Mrs. Ujwala reported that 14 students had hemoglobin levels less than 10.5 mg/dl. They were referred to Sutar Hospital and were given iron and folic acid with B12 capsules. With dietary modifications, their hemoglobin levels increased.
- Semester II:** Ms. Ashwini Lande reported that two students, Ms. Suhani Kamble and Ms. Sanskruti Dale, had discontinued the course.

- Semester V: Mrs. Mangal T. reported that three students with hemoglobin levels below 10 gm% had shown improvement after receiving treatment.
- Mrs. Ashwini Sutar reported that, regarding the INC simulation training, the INC had replied stating that the training fees must be paid because only two faculty members are allowed to participate each year. If more than two participate in a year, the institute has to pay the training fees.

1st AGENDA: CLASS REPORT

1st Year B.Sc. (N) Semester I: Ms. Ashwini Lande read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Applied Anatomy	45/60	Applied Sociology	52/60
Applied Physiology	43/60	Nursing Foundation-II (Theory and demo)	98/120 and 89/120
Applied Psychology	28/60	Communicative English	30/40

1st Year B.Sc. (N) Semester I (B batch):

- She reported about student Ms. Prerana Khote (1st semester student).
- An OSCE was conducted for her.
- The MUHS exam form was submitted along with the required fees.
- Her performance in Class Test-I was average; counselling was conducted to support her improvement.
- Clinical posting was planned from 28th April; her posting was scheduled along with Semester-II students.
- Nutrition recipe demonstrations were planned for the 21st and 22nd of April.
- Class Test-II was scheduled for the 24th, 25th, and 26th of April 2025.

1st Year B.Sc. (N) Semester II: Ms. Ashwini Lande read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Nursing Foundation-II and demo	70/120 & 68/120	Nutrition	32/60

Nursing Foundation-II (Clinical)	Planned from 28 th May/120	Health informatics	25/40
Biochemistry	21/40		

- She reported that the theory block was currently ongoing, and an OSCE had been conducted on 18th March.
- MUHS exam forms had been submitted with fees.
- Class Test-I for Semester-II students was scheduled for the 24th, 25th, and 26th of April 2025.
- Clinical postings were planned from 28th April; students were to be posted at Sutar Hospital, DMH, and the Simulation Lab.
- Nutrition recipes were completed on 21st and 22nd of April.
- An online parent-teacher meeting had been conducted, and the parents' response was positive.
- Class Test-II was scheduled for the 25th, 26th, and 27th of May 2025.
- Student Ms. Rinku Thakare had joined on 26th March. A total of 28 days of make-up duty was assigned to her. Out of these, she had completed 15 days during the vacation period. She was to complete the remaining hours by working extra hours each day.
- She further reported on the health issues of two students:
 - Student **Ms. Sayali Bahir** developed a skin infection all over her body due to itching. This infection had developed after she went home during the vacation. She was currently under consultation with Dr. Amit Kelkar (Dermatologist), who had advised investigations including Hemogram, Serum S.G.P.T., and Serum Bilirubin.
 - Student **Ms. Vandana Devkota** had complained of abdominal pain, which began during the vacation. After rejoining, she consulted Dr. Waghlikar, who advised a USG of the abdomen, haemogram, ESR, and PT/INR. The USG report revealed left adrenal lesions. She was referred to Dr. Yande (ENT), who advised a bronchoscopy. Since the procedure was not affordable at DMH, her parents decided to get it done at Sassoon Hospital. She was admitted yesterday evening at Sassoon Hospital for the bronchoscopy.

1st Year GNM: Mrs. Ashwini Bhosle read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Name of the subject	Hours completed till date/Given MSBNPE hrs.
1) Bioscience	120	FON (Clinical)	680/680
Anatomy	89/90	4) Community Health Nursing	180
Physiology	29/30	CHN-I (Theory)	94/80
Microbiology		Environmental hygiene	16/30
2) Behavioral Science	60	Health education	22/40
Psychology	34/40	Nutrition	16/30
Sociology	24/20	CHN-I (Clinical)	320/320
3) Nursing Foundation	210	Computer	15/15
FON (Theory and Lab)	92/190 152/200	English	30/30
First Aid	20/20		

- She reported that clinical postings had been completed. The pre-final practical exam was over. Students were good in practical but needed improvement in the table viva. All educational visits had been completed.
- At present, the pre-final theory examination is ongoing.
- From the following week, the remaining syllabus was to be covered, and revision classes were to begin. A separate revision plan had been made for slow learners. Most students faced language difficulties, particularly with understanding English and writing papers. Around 25-30 students required special attention.
- Student counselling was planned for the following week.
- The final internal assessment work had started.
- Students who had theory make-up duties had completed them in college.
- Summer vacation is planned from 12th May to 31st May 2025. During the vacation, clinical make-up duties were scheduled, with junior teachers assigned for supervision.
- The result of the repeater students' exam had been declared. 17 students had appeared for the exam, of which 16 passed and 1 got an ATKT.
- New faculty member Ms. Radha had joined the department.

1st Year ANM: Mrs. Shital Chirke read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Name of the subject	Hours completed till date/Given MSBNPE hrs.
Community health nursing	160/180	Primary health care nursing	295/305
Health promotion	180/195	Child health nursing	172/180
Clinical	Completed/264	Urban and rural public health postings	Completed/792

- She reported that clinical posting is ongoing at MMH, and the last day of posting is 25th April.
- Nutritional recipes had been completed on 14th February 2025 with 1st year GNM students.
- Theory classes were scheduled to start from 28th April 2025.
- The pre-final theory exam is planned from 30th April to 3rd May 2025.
- 1st year repeater student, Ms. Aditi Tamang, had passed all subjects.
- Ms. Nutan is scheduled to go for summer vacation from 28th April 2025 to 18th May 2025 and will rejoin the college on 19th May 2025.

2nd year Basic BSc. (N) Semester IV: Mrs. Dipali Awate read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Name of the subject	Hours completed till date/Given MUHS hrs. Theory
Pharmacology-II	29/60	Adult Health Nursing - II	92/180
Pathology-II and Genetics	10/10 & 06/10	Clinical posting	400/480
Professionalism	08/20		

- She reported that there are a total of 44 students.
- At present, clinical posting is ongoing at DMH and will continue until 3rd May. After the clinical posting, a 1-week theory block is planned, followed by a 1-week vacation from 12th May to 18th May.
- All visits have been completed except for the industrial and burns units.

- The Class Test-I examination has been completed. Of the students, around 8 performed very well, 10 need more guidance, and the remaining 26 are good students.
- The result of the previous Semester-IV has been declared. A total of 49 students appeared for the exams, and all passed. The result was 100%.
- The Semester-III result has also been declared. A total of 44 students appeared for the exam, 42 passed, and 2 students got ATKT. Among the 2 ATKT students, Ms. Pratiksha Kulal can pass if she works harder, but the other student, Ms. Vaishnavi Korde, a transfer student from Jamkhed College, is performing very poorly in her studies.
- For the yearly pattern, a total of 4 students appeared for the second-year B.B.Sc. ATKT exam. Three students passed, and one student, Ms. Nikita Gavit, got ATKT. However, she did not report to college to fill the examination forms for the 2nd and 3rd year B.B.Sc. Nursing exams. Despite repeated phone calls and emails, she did not respond.

2nd year GNM: Mrs Amruta Phale, read the class report.

Name of the subject	Completed Hrs./Given hrs. by MNC Theory	Name of the subject	Completed Hrs./Given hrs. by MNC Theory
Medical surgical nursing I	80/120	Mental health nursing	59/70
Medical surgical nursing-II	72/120	Mental health nursing (Clinical)	328/320
Medical surgical nursing (Clinical)	640/820	Child health nursing	60/70
		Child health nursing (Clinical)	264/320

- She reported that clinical posting is currently ongoing at DMH.
- The pre-final theory and practical exams have been completed, and paper assessments are currently underway.
- All visits have been completed.
- Night duty is planned for 6th and 7th May at DMH.
- Vacation is planned from 12th May to 31st May 2025.
- Clinical make-up duties are planned during the vacation.
- The MSBNPE final theory exam is tentatively scheduled from 12th August 2025 to 16th August 2025.

2nd Year ANM: Mrs. Shital Chirke read the class report,

Name of the subject	Hours completed till date/Given MSBNPE hrs.	Hours completed till date/Given MSBNPE hrs.
	Theory	Clinical
Midwifery	345/360	440/440
Health Centre Management	86/100	
Internship		540/540

- She reported that the internship is ongoing at Mai Mangeshkar Hospital, and 25th April 2025 will be the last day of the internship.
- Theory classes are scheduled to begin on 28th April 2025.
- The pre-final theory exam is scheduled from 2nd May to 3rd May 2025.
- Second-year repeater students, Ms. Prerna Rithe and Ms. Sharayu Shinde, have passed all subjects.

3rd year B.Sc. Nursing (5th Semester): Mrs. Mangal Temgire read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Child health nursing-I	73/100	160/160
Mental health nursing-I	34/60	--/80
Community Health Nursing-I	51/100	120/160
Educational Technology/Nursing Education	30/80	--
Introduction to Forensic Nursing and Indian laws	08/20	--

- She reported that the rural public health posting is currently ongoing at Kamshet.
- Class Test-I has been completed, and paper assessment is ongoing.
- A total of 6 visits have been completed.
- From 5th May to 17th May, the mental health nursing posting is planned at Yerwada and Chaitanya, Wondercity.
- A 1-week summer vacation is planned from 19th to 25th May 2025.
- The MUHS summer final examination form has been filled and submitted to the office.
- She further reported on the health issues of the students:

- **Ms. Mohini Ahire** was diagnosed with renal calculi in both the left and right kidneys, and a 7mm calculus was found in the right lower ureter. She is receiving treatment from her family's homeopathic physician, Dr. Sandip Sabadra, in Malegoan. She was advised to take Syp. Burberis vulgaris (20 drops) for 6 months. She is now feeling comfortable.
- **Ms. Savita Daware** had a 3-month delay in menstruation. She was examined at Sutar Hospital, where the doctor advised an USG of the abdomen and pelvis, along with a thyroid test. The thyroid test was normal, and the USG revealed some nabothian cysts in the cervix. The doctor prescribed Syp. M2 Tone (2 tsp. BD) for 3 months.
- **Ms. Shradha Hulgunde** had a history of upper back pain, on and off, for the past 1.5 years. She consulted Dr. Sabnis Ashutosh, a spine specialist at DMH, who advised investigations including Sr. Creatinine and PET CT (head and mid-thigh). Both reports were normal. The doctor recommended light back muscle strengthening exercises at home. She is now feeling comfortable.

3rd year B.Sc. Nursing (6th Semester): Ms. Smita read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Hours completed till date/Given MUHS hrs.
	Theory	Clinical
Midwifery/obstetrics& gynaecology (OBG)Nursing-I	68/100	120/240
Mental health nursing II	63/40	160/160
Child health nursing II	49/40	--/80
Nursing Management and leadership	32/60	--/80

- She reported that the midwifery clinical posting is ongoing at KNH and Sonawane Hospital in a rotation wise and will continue until 10th May 2025. After that, a 2-week child health posting is planned at DMH.
- A total of 3 visits have been completed.
- Class Test-I has been conducted, and paper assessment is in process. Class Test-II is planned for the 1st week of June.
- A 1-week summer vacation is planned from 19th to 25th May 2025.
- The MUHS summer final examination form has been filled and submitted to the office.

- The international student exchange programme's online simulation session for the batch has been completed in two divided groups on 15th April 2025 and 22nd April 2025.
- **Ms. Antara Jawalikar (student)**, who cleared her ATKT paper for the 4th semester, has now filled the exam form for the 5th semester summer MUHS examination. She has a pending college fee of Rs. 86,334/-, which she will pay in the coming week.
- The MUHS winter examination results for Semester V have been declared. A total of 47 students appeared for the examination, and all passed. The result was 100%.

3rd Year Basic B.Sc. (N): In absence of Ms. Akshata Tendulkar, Ms. Smita read the class report.

- She reported that one student, Ms. Meghna Lodhi, is currently undergoing her child health nursing clinical posting at KNH.
- **Ms. Meghna Lodhi** has accumulated a total of 110 days of absenteeism so far, and her mother has been informed about this.
- Her pending college fee is Rs. 28,000/-.
- She has filled out the summer MUHS exam form.
- The Medical-Surgical Nursing midterm and pre-final practical exams, as well as the Child Health Nursing pre-final practical examination, are still pending. The theory pre-final examination is also pending.

3rd Year GNM: In absence of Mrs. Avantika Anturkar, Mrs. Renuka N. read the class report:

Name of the subject	Hours completed till date/Given MSBNPE hrs. Theory	Hours completed till date/Given MSBNPE hrs. Clinical
Midwifery & gyneacology	132/140	568/560
CHN	80/90	168/160
ERPA	94/120	-
Internship	-	736/864

- She reported that the batch consists of a total of 73 students.
- Internship posting is ongoing at DMH, with students also working on their research projects.
- Night duty was completed on 21st and 22nd April. The internship will conclude on 9th May 2025.

- A pre-placement session is planned for the last week of the internship.
- Students will have a compensatory off from 13th to 17th May.
- The pre-final theory exam has been completed, and paper assessment is ongoing.
- The MSBNPE final examination is scheduled to take place from 9th to 11th September 2025.

4th Year Basic B.Sc. (N): In absence of Mrs. Rau Sangave, Ms. Smita L. read the class report.

For 2024-2025 regular batch:

- The result for the regular batch has been declared. A total of 45 students appeared for the exam, and 44 students passed. From the old batch, 2 students appeared for the exam, and both passed.
- The final year mark sheets from MUHS were received and distributed to the students, along with the leaving certificate, attempt certificate, C form, etc., on 23rd April 2025.

She further added information regarding the student, Ms. Aarti Kawade:

- Her internship posting is ongoing with the 3rd-year GNM students at DMH until 9th May 2025. All other postings and assignments for her have been completed, and preparation for internal assessment sheets is ongoing.
- The Summer 2025 final year exam form has been filled and submitted, with the fees, including alumni fees, paid. She will be with us until October 2025.

For Summer 2025:

- The exam forms for 5 students have been filled and submitted, with fees paid, including alumni fees, except for **Ms. Sayli Deokar**. She transferred to our college, and her year has been extended. She has been informed to pay Rs. 25,000/- as college fees, and she will pay by 15th May 2025.
- A total of 5 fresh students (including Ms. Aarti Kawade) and 1 ATKT student will appear for the Summer 2025 final year MUHS examination.

1st year P.B. B.Sc. (N): Mrs. Ashwini Sutar read the class report.

Name of the subject	Hours completed till date/Given MUHS hrs.	Name of the subject	Hours completed till date/Given MUHS hrs.
Nursing foundation	40/45	Psychology	50/60

Nutrition and dietician	42/30	Microbiology	78/90
Biochemistry	32/30	Maternal health nursing	T - 52/60 P-240/240
Child health nursing	T - 54/60 C-240/240	English	48/60
Medical Surgical Nursing	T - 80/90 C-270/270	Biophysics	30/30

- She reported that the pre-final theory exam is currently ongoing, and paper assessment has begun.
- All subject clinical postings are completed, and assignment follow-ups and counseling are ongoing.
- All student fees have been paid.
- A total of 36 fresh students and 19 ATKT students have filled out the exam form. Two students, Ms. Nikita Namwad and Ms. Vinita Shinde, are not eligible for the exam as they have been absent for 3 to 4 months. Warning letters have been sent to them.
- The tentative MUHS exam date is set for 28th June 2025.
- Internal assessment work has started.

2nd year P.B.B.Sc (N): Mrs. Jyoti Badade read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs.	Name of the subject	Hours completed till date/Given MUHS hrs.
Sociology	45/60	Nursing Education	50/60
CHN	T - 45/60 C-240/240	Nursing Administration	T-45/60 C-180/180
MHN	T- 48/60 C-240/240	Nursing Research	40/45

- She reported that the pre-final theory exam is currently taking place on alternate days, and after the exams, a theory block is planned.
- In the midterm results, out of 39 students, 23 performed well, while the others need improvement. Counseling has been conducted for them.
- Paper assessment and assignment corrections are ongoing.

- All eligible students have filled out their exam forms. However, two students, Ms. Ruchita Shrisundar and Ms. Poorvi Narad, are not eligible due to incomplete academic work. Counseling has been conducted for them.
- The MUHS winter examination results have been declared, and all students have passed.

1st year M.Sc. Nursing: Mrs. Bijaylakshmi L. read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Hours completed till date/Given MUHS hrs. Practical
Nursing education	100/150	100/150
Nursing research	140/150	100/100
ANP	100/150	200/200
Clinical Specialty	100/150	552/650

- She reported that the students have completed their research topic and synopsis presentation on 09/04/2025 and 17/04/2025. They are now working on submitting their synopsis to MUHS.
- Mid-term exam results show that Ms. Mansi Patle needs significant improvement.
- The pre-final exam is scheduled for 28/04/2025.
- Two weeks of clinical posting remain, and they will be completed in the coming weeks.
- Students' vacations will begin on 12th May for 3 weeks.

2nd year M.Sc. Nursing: Mrs. Nupoor Bhambid read the class report:

Name of the subject	Hours completed till date/Given MUHS hrs. Theory	Hours completed till date/Given MUHS hrs. Practical
Nursing management	112/150	Completed/150
Specialty Medical Surgical Mental health nursing	115/150	630/950
Research	--	300/300

- She reported that clinical posting is ongoing at Kamla Nehru Hospital and DMH until 3rd May 2025.
- The dissertation has been submitted to the university.
- The pre-final practical examination is scheduled for 2nd May 2025, and the theory exams are scheduled for 5th and 6th May 2025.

Ph. D in Nursing: Dr. Meena Ganapathy reported the following points:

- **First Batch:** Data collection is ongoing.
- **Second Batch:** The thesis of 2 Ph.D. scholars will be sent to MUHS for external viva, and the 3rd scholar has not submitted the thesis.
- **Third Batch:** The pilot study will begin shortly.
- **Fourth Batch:** Three students have pending synopsis presentations, which are now in the process of being sent to the university.

2nd AGENDA: Other issue

- **Ms. Ashwini Lande** reported on the Khushboo Scholarship. A meeting with the students is scheduled for 29th April 2025. Principal Ma'am has informed Mrs. Shital C. and Mrs. Mangal T. to assist and learn the scholarship process, as more faculty members need to be trained.
- **Administrative Office:** It was informed that every month, the leave form must be submitted on or before the 25th. If the leave form is not submitted by that date, the leave will be counted as LWP (Leave without pay) because the accountant needs to send the salary details along with staff attendance for the month.
- **Principal Ma'am mentioned the following points:**
 - Faculty vacations will take place in the month of May. However, if an inspection is scheduled, all faculty members are requested to be present on the day of the inspection.
 - Principal Ma'am has asked Mrs. Nupoor Bhambid to write a letter to MSBNPE through the association, requesting the timely scheduling of the final examination for the GNM program.
 - Madam welcomed all the newly joined faculty members to the institute.

As there were no points for further discussion, the meeting was adjourned at 04:30 pm.

Minutes recorded by:

Ms. Smita Lisham.

Minutes passed by:

Mrs. Nupoor Bhambid
Mrs. Bijayalakshmi L.

PRINCIPAL

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