



Criterion VII

Institutional Values and Best Practices

7.1 – Institutional Values and Social Responsibilities: (2024-2025)

7.1.6 – Green campus initiatives of the Institution include:

- a. Restricted entry of automobiles.
 - b. Battery-powered vehicles
 - c. Pedestrian-friendly pathways.
 - d. Ban on use of plastics.
 - d. Landscaping with trees and plant.
- Geotagged photos code of conduct or visitor instruction displayed in the institution.

**Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute of Nursing Education
Karvenagar, Pune -411052**

Code of conduct

Restricted entry



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Instructions for nursing students

Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute of Nursing Education
Karvenagar, Pune -52.

**INSTRUCTIONS TO NURSING INTERNS / STUDENTS
REGARDING CLINICAL PRACTICE AT HOSPITAL**

1. Introduce self and explain the purpose of your visit to patient and their relatives.
2. Confirm the identity of the patient with patient and file.
3. Check and confirm the procedure that is ordered for the patient. Take written informed consent for invasive procedures.
4. Follow six Rights: right patient, right time, right procedure, right route and right dose and right documentation.
5. When in doubt, confirm with the senior nurse / resident doctor / consultant. Do not hesitate.
6. Advanced nursing procedures such as titration of specialized drugs, cancer chemotherapy and blood transfusion and handling of special equipment should be done under the supervision of a senior nurse. This is to be done till the time you are empowered to do it on your own.
7. Any deviation in your patient's vital parameters and laboratory reports should be brought to the notice of concerned personnel as mentioned in point no.5.
8. Take extra care with pre operative and post operative care of your patients. Understand the order and be aware of possible complications.
9. Communicate at all times. Maintain good rapport and IPR with all personnel around.
10. Practice with in the professional nursing boundaries. Any untoward issue to be informed to concerned senior nurse / teacher / class coordinator / college immediately.
11. Handle sharp instruments / needles carefully and follow universal precautions / standard precautions.
12. Understand and follow policies and protocols of the hospital related to procedures.

M. N. N.
Principal

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Hostel rules and regulations

Maharshi Karve Stree Shikshan Samstha
महर्षी कर्वे स्त्री शिक्षण संस्था

महत्वाच्या सूचना

१. बाहेर जाताना रजिस्टर मध्ये नोंद करावी
२. सुट्टीला जाताना नाईट पास भरावा अन्यथा दंड होईल
३. रात्री आठ पूर्वी वसतिगृहात हजर राहणे बंधनकारक आहे
४. मेस मध्ये जाण्यापूर्वी चप्पल स्टॅन्ड मध्येच ठेवावी
५. तीन पेक्षा जास्ती लेट मार्क झाल्यास कठोर कारवाई करण्यात येईल
६. वसतिगृहातील विद्यार्थिनींखेरीज इतर कोणालाही रुम मध्ये जाण्यास सक्त मनाई आहे
७. पालकांना भेटण्याची वेळ संध्याकाळी ४.३० ते ७.३० अशी आहे
८. किमती वस्तू, दागिने व मोठी रक्कम खोलीमध्ये ठेवू नये
९. नाश्ता व जेवणाच्या वेळा काटेकोर पाळव्यात
१०. खोली व वसतिगृहातील परिसर विद्रुप केल्यास दंडात्मक कारवाई केली जाईल
११. वसतिगृहात विजेची उपकरणे वापरण्यास सक्त मनाई आहे
१२. जेवणाचे ताट खोलीत नेण्यास सक्त मनाई आहे
१३. वसतिगृहाच्या आवारात अनोळखी अथवा संशयास्पद व्यक्ती अथवा वस्तू आढळल्यास तातडीने ऑफिस मध्ये माहिती द्यावी

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Hostel rules and regulations

1. When going out, it should be recorded in the register.
2. You have to pay night pass while going on holiday, otherwise it will happen.
3. Attendance at the hostel before 8 pm is mandatory.
4. Before going to the mess, keep the slippers in the stand.
5. Strict action will be taken in case of late mark of more than three.
6. It is strictly forbidden for anyone other than the student in the hostel to enter the room.
7. The time to meet the parents is from 4.30 pm to 7.30 pm.
8. Do not keep valuables, jewelry and large sums in the room.
9. Breakfast and meal times should be strictly followed.
10. Penalties and Action will be taken for defacement of rooms and hostels.
11. Strict ban on use of electrical appliances in hostels.
12. It is strictly forbidden to take the dinner plate into the room.
13. Stranger or suspicious found in the hostel premises immediately inform to the office.

SD/-

**Maharshi Karve Stree Shikshan Samstha's
Smt. Bakul Tambat Institute of Nursing Education
Karvenagar, Pune -411052**

Visitor instructions

Visitor Instructions



MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S
SMT. BAKUL TAMBAT INSTITUTE
OF NURSING EDUCATION, KARVENAGAR, PUNE- 52.

VISITORS INSTRUCTIONS

- Please register your entry at the security office.
- Visitors are allowed between 10.00 am to 04.00 pm.
- Adhere to visiting hours.
- Visitors may meet the Principal after gaining permission.
- All are expected to maintain silence.
- Institute and the premises have to be kept clean and tidy always.
- Put your mobile phone on silent mode.
- Do not sit unnecessarily for a long duration.
- Do not eat in the corridor, put waste in a dustbin.
- Do not use plastics carry bags on the premises.

Visitor Instructions

MAHARASHI KARVE STREE SHIKSHAN SAMSTHA'S SMT. BAKUL TAMBAT INSTITUTE OF NURSING EDUCATION



MAHARASHI KARVE STREE SHIKSHAN SAMSTHA'S
SMT. BAKUL TAMBAT INSTITUTE
OF NURSING EDUCATION, KARVENAGAR, PUNE-42

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